

MINUTES

Tucker Free Library

January 19, 2016

Present: John Capuco, Deb Kreutzer, Emily O'Rourke, Patti Osgood, Lynn Piotrowicz (library director), Jamie Ramsey

Meeting called to order: 7:06 pm

1. **Minutes:** The minutes from the December 29, 2015 meeting were unanimously approved as written. Patti moved; Deb seconded.
2. **Public Forum:** None
3. **Monies to be Accepted:** Please see attached. Patti moved to accept the monies as designated; Jamie seconded. All in favor.
4. **Treasurer's Report:** John reported that the budget is on target to date.
5. **Directors Report**
 - a. **Programming:** The first *Sunday at the Library* lecture was well attended, despite the inclement weather. Storytime attendance has been excellent and Lynn has received many positive comments from participants.
 - b. **Building:** Heating oil expenditure is \$1388 for 705 gallons to date.
 - c. **Staff:** The staffing schedule is back to normal with the full return of an employee who had been out on medical leave.
 - d. **Annual Reporting Obligations:** Lynn has completed all state and town reports, with the exception of the town treasurer's report. Lynn and the bookkeeper will complete that report soon and forward it to John for review.
6. **Attraction Passes:** After reviewing attraction pass participation rates, the Trustees decided the program is not worth the expense. Lynn reminded the group that the Currier Museum passes were donated (unlike the other passes). If donors offer Currier Museum passes again, the Library would gladly accept.
7. **Roofing Project:** Lynn shared G. Ray Colby's quotes for the full re-shingling and emergency repair project. The emergency repair can be completed when the weather is not so cold and can be paid for with encumbered building maintenance funds. Anticipating a re-shingling cost between \$50K and \$60K within the next several years, the group decided it would be prudent to ask the town for a capital reserve fund. A warrant article was drafted as follows:

To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing the roof at the Tucker Free Library, and to raise and appropriate the sum of \$20,000 to be placed in this fund, and to designate the Library Trustees as agents to expend.

Patti moved to accept the article, Deb seconded. All voted in favor.
8. **Town Meeting:** Town meeting will be held on March 12. The group drafted a budget warrant article as follows:

To see if the town will vote to raise and appropriate the sum of \$217,440 for the Tucker Free Library with the amount to be raised from current year taxation.

Jamie moved to accept the article, Emily seconded. All voted in favor.
9. At 7:53 p.m. the trustees entered a non-public session per RSA91-A:3 to discuss personnel matters. The non-public session was adjourned at 8:04 p.m.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Emily O'Rourke