

Tucker Free Library Minutes

January 8, 2013

7:25 PM

Call to Order/Attendance

Present: Patti Osgood, Christine Anderson, Jamie Ramsey, Scott Turner, Emily O'Rourke and Lynn Piotrowicz, Library Director.

1. **Board of Selectmen's Meeting:** The trustees attended the Selectmen's meeting for the budget discussion (Item 7: Budget Committee Summary of Recommendations). Due to the absence of two Selectmen, the item was tabled until January 15, 2013 where it was requested to be the first item on the agenda. The board will attend this meeting and reconvene at the TFL for a meeting.
2. **Minutes from December 4, 2012:** Jamie moved to accept the previous minutes as amended, Patti seconded. All approved (5-0).
3. **Public Forum:** No members of the public were present.
4. **Monies to Be Accepted:** Patti moved to accept monies received, Christine seconded. All approved (5-0).
5. **Treasurer's Report:** Presented by Emily.
6. **Director's Report:** (a) The board was updated on the current pricing for the building project. Lynn was awaiting the final number on design/cost of shelving and furniture but was confident to have it soon to present to the board. Additionally, she had been informed TFL is eligible for the Moose Plate Preservation Grant to complete the restoration of the stained glass windows. She will submit the required paperwork and noted a warrant article must be submitted to accept grant money. The last day to submit warrant articles is February 5, 2013. Patti moved to submit a warrant article to accept the Moose Plate Preservation Grant of \$10,000. for the window renovation project should it be granted to the Tucker Free Library. Scott seconded and all approved (5-0). Lynn presented historical data on when updates to the library have been made. While some maintenance had been done including painting/stenciling, general repairs and a new roof (1987-1988), no major projects or renovations have been done to address the current needs of the library. At this time, Christine moved to submit a warrant article to spend \$50,000. for the Ann Soderstrom Library Revitalization Project. Jamie seconded and all approved (5-0). (b) Lynn is working with Emily to prepare end of year financials for presentation in the Town Report however, they are still waiting for several final reports from trusts and/or banks. Otherwise, submissions to the Town Report have been completed. (c) Lynn has started working on staff evaluations. There was some discussion as to when the Director's evaluation should be. It was decided that the board would begin assembling information and start the initial process. (d) The board briefly discussed the need for a public relations strategy that would inform the community of the impact of further cuts to the budget as well as educating the public of honoring Ann Soderstrom's wishes through the revitalization project.
7. **Continued 2013 Budget Discussion:** This item on the agenda was tabled until immediately after the next Selectmen's meeting on January 15, 2013.
8. **Other:** Lynn noted that for 2012, the Tucker Free Library was \$241.00 within budget.

Meeting concluded at 8:31 PM.

Next meeting: Tuesday, January 15, 2013 immediately following the 6:15 PM Selectmen's meeting at Town Hall.

Respectfully submitted,

Jamie Ramsey

Tucker Free Library Minutes

January 15, 2013

7:52 PM

Call to Order/Attendance

Present: Patti Osgood, Jamie Ramsey, Scott Turner, Emily O'Rourke and Lynn Piotrowicz, Library Director.

Absent: Christine Anderson.

1. **Board of Selectmen's Meeting:** The trustees attended the Selectmen's meeting for the continued budget discussion (Item 2: Tucker Free Library Board of Trustees-budget discussion and Item 3: Budget Committee Recommendations).
2. **Minutes from January 8, 2013:** Patti moved to accept the previous minutes as amended, Scott seconded. All approved (4-0).
3. **Public Forum:** No members of the public were present.
4. **Warrant Articles:** Patti moved to accept the motions as written to appear at Town Meeting and in the Town Report, Scott seconded. All approved (4-0).
 - **Warrant 1:** To see if the Town will vote to raise and appropriate the sum of \$10,000 (ten thousand dollars) for the purpose of restoration of the stained glass windows at the Tucker Free Library. Furthermore, this appropriation is 100% reimbursable to the Town from a Conservation License Plate Grant Program offered through the State of New Hampshire Department of Cultural Resources. No expenditure under this article shall occur unless the library receives the full amount of the stated grant. Net Tax Impact: 0%.
 - **Warrant 2:** To see if the Town will vote to authorize the Trustees of the Tucker Free Library to remove and use \$50,000 (fifty thousand dollars) from the Ann S. Soderstrom Trust for the purpose of constructing a dedicated media center and reading area. This area will include new work stations and painting. Additionally, carpeting will be replaced throughout the building. Net Tax Impact: 0%

Meeting concluded at 8:29 PM.

Next meeting: Tuesday, February 19, 2013.

Respectfully submitted,

Jamie Ramsey