

Tucker Free Library Minutes

November 14, 2017

7:00 PM

Present: Patti Osgood, Jamie Ramsey, Angelica Ladd, John Capuco, Deb Kreutzer and Lynn Piotrowicz – Library Director.

1. **Minutes of Meeting Oct. 17:** Patti moved to approve; Jamie seconded. Passed (5-0).
2. **Public Forum:** no members of the public were present.
3. **Monies to be accepted:** Deb moved to accept monies; Patti seconded. Approved (5-0).
4. **Treasurer's Report:** Presented by John. All spending on track with budget.
5. **Director's Report:** a) Lamp posts are back and ready to install; b) Small Spaces Grant update – items for children's room have been installed, with help from NEC students; c) Building interior winter doors were installed by Jon Routon; d) Library Emergency Closing policy was reviewed and discussed – no changes suggested. Board will review a different policy at each meeting.
6. **Preliminary Budget Discussion:** budget worksheet and warrant articles reviewed and discussed. Revised roofing quotes reviewed. Lynn and Board will solicit commercial references, additional technical opinions on bids, and assistance drafting a formal Scope of Work so final offers can be comparable and more effectively reviewed.
7. **Progress on building planning projects:** Following special meeting/retreat in October, Board members and Lynn reported progress on specific tasks: Patti learned that last Henniker Master Plan was done in 2009 – Town has no plans to repeat/update; Lynn presented ideas for reinvigorating FRIENDS of TFL; Angelica developed and presented materials for a Community Listening Session and TFL Giving Plan; BOT agreed to schedule first public tours of TFL in late January (1/21) to be followed by community listening session in late February (25th).
8. **Other –** a) Board members up for re-election in 2018 are Patti, Jamie and Angelica. b) For closed days, large, visible CLOSED sign should be posted.

Next Meetings – Wed. December 13, 2017, 7 p.m.

Meeting adjourned 8:16 p.m.

Respectfully submitted,
Deb Kreutzer