

Tucker Free Library Minutes

April 12, 2016

7:00 PM

Present: Patti Osgood, Jamie Ramsey, John Capuco, Emily O'Rourke, Deb Kreutzer and Lynn Piotrowicz –

1. **Minutes to be approved:** Jamie moved to accept the minutes from March 15, 2016. Patti seconded. All present approved (5-0).
2. **Public Forum:** No members of the public were present.
3. **Monies to be accepted:** Emily moved to accept monies per report. Patti seconded. All present approved (5-0).
4. **Treasurer's Report:** Presented by John. Expenditures are on track for the year.
5. **Director's Report:**
 - A. **Building:** **1)** Jon Routon is working on the ceiling on Mondays while TFL is closed. **2)** Minor repairs are needed on main floor door; pneumatic closer on back door; fan in lower level bathroom; exterior light on building outside back door. **3)** Cellular blinds will be repaired by Lynn and Denise with replacement parts. **4)** Sam Harding will assess oil tank status and needs. Oil delivery has been put on hold until assessment is completed. **5)** Lynn has been in touch with Morgan Murdough about placing the Historic Preservation sign.
 - B. **Programming:** **1)** Ted Talks continue next Thursday. **2)** Story Time is going well. **3)** Preliminary work is being done on summer and fall schedules.
 - C. **Staffing:** **1)** Staff members are being transitioned into different days and different posts within TFL in anticipation of future needs. **2)** Vacation and coverage schedules for Director and staff have been prepared.
6. **Other:**
 - A. TFL received a thank you note from WBCC for participating in their annual literacy night on April 5.
 - B. Board agreed that Lynn should attend Rhode Island Library Conference in May.
 - C. Board discussed various approaches to staff appreciation that might be feasible and meaningful. To be implemented during Library Appreciation Week (May 17-22).
7. **Non-public personnel (RSA 91-A:3, II(a)):** Patti moved and Jamie seconded going into non-public session 7:35 p.m. All approved (5-0). Out of non-public session at 7:50 p.m.
8. **TFL future projects, plans, directions:** Board will begin to itemize and prioritize future service and building needs. Plans will include getting community input. Clear priority is making handicap accessible restroom on main floor. Public will be asked to suggest items for "TFL Wish List" during Library Appreciation Week.

Next Meeting – Tues. May 10, 7 p.m.

Meeting adjourned 8:20 p.m.

Respectfully submitted,
Deb Kreutzer