

Tucker Free Library Minutes

June 20, 2017

7:00 PM

Present: Patti Osgood, Jamie Ramsey, Deb Kreutzer and Lynn Piotrowicz – Library Director. Absent – John Capuco

1. **Minutes to be approved:** Patti moved to accept the minutes from May 9 and June 1, 2017. Jamie seconded. All present approved (3-0).
2. **Public Forum:** No members of the public were present.
3. **Monies to be accepted:** No monies to accept.
4. **Treasurer's Report:** Distributed by Lynn. No issues to discuss.
5. **Director's Report:**
 - A. **Boiler replacement:** is underway. Work will be completed on a Monday when TFL is closed.
 - B. **New policy manual:** is now live on TFL website. Town of Henniker took down the old Chapter 400 and replaced it with a live link back to TFL website.
 - C. **Taxidermy:** Specimens that were with the Henniker Historical Society were returned to TFL and passed immediately to the Libby Museum of Natural History in Wolfeboro. The deaccession notice was added to the official inventory of the Permanent Loan Agreement.
 - D. **Azalea Park:** Jenn McCourt forwarded our letter of support to the Town Administrator on June 2. No additional action necessary at this time.
 - E. **Programs:** TFL Purchased 100 canvas book bags for decorating. Wed. story time 6/28-7/19 and Thurs. special programs through 7/27. Erin has designed her 4th annual Henniker Scavenger Hunt – incentives include pizza, frozen treats and ice cream.
 - F. **Staffing:** candidates are being interviewed to replace part time staff members who are leaving over the next few months.
6. **Resignation from TFL Board of Emily O'Rourke:** with regret, Emily's letter of resignation was accepted by the Board (moved by Patti, seconded by Jamie, approved 3-0). A replacement will be appointed to fill Emily's position until the next Town Elections in 2018. Interest in filling the position will be solicited broadly. Interested candidates will be encouraged to attend upcoming Board meetings.
7. **Email protocols:** Lynn reminded the Board that all emails should keep the whole group in the loop by using REPLY ALL. She (Lynn) also keeps a copy of all emails and other correspondence on file as an official record of communications.
8. **TFL Future: Projects, Plans and Directions:** Board will take this up at the next meeting (August) and agree to an agenda of next steps starting with a facilitated meeting (September) to help ensure progress. Louise Cyr has volunteered to facilitate a Board discussion on future directions and how to move forward.
9. **Other:** A person from Keene, NH approached Lynn about placing a plaque in honor of the composer Amy Cheney Beach alongside her existing portrait in TFL. The Board has requested detailed information about the size of the plaque and possibly a photo of it in order to make a decision whether or not to accept it.

Next Meetings – Tues. August 22, 2017, 7 p.m. and Tues. September 12, 7:00 p.m.

Meeting adjourned 7:56 p.m.

Respectfully submitted,
Deb Kreutzer