

Present: Patti Osgood, Deb Kreutzer, John Capuco (arrived at 7:25), Angelica Ladd, Anne Crotti, Lynn Piotrowicz- Library Director

**7:07PM Meeting start with Patti Osgood, Deb Kreutzer, Angelica Ladd and Anne Crotti present**

- G. Minutes of Meeting: June 19, 2018- **Minutes approved 4-0**
- H. Public Forum- **None**
- I. Treasurer's Report
  - 1) Monthly Financial Review completed.
  - 2) There were no monies to be accepted
- J. Director's Report highlights
  - 1) **TFL will have a table at Henniker's 250<sup>th</sup> celebration on Saturday, Aug. 4 to include staff, trustees and Friends of the Tucker Free Library.**
  - 2) **Friends group met in June. The short term goal is to focus on hands-on, concrete tasks while working towards recruiting and formalizing in the fall.**
  - 3) **Final Report on Roofing Project: Project completed to the satisfaction of board and staff on July 20, 2018**
  - 4) Other
    - Biblionix- launched a new service to send targeted emails new library card users, if they provide an email address TFL will send them a welcome email with resource and service information**
- A. Board re-organization following vacancy created by resignation of board co-chair
  - Motion to leave the vice chairmanship open and the current organization of the trustees as is: John Capuco. Seconded by Deb Kreutzer. Motion carried 4-0.**

**BUILDING PROJECT WORKING SESSION**

- B. Tucker Free Library RFQ Final Draft – Identify Relevant Dates
- C. Lynn submitted a draft timeline.
- D. RFQ approved
- E. Reviewed list of architectural firms for consideration via email invitation. RFQ will also be posted on the TFL website and sent to news outlets via press release.
- F. Next Meeting scheduled: September 11, 2018- 7 pm

Meeting adjourned: 8:15 pm

Respectfully Submitted,  
Angelica Ladd