

Tucker Free Library Minutes

October 23, 2018

6:30pm

6:30 pm Meeting called to order. Present: Patti Osgood, John Capuco, Angelica Ladd, Lynn Piotrowicz-Library Director Absent: Deb Kreutzer

Budget Patti addressed the money for promotion for the building fund. It was decided to include \$1,000 in the budget for this purpose. (Future Outreach)
\$10,000 was included in this budget to bring employees of the library to a livable wage.

Interview

Process Lynn set up interviews for the three architectural firms chosen by the trustees at the last meeting.

November 8, 2018

5:00pm SMP Architecture Architects, PLLC

6:15pm Christopher P. Williams Architects

7:30pm Scully Architects

Water and coffee will be available for these presentations.

There were no special requirements requested by the firms.

The trustees reviewed the points that will be considered at the interviews.

1. Sincere interest in the project
2. Comparable work history
3. Soundness of approach/style
4. Clarity of goals and project scope
5. Working relationship with the Trustees and Director

Award

Ceremony

Invitations are being sent out.

Lynn will check on paper supplies

Lynn will let Angelica know what supplies are needed

Angelica will order cake and pick up supplies

Water and cider will be served.

A possible program was discussed.

1. Patti Osgood will welcome
2. Lynn will talk about staff
3. Mary Castelli will present the award
4. Patti & Lynn will close with points as we move forward

Lynn Shared thank-you notes and comments of congratulations

Motion to Adjourn: John Capuco, Second: Patti Osgood

Meeting Ended: 7:15 PM

Respectfully Submitted,
Anne Crotti