

- ROLL CALL** Lynn Piotrowicz-Library Director, Patti Osgood, Angelica Ladd, Anne Crotti, John Capuco, Deb Kreutzer, Sylvia Lennox-Friends of Tucker Free Library, Mindy Atwood, Director of the Abbott Library in Sunapee. (Sylvia Lennox and Mindy Atwood left at 7:00 PM.)
- SPECIAL GUEST** Mindy Atwood, Director of the Abbott Library in Sunapee, NH will discuss the Capital Campaign Process with Trustees. She served as the chair of the Abbott Library Foundation, the fundraising mechanism used by Sunapee. She later became the director of the new library. The Trustees continued to gather information to help initiate our Capital Campaign.
- ITEM 1** Minutes of Meeting: May 7, May 28, 2019 ACTION-REVIEW/ACCEPT  
**MOTIONED TO ACCEPT: Deb Kreutzer SECONDED BY: Patti Osgood VOTE: 5-0**
- ITEM 2** Public Forum-None
- ITEM 3** Treasurer's Report
- a) Y-T-D Summary & Monthly Expenditure Manifest  
**ACTION – VOTE TO ACCEPT MANIFEST**  
**TREASURE SIGN MONTHLY MANIFEST –Signed by Deb Kreutzer**  
**MOTIONED TO ACCEPT: John Capuco SECONDED BY: Anne Crotti VOTE: 5-0**
- b) Personnel Timesheet Review  
**ACTION – TREASURER REVIEWS TIMESHEETS**  
**TREASURER SIGN TIMESHEETS-Signed by Deb Kreutzer**
- c) Monies to Be Accepted – Martha Nemiccolo in memory of John V. Kjellman for the Mary F. Kjellman Fund (\$50.00)  
**ACTION – ACCEPT**  
**MOTIONED TO ACCEPT: John Capuco SECONDED BY: Anne Crotti VOTE: 5-0**
- ITEM 4** Director's Report
- a) Summer Summary  
This summer's theme is "Space" and will begin on June 18<sup>th</sup>. Staff is excited about this program. The program will conclude on July 31<sup>st</sup>. Western Ave Pizza, Sonny's, Henniker Pharmacy and St. George Café have all signed on to support the summer program.
- b) Discuss additional members for Building Committee. The Trustees discussed possible additions to the current membership. We also discussed how to proceed with utilizing Human Capital as we proceed. This will be discussed in more detail at the next Trustee meeting.
- c) Friends. To build working relationships, Friends would like to hold a joint social event with Trustees on September 15 2019 at 2PM. Anne Crotti volunteered her home. 501c3 EZ filed. By-Laws in final edits. Meeting again 8/11/19 to make plans for Annual Meeting. (Hope to do this on October 20 or 27 at 2PM in conjunction with SMP next public presentation).
- ITEM 5** **Lighting Retrofit Project - Eversource/Town of Henniker Joint Project.**  
**COST OF PROJECT: \$9,035.00. COST TO TFL: \$4,518.00. REBATE FROM EVERSOURCE: \$4,517.00. ROI 2.33 YRS.**  
Much like the PSNH Smart Start Program we participated in 2008, utility consultant will come in and replace lighting systems with more energy-efficient equipment. Utility consultant will procure all equipment, install new and dispose of old equipment.  
**FUNDING: We have used \$412.12 of our 2019 Budget Amount for the Library Maintenance Line (\$3,900.00). We have no anticipated projects this year. If we should experience any extraordinary repairs/needs, we have \$5,186.63 in our expendable trust for BUILDING REPAIRS.**  
**ACTION – REVIEW and DECIDE ON PROJECT FEASIBILITY**  
**INSTRUCT DIRECTOR ON FOLLOW-THROUGH-Trustees voted to move forward with this project.**  
**MOTIONED TO ACCEPT: Deb Kreutzer SECONDED BY: Patti Osgood VOTE: 5-0**
- ITEM 6** **Review Format for Construction Manager Interviews.**  
SMP provided a list of questions for trustees to use. SMP will be present at the interviews.  
**ACTION – REVIEW**  
**DISCUSS APPROACH TO INTERVIEW PROCESS**
- ITEM 7** Other –  
(a) Trustees discussed use of museum passes for patron use. Lynn explained that this program

was researched and put in place in the past. Patron use of the passes was low.  
(b) Patti passed on compliments she received concerning Josh Colby. All trustees agreed with this observation.

**ITEM 8**

**Confirm Next Scheduled Meeting Dates**

6/25/19 6:00 PM-10:00 PM – Construction Manager Interviews

7/30/19 6:00PM-Trustee Meeting-Capital Campaign

**ADJOURN**

**Meeting Adjourned: 8:07PM**

**NAME OF RECORDING SECRETARY: Anne Crotti**