

- ROLL CALL** PATTI OSGOOD, ANNE CROTTI, DEB KREUTZER, LYNN PIOTROWICZ-LIBRARY DIRECTOR, JOHN CAPUCO-6:10, ANGELICA LADD-6:30
- ITEM 1** **Minutes of Meeting: June 10, 2019**, MOTION TO ACCEPT: DEB KREUTZER, SECONDED: PATTI OSGOOD, VOTE: 3-0
Minutes of Meeting: June 25, 2019, MOTION TO ACCEPT: PATTI OSGOOD, SECONDED: DEB KREUTZER, VOTE: 3-0
Minutes of Meeting: July 9, 2019, MOTION TO ACCEPT: PATTI OSGOOD, SECONDED: DEB KREUTZER, VOTE: 3-0
- ITEM 2** **Public Forum**-None
- ITEM 3** **Treasurer's Report**
- a) **Y-T-D Summary & Monthly Expenditure Manifest**
MOTION TO ACCEPT: PATTI OSGOOD, SECONDED: DEB KREUTZER, VOTE 3-0
TREASURER SIGN MONTHLY MANIFEST –Deb Kreutzer Signed
 - b) **Personnel Timesheet Review**
ACTION – TREASURER REVIEWS TIMESHEETS - Deb Kreutzer Signed
 - c) **Monies to Be Accepted** – Michael Skocay in memory of Joan Manoli (\$50.00)
MOTIONED TO ACCEPT: DEB KREUTZER, SECONDED: PATTI OSGOOD, VOTE:3-0
- ITEM 4** **Director's Report**
- a) Summer Summary-Summer program was well attended and successful.
 - b) Fall Programming-Staff is presenting in-house programs for Fall including Sunday Story Times.
 - c) Friends. Confirm with Trustees social potluck on September 15 2019 at 2PM. Anne Crotti volunteered her home. 501c3 Designation Received. By Laws in final edits. Meeting again 8/11/19 to make plans for Annual Meeting October 27, 2019 at 2PM in conjunction with next SMP public presentation.
 - d) Lighting Retrofit Project – Cost to TFL \$4,518.00. Town will direct installers to library director to schedule
 - e) Grants Update
 - LCHIP Window on Landing in Attic-Have not heard on this yet
 - NHPA Condition Assessment Study – Have not heard on this yet
 - Letter of Intent Submitted for Emergency Shelter – “Shovel Ready” decide how to proceed when funds are available.
- ITEM 5** **Air Conditioning Unit Replacement – Update- Work continues to address this issue.**
- ITEM 6** **Next Step with SMP**
From Anthony: Two things that SMP is proceeding with:
- 1. Engage a geotechnical engineer to do subsurface borings and provide a Geo Tech report. This will instruct the structural engineer of the bearing conditions, ledge, water etc.
 - 2. Updated survey, the version for 2013 is not complete, same surveyor could update it with additional data including all of the floor levels in the library. Will aide with elevator design.
- Both will be required for the team's architect, civil and structural engineers to design the project.
- ITEM 7** **Building Project – Support**
- a) Volunteers interested in the Building Project
 - b) Next public presentation with SMP 10/27/19 at 2PM
 - c) Update letter from trustees to community—will be updated in September
 - d) Telling our story in the community – TFL Roadshow
 - Music on Main Street – Public Information Table?
 - Rotary Chili Fest – Trustees decided to enter the Chili Fest-public recognition for Accessibility and Safety project.
 - Trustees discussed upcoming Capital Campaign-sharing ideas for moving forward.
- ITEM 8** **Building Project – Capital Campaign**
Angelica Ladd lead a discussion on capital campaign messaging.
Action Plan: Short-Term-Preparation for and signing up for Chili Fest participation in August.
- ITEM 9** **Other**
- Patti shared information on Henniker organizations listed as Nonprofit organizations.
 - NH State Library ILL system purchased. TFL is completing required forms and surveys.
 - NHDB Budget is being considered amongst member libraries.
- ITEM 10** **Schedule Next Meeting Dates:** September 17, 2019 6:00pm
- ADJOURN** **MOTIONED TO ADJOURN AT 7:30PM:** Patti Osgood, SECONDED: Deb Kreutzer, VOTE: 5-0
NAME OF RECORDING SECRETARY: Anne Crotti