

- ROLL CALL 5:00PM Patti Osgood, Lynn Piotrowicz, Library Director, John Capuco, Deb Kreutzer, Anne Crotti Absent: Angelica Ladd
- WORKING SESSION BUILDING PROJECT
- a) Feedback from budget meeting & community outreach events  
Group shared observations-consensus was positive  
Lynn shared information from engineer visit-November 19-report to follow.
  - b) Building Project Advisory Committee Vs Building Committee  
After discussion, group leaned toward Building Advisory Committee to allow for more options for this group.
  - c) Meeting with other Community Groups (Historic District & Azalea Park)  
Others considered were Historical Society, White Birch, Lions Club. Invite to future Public Meetings.
  - d) Information on capital campaign & financing project  
John reported on banks willing to work with us-discussion concerning need to have education on the process moving forward.  
Patti will reach out to Cordell Johnson  
Lynn will reach out to contact at New Hampshire Municipal Bond Bank  
John will reach out to Charter Trust—Doug Tengdin
  - e) Warrant articles-Discussion led to three warrant articles for Town Meeting:
    - To approve operation budget
    - To approve monies for fundraising and consultant materials for building project.
    - To approve budget for Accessibility and Safety ProjectPatti suggested we talk to community members to gage how the community is leaning regarding this project and bring information back to next meeting.
  - f) Promotional products and logo-This item tabled for now.
- ITEM 1 Minutes of Meeting:  
OCTOBER 22, 2019 Move to Accept-Deb Kreutzer Seconded-Patti Osgood Passed 4-0  
NOVEMBER 2, 2019 Move to Accept-Patti Osgood Seconded-Deb Kreutzer Passed 4-0
- ITEM 2 Public Forum-None
- ITEM 3 Treasurer’s Report
- a) Y-T-D Summary & Monthly Expenditure Manifest  
Move to Accept-John Capuco Seconded Deb Kreutzer Passed 4-0  
TREASURER SIGNS MONTHLY MANIFEST –Signed Deb Kreutzer
  - b) Personnel Timesheet Review Reviewed and Signed by Deb Kreutzer  
Monies to Be Accepted-None
- ITEM 4 Director’s Report
- a) Grant Update – Status Report  
Preservation Planning Grant is in the final stages. Notified final approval for Moose Plate Grant.
  - b) Town Meeting 2020 – Important Dates –Have not been established.
  - c) Election of Officers – Debra Kreutzer and John Capuco
  - d) Winter 2020 Programs  
January 5<sup>th</sup>- (NHH Presenter) Suffragettes  
February- (NHH Presenter) NH Artists  
March –UNH (Agricultural Extension) Gardening for Wildlife
- ITEM 5 Friends’ Update-Anne reported on November 10 Friends’ Meeting  
Friends will finalize Memorandum of Understanding and prepare for Membership Drive in 2020
- ITEM 6 NHLTA Meeting attended by TFL Board Representative-Anne reported on relevant meeting information.
- ITEM 7 2020 Budget Deliberation  
CIP Information Request from Selectboard Committee Representative-Discussed-Tabled for now
- ITEM 8 Confirm and Set Future Meeting Dates: December 10, 2019 at 5PM
- ITEM 9 Other: Discussion concerning heating in library for patrons  
MOVE TO ADJOURN BY: Deb Kreutzer SECONDED BY: Anne Crotti Vote 4-0  
Adjourn: 7:10pm  
NAME OF RECORDING SECRETARY: Anne Crotti