

Tucker Free Library received its fifth Moose Plate Grant. This grant restored the windows above the front porch. Cracks and overall poor condition of the glass allowed for cold air to create condensation which led to damage to wood muntins, casings, and sills. The panes were replaced with code compliant safety glass. Not only did this project greatly enhance the appearance and safety of these windows, but the project should increase energy efficiency of the building. The value of the grant was \$6,240 for a total of \$31,885 in Moose Plate grant money received since 2014.

Along with SMP Architects, the library director is working on a Condition Assessment with Preservation Guidelines for Tucker Free Library. This document was made possible by a grant received from the New Hampshire Preservation Alliance. The preparation of this guide is an important first step when applying for larger Land & Community Heritage Investment Program (LCHIP) grants. We hope to seek LCHIP funds to assist with various components of the building project. The matching grant has a value of \$1750.

Three public meetings were held in 2019, seeking input from the Henniker community on the library accessibility and safety project. The project includes adding an elevator to improve accessibility to all levels of the library, adding additional, ADA compliant bathrooms, and renovating the attic (the last viable space in the building) for programs.

Architect Jason Lacombe shared design iterations and listened to comments from the audience members at the three public meetings. The meetings are available to view on the library website, tuckerfreelibrary.org. Each successive meeting reflected design changes resulting from the feedback.



Throughout the year work has continued on the project with geotechnical surveys, structural and mechanical engineering evaluations, and cost-estimating. SMP Architects will incorporate the results of the information gathered to complete the design process over the next year.

Capital campaign: The trustees recognize that the realization of the library safety and accessibility project is dependent on a successful capital campaign. With a positive vote at Town Meeting, we will hire a fundraising consultant to assist in this process.

The consultant will work with trustees to design the capital campaign and develop a realistic timeline. The consultant will develop a compelling case for support of the building project, identify a prospect list comprised of local and regional philanthropic donors, recommend strategies for reaching donors, offer key players training in capital campaign solicitation, and give recommendations on donor recognition appropriate to this project.

The funding for this project will include a combination of sources including the capital campaign, grants, and town appropriation. The trustees, staff, and Friends will be working together on the capital campaign to offset the tax-burden for the library accessibility and safety project.

FACILITY PROJECTS: Tucker Free Library participated in the town wide Eversource LED Lighting Project to decrease the use of electricity. Cost \$9,035.00 with \$4517.50 in rebates from Eversource.

Unanticipated replacement of air conditioning unit installed in 2000. Cost \$12,740.78.



Friends of Tucker Free Library was reconstituted in 2019. Led by an enthusiastic group of library supporters, the group met often and achieved many goals, including completing the application for and receiving IRS 501(c)3 status.

This allows the FTFL to officially call themselves a non-profit. Any donations to the FTFL are tax-deductible. If you would like to join the FTFL see a Friend or check out the Friends' page on the library website: tuckerfreelibrary.org/join-the-friends/.

(EXECUTIVE BOARD: TREASURER: Ellen Chase-Lucard, PAST CHAIR: Mary Corsetti, VICE CHAIR: Naomi Praul, CHAIR: Sylvia Lennox, and SECRETARY: Rob Reno)

IN MEMORIAM: We honor the memory of Pauline Mortimer-Simkin. Pauline, a trustee from 2007-2008 was a loyal library user and steward. REST IN PEACE.

PATRON USE STATISTICS

CATEGORY	PATRONS	CIRCULATION
New Patrons	176	
Adult Residents	1,606	19,159
Juvenile Residents	551	3,337
Interlibrary Loan Partners	225	1,765
NEC Students/Residents	22	17
NEC Staff	8	106
Tucker Free Staff	18	1,363
SAU 24 Full Time Staff/Non-Resident	9	12
Provisional	19	44
Non-Resident \$50 Fee Paid	3	65
Henniker Town Employee/Non-Resident	1	5
Home Delivery	4	205
Book Club	1	56
Hopkinton Town Library (thru May 2019)	22	168
TOTAL	2,489	26,302
2019 Library Appropriation	\$	227,730.00
Money Saved by Henniker Residents Using TFL	\$	403,149.26

MATERIAL USE STATISTICS

NUMBER OF...	CIRCULATION
Materials checked out at Library	26,302
Materials downloaded by patrons	6,114
Materials checked out by Interlibrary Loan Partners	1,765
Interlibrary loan requests made by our patrons	654
Access of electronic databases	104
Reads-To-Go Books Checked Out	42
	34,981

COLLECTION STATISTICS

MATERIAL AREA	ADDED	DISCARDED
Adult Materials	1222	1,077
Early Readers	295	49
Middle Readers	137	480
Teen Readers	41	5
Audio Materials	71	74
Video Materials	136	20
	1,902	1,705

eCONTENT - NH DOWNLOADS

	YEAR	MEMBERSHIP FEE	CIRCULATION	COST/CIRC
	2008	\$ 500.00	759	\$ 1.32
	2009	\$ 550.00	1,090	\$ 0.50
	2010	\$ 550.00	1,308	\$ 0.42
	2011	\$ 700.00	1,819	\$ 0.38
	2012	\$ 875.00	3,018	\$ 0.29
	2013	\$ 1,000.00	3,841	\$ 0.26
	2014	\$ 1,103.00	3,979	\$ 0.25
	2015	\$ 1,103.00	4,989	\$ 0.22
	2016	\$ 1,159.00	5,201	\$ 0.22
	2017	\$ 1,337.00	5,853	\$ 0.22
	2018	\$ 1,676.00	6,390	\$ 0.26
	2019	\$ 1,751.00	6114	\$ 0.28



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DONATIONS RECEIVED

MARTHA NEMICCOLO

For the Mary F. Kjellman Fund

HENNIKER ROTARY CLUB

For the Walter K. Robinson Fund

STEPHEN & PATRICIA ST. LAURENCE

In Honor of Fr. Marcel Martel

SUSAN ROSE & JENNI RUNTE

In Memory of Mary Ashcliffe

RODNEY & CAROLYN PATENAUDE

For the Robert N. Fitch Fund

MICHAEL SKOCAY

In Memory of Joan Manoli

JOSEPH & JOANNE GRADY

In Honor of Annjanette Grady Alves

G. RAY COLBY & SONS, INC.

For the Future Building Project

IN-KIND SERVICE

LINDA PATTERSON

For her gardening expertise

JON ROUNTON

For installing our interior doors and screens

TO THE FRIENDS OF TUCKER FREE

Who have spent many Sunday afternoons working on by-laws, forms, and procedures.

THANKS FOR THE... Many other anonymous and gracious acts of kindness and volunteerism, especially the garden stewards who took it upon themselves to weed the front gardens!

LET'S NOT FORGET... Everyone who dropped their spare change in the donation boxes at the circulation desks. We collected \$181.00 this year!

THIS REPORT IS SUBMITTED BY...

Lynn M. Piotrowicz, M.A., M.L.S.

Library Director

ON BEHALF OF THE TRUSTEES OF
THE TUCKER FREE LIBRARY ...

Patti N. Osgood, Chair

Angelica Ladd, Vice Chair

Debra Kreutzer, Treasurer

Anne Crotti, Co-Recording Secretary

John Capuco, Co-Recording Secretary

OPERATIONAL BUDGET

Expenses		Income	
Town Appropriation - Operating Budget	\$ 25,883.49	Town Appropriation - Operating Budget	\$ 25,883.49
Lighting Project	\$ 4,517.50	Lighting Project	\$ 4,517.50
Heating Oil	\$ 5,480.89	Heating Oil	\$ 5,480.89
Personnel	\$ 191,848.12	Personnel	\$ 191,848.12
Meetings/Membership/Mileage	\$ 200.00	Contribution Overdue	\$ 181.00
Staff Development	\$ 100.00	Copier	\$ 1,071.00
Books	\$ 18,219.00	DVD FINES	\$ 1,187.00
Audio Books	\$ 1,567.00	Non-Resident Cards	\$ 100.00
Periodicals	\$ 1,211.00	Damaged/Lost Books	\$ 140.00
DVD - Appropriation Fund	\$ 863.00	Damaged/Lost Audio	\$ 24.00
DVD - Fine Revenue	\$ 1,059.00	Willis Cogswell Fund	\$ 18,114.00
General Maintenance	\$ 6,679.00	Town Trust Funds	\$ 10,925.00
Building Repairs	\$ 412.22	Established Trust Fund Donation	\$ 597.36
Air Condition Unit Replacement	\$ 12,740.78	Memory/Honor Donations	\$ 195.00
Utilities	\$ 9,960.00	Sale of Surplus	\$ 205.00
Supplies	\$ 5,534.00	Staff Reimbursed Purchase	\$ 26.00
Technical Maintenance	\$ 150.00	Cat's Meow Sold	\$ 20.00
Equipment	\$ 456.00	Moose Plate Grant	\$ 3,120.00
Library Programs - Contracted	\$ 3,687.00	NHHC Speaker Reimbursement	\$ 687.00
Library Program -Speaker & Sup	\$ 1,549.00	Feasibility Study (2018TM)	\$ 7,205.00
Staff Reimbursed Purchase	\$ 26.00	Design Work	\$ 20,630.56
Bank Fees	\$ 24.00	Project Planning	\$ 1,000.00
Trustees of the Trust Fund (4-5030)	\$ 597.36	Building Project Donation	\$ 1,000.00
Moose Plate Grant	\$ -	2018 Unexpended/Reserved Fund	\$ 7,804.68
NHHC Speaker Reimbursed	\$ 687.00	Total Income	\$ 301,962.60
Feasibility Study (2018 TM)	\$ 7,205.00		
Design Work	\$ 20,630.56	REVENUE OVER EXPENDITURES	\$ 5,675.68
Project Planning	\$ -		
Total Expenses	\$ 295,403.43	RESERVED FUNDS	

Total Trust Fund Reserved	\$ 2,250.42
Vivian Allen	\$ 448.81
Beres Fund	\$ 2,000.00
Total	\$ 4,699.23

TRUST FUND ACCOUNTING

UNEXPENDED/RESERVED FUNDS \$ 10,374.91

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	RECEIVED 2019	BALANCE 12/31/18	EXPENDED 2019	DONATIONS TO 2019	DEPOSIT TO TRUST FUND	BALANCE 12/31/19
L.A. Cogswell	LIBRARY OPERATIONS	\$ 1,459.54	\$ -	\$ 1,459.54	\$ -	\$ -	\$ -
Dr. Francis O. Holmes	MEMORIAL BOOKS	\$ 113.63	\$ 1.55	\$ 85.13	\$ -	\$ -	\$ 30.05
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$ 945.76	\$ -	\$ 945.76	\$ -	\$ -	\$ -
A.D. Huntoon	LIBRARY OPERATIONS	\$ 64.73	\$ -	\$ 64.73	\$ -	\$ -	\$ -
Marjorie B. Bennett	MEMORIAL BOOKS	\$ 628.64	\$ 177.76	\$ 610.28	\$ -	\$ -	\$ 196.12
Scott J. Berry	MEMORIAL BOOKS	\$ 112.34	\$ 243.68	\$ -	\$ -	\$ -	\$ 356.02
Mary F. Kjellman	MEMORIAL BOOKS	\$ 172.57	\$ 67.15	\$ 117.30	\$ 100.00	\$ 100.00	\$ 122.42
James W. Doon	MEMORIAL BOOKS	\$ 52.33	\$ 343.04	\$ -	\$ -	\$ -	\$ 395.37
Preston Fund	LIBRARY OPERATIONS	\$ 658.37	\$ -	\$ 658.37	\$ -	\$ -	\$ -
Alice V. Colby	LIBRARY OPERATIONS	\$ 19.47	\$ -	\$ 19.47	\$ -	\$ -	\$ -
George W. Tucker	LIBRARY OPERATIONS	\$ 6,187.71	\$ -	\$ 6,187.71	\$ -	\$ -	\$ -
Robert N. Fitch	MEMORIAL TECHNOLOGY	\$ 411.45	\$ 726.46	\$ -	\$ 300.00	\$ 300.00	\$ 1,137.91
Walter K. Robinson	MEMORIAL BOOKS	\$ 98.46	\$ (1.61)	\$ 84.32	\$ 197.36	\$ 197.36	\$ 12.53
		\$ 10,925.00	\$ 1,558.03	\$ 10,232.61	\$ 597.36	\$ 597.36	\$ 2,250.42