




Tucker Free Library
2018 NHLTA Library of the Year
31 Western Avenue
PO Box 688
Henniker, NH 03242
(603) 428-3471
www.tuckerfreelibrary.org

TUCKER FREE LIBRARY BOARD OF TRUSTEES
ANNOUNCEMENT OF TRUSTEES' MEETING & AGENDA
WEDNESDAY December 15, 2021 at 5:00 PM
In-person, Tucker Free Library - NH Room
ENTER THROUGH FRONT DOOR

ROLL CALL	Attendance
ITEM 1	Public Forum
ITEM 2	Minutes of Meeting: November 17, 2021
ITEM 3	Treasurer's Report & Financial Deliberations <ul style="list-style-type: none">• Year-to-Date Summary• Monthly Manifest• Trust Fund Accounting• Monies/Gifts to be Accepted• 2022 Budget Deliberations
ITEM 4	Director's Report
ITEM 5	End of Year Project Status
ITEM 6	Building Project Strategy Session
ITEM 7	2022 Town Meeting Calendar
ITEM 8	Other
ITEM 9	Schedule Next Meeting
ADJOURN	End Public Session
NON-PUBLIC	NEW TRUSTEE SEARCH DISCUSSION 91-A:3(II-c) Matters which, if discussed in public would likely affect adversely the reputation of any person, other than a member of the public body itself

POSTED: December 08, 2021 at [Tucker Free Library](#), [Henniker Town Hall](#), [Tucker Free Library Facebook Page](#), [Other Henniker News Outlet Facebook Page](#)

December 15, 2021	TUCKER FREE LIBRARY, BOARD OF TRUSTEES MEETING MINUTES																									
ROLL CALL 5:00pm	ACTION - RECORD ATTENDANCE <table border="1" data-bbox="324 163 800 401"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>PRESENT</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Y</td> </tr> <tr> <td>Anne Crotti</td> <td>Y</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Y</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Y</td> </tr> <tr> <td>Frances Tain</td> <td>Y</td> </tr> <tr> <td>Lynn Piotrowicz- DIRECTOR</td> <td>Y</td> </tr> </tbody> </table>		MEETING PARTICIPANTS	PRESENT	John Capuco	Y	Anne Crotti	Y	Debra Kreutzer	Y	E. Joseph Petrick	Y	Frances Tain	Y	Lynn Piotrowicz- DIRECTOR	Y										
MEETING PARTICIPANTS	PRESENT																									
John Capuco	Y																									
Anne Crotti	Y																									
Debra Kreutzer	Y																									
E. Joseph Petrick	Y																									
Frances Tain	Y																									
Lynn Piotrowicz- DIRECTOR	Y																									
ITEM 1	Public Forum <table border="1" data-bbox="324 436 1240 510"> <thead> <tr> <th>MEMBERS OF PUBLIC PRESENT</th> <th>MEMBERS OF PUBLIC PRESENT</th> </tr> </thead> <tbody> <tr> <td>Sylvia Lennox</td> <td></td> </tr> </tbody> </table>		MEMBERS OF PUBLIC PRESENT	MEMBERS OF PUBLIC PRESENT	Sylvia Lennox																					
MEMBERS OF PUBLIC PRESENT	MEMBERS OF PUBLIC PRESENT																									
Sylvia Lennox																										
ITEM 2	Minutes of Meeting: November 17, 2021 MOVE TO ACCEPT: John Capuco SECONDED BY: Anne Crotti <table border="1" data-bbox="324 579 727 783"> <thead> <tr> <th>TRUSTEES</th> <th>VOTE RECORD</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Y</td> </tr> <tr> <td>Anne Crotti</td> <td>Y</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Y</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Y</td> </tr> <tr> <td>Frances Tain</td> <td>Y</td> </tr> </tbody> </table>		TRUSTEES	VOTE RECORD	John Capuco	Y	Anne Crotti	Y	Debra Kreutzer	Y	E. Joseph Petrick	Y	Frances Tain	Y												
TRUSTEES	VOTE RECORD																									
John Capuco	Y																									
Anne Crotti	Y																									
Debra Kreutzer	Y																									
E. Joseph Petrick	Y																									
Frances Tain	Y																									
ITEM 3	Treasurer's Report & Financial Deliberations 1) Y-T-D Summary, Monthly Expenditure Manifest, & Trust Fund Accounting MOVE TO ACCEPT: Deb Kreutzer SECONDED BY: Anne Crotti <table border="1" data-bbox="324 877 727 1081"> <thead> <tr> <th>TRUSTEES</th> <th>VOTE RECORD</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Y</td> </tr> <tr> <td>Anne Crotti</td> <td>Y</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Y</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Y</td> </tr> <tr> <td>Frances Tain</td> <td>Y</td> </tr> </tbody> </table> 2) Monies/Gifts to Accept: Carolyn Patenaude for the Robert Fitch Fund \$300.00 MOVE TO ACCEPT: Deb Kreutzer SECONDED BY: John Capuco <table border="1" data-bbox="324 1150 727 1354"> <thead> <tr> <th>TRUSTEES</th> <th>VOTE RECORD</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Y</td> </tr> <tr> <td>Anne Crotti</td> <td>Y</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Y</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Y</td> </tr> <tr> <td>Frances Tain</td> <td>Y</td> </tr> </tbody> </table> 3) 2022 Budget Deliberations – discussed important upcoming dates in the Town's 2022 budget process		TRUSTEES	VOTE RECORD	John Capuco	Y	Anne Crotti	Y	Debra Kreutzer	Y	E. Joseph Petrick	Y	Frances Tain	Y	TRUSTEES	VOTE RECORD	John Capuco	Y	Anne Crotti	Y	Debra Kreutzer	Y	E. Joseph Petrick	Y	Frances Tain	Y
TRUSTEES	VOTE RECORD																									
John Capuco	Y																									
Anne Crotti	Y																									
Debra Kreutzer	Y																									
E. Joseph Petrick	Y																									
Frances Tain	Y																									
TRUSTEES	VOTE RECORD																									
John Capuco	Y																									
Anne Crotti	Y																									
Debra Kreutzer	Y																									
E. Joseph Petrick	Y																									
Frances Tain	Y																									
ITEM 4	Director's Report <ol style="list-style-type: none"> 1) Hiring of new cleaning service (White Tornado Cleaning Service) to replace cleaning service that just resigned 2) TFL Emergency Management Manual – Lynn to make a hard copy and take it home for offsite safekeeping 3) Five upcoming virtual programs starting 1/29/22 – supported by NH Humanities and Friends of TFL 4) Feedback from newsletter – no feedback received 5) Report on conversation with USDA Community Facilities Program as identified by Senator Shaheen's office – provided ideas/leads in response to our request for Build Back Better Infrastructure support. Shaheen's office sent ideas for fundraising efforts but noted that Henniker is not eligible for free money though we are eligible for loans 6) Hassan's office – provided ideas/leads in response to our request for Build Back Better Infrastructure support. Hassan's office sent ideas for fundraising efforts but noted that no moneys are available for construction 7) United for Libraries Access (Training Session 12/14) – excellent online learning resource for Trustees, is available for our use for a year 8) Reminder of Holiday Hours – we will be closed 12/24, 12/25, open 10-3pm on 12/31, closed on 1/1, and closed on MLK Jr. Day 																									

	<p>9) Lift Annual Inspection – our lifts passed annual inspection; awaiting certificate to arrive from the state</p>
<p>ITEM 5</p>	<p>End of Year Project Status</p> <ol style="list-style-type: none"> 1) Additional patron computers purchased, preparing for deployment – computer stations available in adult reading areas but not yet in children’s area due to pandemic concerns 2) Air filtration system purchased for lower level meeting room 3) Exterior electrical outlet project – installed last Friday 4) Screen door project – John Routen working on installing screen doors that can be positioned in front or back of main wood doors (to allow easier use of screen doors on hot days) 5) E-Room window refurbishment project – most windows not currently functional; John Routen and Lynn making a plan to repair non-working windows over time (estimated cost for repair of 9 windows = \$6300 total) 6) ReMarkable purchase tabled in lieu of discussion on E-Room window refurbishment – will redirect funds to window repair
<p>ITEM 6</p>	<ul style="list-style-type: none"> • Action item: Lynn to email Tia Hooper to request a face-to-face meeting between CIP Committee, TFL Trustee(s), and Select Board representative <p>Building Project Strategy Session FROM: agenda_12.7.21-all.pdf (henniker.org) Vice Chair Hooper stated that the CIP Committee had started meeting and would be meeting tomorrow night. The Committee was looking forward to welcoming some of the Budget Committee members to join and would review Rescue fleet/items with Gregory Aucoin, including moving around some items on the schedule with delivery delays over a year out. Chairman Blomback asked if department managers are included with review of the items with the Committee. Vice Chair Hooper said yes, all the department heads were communicated with, and some great information already came back, and a few departments reports still pending. Once the report is submitted, the department heads are scheduled to meet with the CIP Committee to review the report in detail.</p> <p>COMMUNICATION WITH TIA HOOPER POST-SUBMISSION</p> <p>On 11/28/2021 12:27 PM Tia Hooper <tiamhooper@gmail.com> wrote:</p> <p>Good Afternoon Lynn, I hope you had a wonderful holiday. I am currently reviewing your submission and just wanted to circle back to follow up quickly to see if you can provide the total cost estimate for the project. If possible also the cost of each item 1-4 listed under the description.</p> <p>Please do not hesitate to contact me if you have any questions. Thank you Tia </p> <p>Tia the numbers haven’t changed but the trustee’s want to start a conversation with CIP and BOS to get the project at least listed as a part of the CIP.</p> <p>Stay warm and well Lynn</p>
<p>ITEM 7</p>	<p>2022 TOWN MEETING Calendar FROM WENDY BAKER Good morning everyone!! It is once again Town Report time!! This is to remind everyone that you will be submitting any reports directly to me and this year I would like them to all be in either Word or Excel format. I am not worried about font or formatting as I will convert all to fit into my design of the report. I would love submission of any photos as well that anyone would like to include. Anyone that can send their report early is encouraged to as this has become a very busy time of year for me and the sooner I can get a jump on the report the better. If you will not be submitting a report this year for whatever reason, would you please communicate that to me as well.</p>

	<p>The DEADLINE for submission is Friday, January 7th. Please communicate any extenuating circumstances with regard to that date because I will not be able to accept any after that date.</p> <p>I am looking forward to creating my first Town Report for Henniker (I have done many with other towns) and having it be one to remember!</p> <p>2022 Budget Calendar Commitments</p> <ol style="list-style-type: none"> 1) BAC Meeting 12/1, 12/15, 12/29 2) New Trustee Search – Dates to sign-up 1/19-1/28 3) BAC Recommendations to BOS 1/4 4) BOS Budget Review 1/18 5) BOS Public Hearing on Budget 2/1 6) Town Meeting Part 1 – 3/8 7) Town Meeting Part 2 – 3/12 <p>To attend:</p> <ul style="list-style-type: none"> • BAC Recommendations to BOS 1/4 (start at 6:15pm at Community Center) – Lynn, Fran, John • BOS Budget Review 1/18 (start at 6:15pm at Community Center) – Deb, Joe, maybe Fran • BOS Public Hearing on Budget 2/1 (start at 6:15pm at Community Center) – Tentatively all • Town Meeting Part 2 – 3/12 – All
ITEM 8	Other
ITEM 9	Schedule Next Meeting: 1/12/22, 5pm
ADJOURN	PUBLIC SESSION ADJOURNED. 6:09pm
ENTER NON-PUBLIC	<p>NEW TRUSTEE SEARCH DISCUSSION 91-A:3(II-c) Matters which, if discussed in public would likely affect adversely the reputation of any person, other than a member of the public body itself</p>

Tucker Free Library MANIFEST FOR APPROVAL

11/10/2021 To 12/08/2021

BILLS PAID		ID#	Acct#	Account Name	Debit	Credit
CD	10-Nov-21	Eversource 5415 5415	1-1100 6-4020	General Checking Account Utilities	\$168.79	\$168.79
CD	10-Nov-21	Comcast 5417 5417	1-1100 6-4020	General Checking Account Utilities	\$118.44	\$118.44
CD	10-Nov-21	Citizens Bank 5418 5418	1-1100 6-5010	General Checking Account Technical Maintenance	\$99.00	\$99.00
CD	17-Nov-21	Baker & Taylor 5413 5413 5413	1-1100 6-3000 6-3010	General Checking Account Books Audio Books	\$1,703.58 \$173.19	\$1,876.77
CD	17-Nov-21	Ebsco 5414 5414	1-1100 6-3020	General Checking Account Periodicals	\$323.87	\$323.87
CD	17-Nov-21	Graham Pendlebury 5416 5416	1-1100 6-7015	General Checking Account Moose Plate Grant	\$1,600.00	\$1,600.00
CD	23-Nov-21	Sunapee Shade and Blind 5419 5419	1-1100 6-4010	General Checking Account Building Repairs	\$5,959.84	\$5,959.84
CD	1-Dec-21	Air Cleaners Inc 5420 5420	1-1100 6-4035	General Checking Account COVID RELATED SUPPLIES	\$1,047.15	\$1,047.15
CD	1-Dec-21	SYNCB/Amazon 5421 5421 5421 5421 5421	1-1100 6-3030 6-3000 6-5020 6-4030	General Checking Account DVD - Appropriation Fund Books Equipment Supplies	\$86.92 \$50.54 \$1,970.00 \$39.93	\$2,147.39
CD	1-Dec-21	TDS 5422 5422	1-1100 6-4020	General Checking Account Utilities	\$37.64	\$37.64
CD	1-Dec-21	TDS 5423 5423	1-1100 6-4020	General Checking Account Utilities	\$42.98	\$42.98
Grand Total:					\$13,421.87	\$13,421.87
DEPOSITS		ID#	Acct#	Account Name	Debit	Credit
CR	23-Nov-21	CR000355 CR000355 CR000355 CR000355	1-1100 4-3510 4-3520 4-6000	General Checking Account Contribution Overdue Copier Sale of Surplus	\$52.00	\$11.00 \$23.00 \$18.00
CR	30-Nov-21	CR000356 CR000356 CR000356	1-1100 4-3520 4-3560	General Checking Account Copier Damaged/Lost Books	\$39.81	\$25.00 \$14.81
Grand Total:					\$91.81	\$91.81

TREASURER'S REPORT

January 2021 through December 2021 (11092021-12082021)

		Selected Period	Budgeted	
4-0000	Income			
4-1000	Town Appropriation remains 2020	\$11,341.00		
	Town Appropriation - 2021	\$0.00	\$18,293.00	\$18,293.00
4-1010	Heating Oil Appropriation	\$2,748.11	\$3,418.00	\$669.89
4-2000	Personnel Appropriation	\$164,179.71	\$195,386.00	\$31,206.29
4-3510	Contribution Overdue	\$139.74	\$139.74	\$0.00
4-3520	Copier	\$592.86	\$592.86	\$0.00
4-3540	Non-Resident Cards	\$50.00	\$50.00	\$0.00
4-3550	Overdue Processing Fee	\$5.00	\$5.00	\$0.00
4-3560	Damaged/Lost Books	\$120.77	\$120.77	\$0.00
4-5010	Willis Cogswell Fund	\$20,552.90	\$19,757.00	(\$795.90)
4-5020	Town Trust Funds	\$11,062.48	\$11,062.48	\$0.00
4-5030	Established TrustFund Donation	\$750.00	\$750.00	\$0.00
4-5050	General Purpose Donation	\$384.00	\$384.00	\$0.00
4-6000	Sale of Surplus	\$111.00	\$111.00	\$0.00
4-6020	Reimbursed Purchase (BOTMOM)	\$171.00	\$171.00	\$0.00
4-6095	Friends of Tucker Free Library	\$40.00	\$40.00	\$0.00
4-7020	NHHC Speaker Reimbursement	\$1,600.00	\$1,600.00	\$0.00
4-9600	ARPA - Round 1	\$1,543.00	\$1,543.00	\$0.00
4-9605	Steam Kit	\$814.59	\$814.59	\$0.00
6-0000	Expenses			
6-1010	Heating Oil Appropriation	\$2,748.11	\$3,418.00	\$669.89
6-2000	Personnel Appropriation	\$164,179.71	\$195,386.00	\$31,206.29
6-2020	Meetings/Membership/Mileage	\$210.00	\$0.00	(\$210.00)
6-2030	Staff Development	\$44.56	\$100.00	\$55.44
6-3000	Books	\$14,252.73	\$16,000.00	\$1,747.27
6-3010	Audio Books	\$1,069.94	\$1,500.00	\$430.06
6-3020	Periodicals	\$323.87	\$1,000.00	\$676.13
6-3030	DVD - Appropriation Fund	\$561.49	\$750.00	\$188.51
6-3035	DVD - Fine Revenue	\$226.31	\$224.04	(\$2.27)
6-4000	General Maintenance	\$4,043.50	\$9,500.00	\$5,456.50
6-4010	Building Repairs	\$6,228.08	\$3,900.00	(\$2,328.08)
6-4020	Utilities	\$6,331.88	\$7,582.00	\$1,250.12
6-4030	Supplies	\$3,615.58	\$3,375.00	(\$240.58)
6-4035	COVID RELATED SUPPLIES	\$1,616.18	\$1,000.00	(\$616.18)
6-5010	Technical Maintenance	\$259.00	\$500.00	\$241.00
6-5020	Equipment	\$7,092.89	\$0.00	(\$7,092.89)
6-6000	Library Programs - Contracted	\$4,337.64	\$4,006.00	(\$331.64)
6-6020	Reimbursed Purchase (BOTMOM)	\$171.38	\$171.00	\$0.00
6-6095	Friends of Tucker Free Library	\$40.00	\$40.00	\$0.00
6-7020	NHHC Speaker Reimbursed	\$1,600.00	\$1,600.00	\$0.00
6-9600	ARPA - Round 1	\$1,543.00	\$1,543.00	\$0.00
6-9605	Steam Kit	\$814.59	\$814.59	\$0.00

TRUST FUND ACCOUNTING

Charter Trust

12/31/2018 12/31/2019 12/31/2020 3/31/2021 9/30/2021 12/7/2021

SUBFUND	Starting Balance	12/31/2013	% of Fund							
Cammett, Helen	\$ 5,001.13	\$ 6,506.69	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,047.78	\$ 9,490.87	\$ 9,939.23	
Childs, Anna	\$ 7,247.14	\$ 9,109.37	4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 12,666.89	\$ 13,287.21	\$ 13,914.92	
Soderstrom, Ann	\$ 189,147.45	\$ 182,352.64	88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 253,567.60	\$ 265,985.27	\$ 278,550.77	
TD Bank Refund	\$ 7,111.97	\$ 8,592.97	4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 11,948.81	\$ 12,533.97	\$ 13,126.09	
Total of Funds	\$ 208,507.69	\$ 206,561.67	100%	\$229,129.58	\$266,654.76	284,761.29	287,231.08	301,297.32	315,531.00	

TD Bank

Willis Cogswell - QTRLY REPORTING	\$ 407,576.11	\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 410,711.63	\$ 426,083.10
-----------------------------------	---------------	---------------	---------------	---------------	---------------	---------------

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	RECEIVED 2020	BALANCE 12/31/19	EXPENDED 2020	DONATIONS TO 2020	DEPOSIT TO TRUST FUND	BALANCE 12/31/2020	REC'D 2021	\$ TO SPEND 2021	Y-T-D Spent	Balance Remaining	
L.A. Cogswell	LIBRARY OPERATIONS	\$ 1,777.48	\$ -	\$ 1,459.54				\$ 1,472.54	\$ 1,472.54	\$ 1,472.54	\$ -	LIBRARY OPERATIONS
Dr. Francis O. Holmes	MEMORIAL BOOKS	\$ 138.38	\$ 30.02	\$ 69.74			\$ 98.66	\$ 114.64	\$ 213.30	\$ 178.65	\$ 34.65	NATURE, NATURALIST, SCIENCE, SCIENCE BIO
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$ 1,151.78	\$ -	\$ 945.76				\$ 954.18	\$ 954.18	\$ 954.18	\$ -	LIBRARY OPERATIONS
A.D. Huntoon	LIBRARY OPERATIONS	\$ 78.82	\$ -	\$ 64.73				\$ 65.29	\$ 65.29	\$ 65.29	\$ -	LIBRARY OPERATIONS
Marjorie B. Bennett	MEMORIAL BOOKS	\$ 765.58	\$ 196.12	\$ 531.97			\$ 429.73	\$ 634.23	\$ 1,063.96	\$ 875.32	\$ 188.64	AUDIO BOOKS
Scott J. Berry	MEMORIAL BOOKS	\$ 136.81	\$ 356.02	\$ 40.42			\$ 452.41	\$ 113.34	\$ 565.75	\$ 46.44	\$ 519.31	ART, DESIGN, DIY, HOME, YARD & GARDEN STRUCTURES
Mary F. Kjellman	MEMORIAL BOOKS	\$ 214.77	\$ 122.42	\$ 68.73	\$ 275.00	\$ 275.00	\$ 268.46	\$ 180.96	\$ 449.42	\$ 88.33	\$ 361.09	HEALTH, WOMEN ACHIEVERS, GARDENING, HISTORY
James W. Doon	MEMORIAL BOOKS	\$ 63.74	\$ 395.37	\$ -			\$ 459.11	\$ 52.79	\$ 511.90	\$ 36.60	\$ 475.30	ANYTHING NH OR NEW ENGLAND
Preston Fund	LIBRARY OPERATIONS	\$ 801.79	\$ -	\$ 658.37				\$ 664.23	\$ 664.23	\$ 664.23	\$ -	LIBRARY OPERATIONS
Alice V. Colby	LIBRARY OPERATIONS	\$ 23.70	\$ -	\$ 19.47				\$ 19.65	\$ 19.65	\$ 19.65	\$ -	LIBRARY OPERATIONS
George W. Tucker	LIBRARY OPERATIONS	\$ 7,535.66	\$ -	\$ 6,187.71				\$ 6,242.82	\$ 6,242.82	\$ 6,242.82	\$ -	LIBRARY OPERATIONS
Robert N. Fitch	MEMORIAL TECHNOLOGY	\$ 507.09	\$ 1,137.91	\$ -	\$ 300.00	\$ 300.00	\$ 1,645.00	\$ 440.86	\$ 2,085.86	\$ -	\$ 2,085.86	TECH EQUIPMENT ONLY
Walter K. Robinson	MEMORIAL BOOKS	\$ 123.58	\$ 12.53	\$ 23.81			\$ 112.30	\$ 106.96	\$ 219.26	\$ 140.21	\$ 79.05	CLASSICS
		\$ 13,319.18	\$ 2,250.39	\$ 10,070.25			\$ 3,465.67	\$ 11,062.49	\$ 14,528.16	\$ 10,784.26	\$ 3,743.90	

ACCOUNT NUMBER	ACCOUNT TITLE	2022 REQUESTED +27% ON SELECT LINE ITEMS	2021 FINAL	2021 REQUESTED
LIBRARY				
Expenses Managed By Town				
4550-110	Library - Wages (Includes Longevity, Merit, 1.2%COLA)	\$ 168,048.76	\$ 153,756.00	\$ 158,789.00
4550-211	Library - Benefit Insurance	\$ 16,853.00	\$ 17,878.00	\$ 17,878.00
4550-220	Library - FICA	\$ 12,354.08	\$ 11,944.02	\$ 12,147.00
4550-230	Library - Retirement	\$ 11,358.00	\$ 9,333.14	\$ 9,333.00
4550-523	Library - Workers Comp/Unemp Ins	\$ 875.64	\$ 875.64	\$ 876.00
Additional Personnel				
6-2020	Library Membership, Mileage	\$ 150.00	\$ 150.00	\$ 150.00
6-2030	Library Staff Development	\$ 100.00	\$ 100.00	\$ 100.00
Collection Development				
6-3010	Library Acquisitions - Audio Books	\$ 1,500.00	\$ 1,500.00	\$ 1,200.00
6-3007	Library Acquisitions - Downloadable	\$ -	\$ -	\$ -
6-3000	Library Acquisitions - Books	\$ 16,000.00	\$ 16,000.00	\$ 14,000.00
6-3020	Library Acquisitions - Periodicals	\$ 1,000.00	\$ 1,000.00	\$ 400.00
6-3030	Library Acquisitions - Video Appropriation	\$ 750.00	\$ 750.00	\$ 750.00
6-3035	Library Acquisitions - Video Fine Revenue	\$ -	\$ -	\$ 224.00
Facility Maintenance				
6-4000	Library General Maintenance - Janitorial	\$ 12,065.00	\$ 9,500.00	\$ 19,500.00
6-4010	Library General Maintenance - Repairs	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00
6-4020	Library Contracted Services - Building Safety & Utilities	\$ 11,897.60	\$ 11,000.00	
	Security Monitoring	\$ 408.00		
	Annual Lifts Inspection	\$ 500.00		
	Annual Fire Extinguisher Inspection	\$ 35.00		
	Annual Fire/Safety System Inspection	\$ 350.00		
6-4020	PO BOX Rental	\$ 76.00		
	Heating	\$ 4,302.00	\$ 3,418.20	\$ 3,418.20
	Electric	\$ 3,009.00		
	Water	\$ 227.60		
	Sewer	\$ 480.00		
	Phone	\$ 1,094.00		
	Internet	\$ 1,416.00		
6-4030	Library Building Maintenance - Supplies	\$ 4,445.00	\$ 3,375.00	\$ 4,500.00
6-4035	COVID Related Supplies/Expenses	\$ 500.00	\$ 1,000.00	
Technology Equipment & Maintenance				
6-5010	Library Technical Maintenance	\$ 500.00	\$ 500.00	\$ 500.00
6-5020	Library Technical Equipment/Software		\$ -	\$ -
Programs, Speakers, Supplies				
6-6000	Library Contract Services - Technology			
	Library Circulation System	\$ 1,950.00	\$ 1,950.00	\$ 1,950.00
	Annual Payment to NH Downloadable	\$ 1,939.00	\$ 1,956.00	\$ 1,956.00
	Annual Website Fees	\$ 250.00		\$ -
	ZOOM Platform	\$ 149.90		
6-6010	Library Programs - Speakers & Supplies	\$ -	\$ -	\$ 350.00
	TOTAL OPERATION BUDGET	\$ 266,585.98	\$ 247,917.00	
	PROJECTED REVENUE	\$ 30,000.00	\$ 30,819.00	
	APPROPRIATION REQUEST	\$ 236,585.98	\$ 217,098.00	
			\$ 14,000.00	Selectmen Reduction
			\$ 231,098.00	
	1.2% COLA			
		MERIT INCREASE	\$ 5,890.16	
		1.2% COLA INCREASE	\$ 1,845.07	
		LONGEVITY BONUS	\$ 2,500.00	
			\$ 10,235.23	
			\$ 168,048.76	