

SECTION IV Management & Personnel Policies

Employment Policies

- K. **EMPLOYEE CONCERNS:** To promote a spirit of teamwork and to minimize possible difficulties and misunderstandings; staff members are encouraged to raise any questions, suggestions or concerns directly with a supervisor. Any such concern should be presented to the Library Director so the concern can be discussed openly and resolved in a mutually respectful manner. If a concern still exists after meeting with the Library Director or if such a meeting would not adequately address the concern, the staff member or the Library Director may contact the Chair of the Board of Trustees to discuss the concern further.