

SECTION IV Management & Personnel Policies

Employment Policies

L. LONGEVITY BONUS (Based on Town of Henniker Personnel Policy Change)

(Approved by Board of Trustees, 05/19/2021)

The Tucker Free Library provides longevity pay to full-time employees based on years of service as follows:

Years of Service	Annual Payment
3-5 Years	\$250.00
6-10 Years	\$500.00
11-15 Years	\$750.00
16-20 Years	\$1,000.00
21 or more	\$1,250.00

Payment shall be made annually on the payroll that includes the employee’s anniversary date. Upon termination of employment with the Tucker Free Library, employees shall receive longevity pay pro-rated for the number of days of longevity in that year calculated from the employee’s anniversary date to the day employee terminates.

The Tucker Free Library provides longevity pay to part-time employees based on continuous years of service as follows:

Years of Service	Annual Payment
3-5 Years	\$125.00
6-10 Years	\$250.00
11-15 Years	\$375.00
16-20 Years	\$500.00
21 or more	\$625.00

Payment shall be made annually on the payroll that includes the employee’s anniversary date. Upon termination of employment with the Tucker Free Library, employees shall receive longevity pay pro-rated for the number of days of longevity in that year calculated from the employee’s anniversary date to the day employee terminates.

The amount of payment will be based on the status (part time/full time) of the employee on their anniversary date.

1st Reading: April 24, 2021
 2nd Reading: May 19, 2021
 Final Reading/Approved: May 19, 2021