

SECTION II General Policies

2. Library Patrons

Approved by Board of Trustees, 05/17/2011

All residents of Henniker may use the library after meeting the registration requirements. Individuals are required to show proof of residency. (See Appendix 4)

- A. A reciprocal agreement made by the librarians of Tucker Free Library and New England College Library will be honored subject to review by said librarians.
- B. PERMANENT FULL or PART-TIME Henniker Town Employees, Henniker Community School Employees, and New England College faculty and staff who are not residents of Henniker, may also use the library after showing proof of employment. This privilege is extended to the employee only. Family members may not receive their own cards.
- C. Residents of neighboring towns may become registered patrons up payment of an annual membership fee of \$50.00. User privileges shall be the same as for town residents.
- D. Library privileges may be denied by the librarian for due cause. Such cause may be failure to return books, failure to pay collection charges, destruction or damage to library property, or any objectionable conduct on library premises.
- E. Board of Trustees shall adopt procedures for recovering delinquent materials, recovering overdue fines, and dealing with patrons who repeatedly return overdue materials. (See Procedure Section 5, PATRONS: Procedure for Recovering Overdue Materials).
- F. Rules of Conduct (See Appendix 6 for supporting explanations)

All library patrons are expected to practice reasonable, courteous behavior. They are expected to be considerate of others and respect the rights of other library users.

A person who demonstrates undesirable behavior will receive notice from staff that such behavior or similar behavior is unacceptable. Repetition or continuation of undesirable behavior will result in the person having to leave the library and a telephone call to the police if the person refuses to leave.

Parents are responsible for their children's behavior in the library. Children under the age of seven (7) may not be left unattended in the library.

The library staff is not responsible for childcare. In the event that a child is left unattended after the library closes, library personnel are instructed to notify the Henniker Police Department.