

SECTION II General Policies

4. Gifts and Memorials

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Approved by Board of Trustees, 05/17/2011

- A. Books and other materials shall be accepted on the condition that the library has the authority to make whatever disposition it deems suitable. All materials thus acquired must be designated as a gift. (Loans not acceptable).
- B. Gifts of money, real property and/or stocks shall be accepted if the conditions attached there to are agreeable to the Board of Trustees and in accordance with any applicable laws.
- C. To establish a Memorial Fund, a letter outlining the trust terms and conditions should be submitted to the Board of Trustees for their review and acceptance. The donor shall meet with the Library Director to draft the letter.
- D. The library reserves the right not to accept materials.
- E. At each meeting, the Library Director will present, for Trustees' approval, a list of all monetary gifts donated to the library since the last meeting of Trustees.