

Patron Check-out Limits

New Patron – Permanent:	25 Items per cardholder
New Patron – Provisional:	2 Items/ONE MONTH CARD
Adult/Juvenile Resident:	25 items per cardholder 2 VIDEO/DVDs per cardholder
1-Year Card Holder:	25 Items per cardholder 2 VIDEO/DVDs per cardholder
NEC Students:	5 Items per cardholder (this includes 2 VIDEO/DVDS)
ILL from other Libraries:	2 Items per patron transaction
Out-of-State Requests:	2 Items free of charge plus costs (\$10.00 plus costs for additional items)
Reserves:	2 Items per patron per transaction

ITEM	CHECKOUT TIME	RENEWABLE
New Books	2 weeks	Yes
Books	2 weeks	Yes
Audios	2 weeks	Yes
CDs	2 weeks	Yes
Videos	1 week	NO
Puzzles	2 weeks	Yes
Periodicals	1 week	NO

Books, Audios, CDs, and Puzzles are **RENEWABLE** as long as they are not on **HOLD**.