TUCKER FREE LIBRARY POLICY & PROCEDURE MANUAL

SECTION IV Management & Personnel Policies

Employment Policies

F. REIMBURSEMENT FOR ON-CALL PERSON: In the event the director is unavailable for an extended period of time, a senior staff member will be designated as the "On-Call Person." The "On-Call Person" shall be paid their hourly rate if there is an occurrence where they are called to assist staff members dealing with an issue at the library. This staff member will be reimbursed for the duration of the event that required their attention or a minimum of three hours of call-in pay. (This follows the policy of the Town of Henniker.)

(Approved by Board of Trustees, 4/11/2017)