

Tucker Free Library MANIFEST FOR APPROVAL

12/08/2021 To 12/30/2021

BILLS PAID		ID#	Acct#	Account Name	Debit	Credit
CD	8-Dec-21	Citizens Bank Businss Card				
		5424	1-1100	General Checking Account		\$494.78
		5424	6-4030	Supplies	\$63.14	
		5424	6-6000	Library Programs - Contracted	\$431.64	
CD	8-Dec-21	Comcast				
		5428	1-1100	General Checking Account		\$118.44
		5428	6-4020	Utilities	\$118.44	
CD	8-Dec-21	Eversource				
		5429	1-1100	General Checking Account		\$150.93
		5429	6-4020	Utilities	\$150.93	
CD	14-Dec-21	Star Light Cleaning Services				
		5425	1-1100	General Checking Account		\$257.50
		5425	6-4000	General Maintenance	\$257.50	
CD	14-Dec-21	US Postal Service				
		5426	1-1100	General Checking Account		\$84.00
		5426	6-4020	Utilities	\$84.00	
CD	14-Dec-21	Baker & Taylor				
		5427	1-1100	General Checking Account		\$1,003.88
		5427	6-3000	Books	\$1,003.88	
CD	21-Dec-21	NE LIFT CO				
		5430	1-1100	General Checking Account		\$500.00
		5430	6-4000	General Maintenance	\$500.00	
CD	28-Dec-21	State of New Hampshire Departmer				
		5431	1-1100	General Checking Account		\$150.00
		5431	6-4020	Utilities	\$150.00	
CD	28-Dec-21	Sunapee Shade and Blind				
		5432	1-1100	General Checking Account		\$6,409.84
		5432	6-4010	Building Repairs	\$6,409.84	
CD	28-Dec-21	SYNCB/Amazon				
		5433	1-1100	General Checking Account		\$8,979.40
		5433	6-5020	Equipment	\$7,318.17	
		5433	6-3000	Books	\$73.06	
		5433	6-4030	Supplies	\$1,446.41	
		5433	6-3030	DVD - Appropriation Fund	\$141.76	
CD	29-Dec-21	TDS				
		5435	1-1100	General Checking Account		\$53.54
		5435	6-4020	Utilities	\$53.54	
CD	29-Dec-21	TDS				
		5436	1-1100	General Checking Account		\$42.51
		5436	6-4020	Utilities	\$42.51	
Grand Total:					\$18,244.82	\$18,244.82
DEPOSITS		ID#	Acct#	Account Name	Debit	Credit
CR	14-Dec-21	CR000357	1-1100	General Checking Account	\$49.00	
		CR000357	4-3510	Contribution Overdue		\$23.00
		CR000357	4-3520	Copier		\$26.00
CR	14-Dec-21	CR000358	1-1100	General Checking Account	\$337.00	
		CR000358	4-3510	Contribution Overdue		\$20.00
		CR000358	4-3520	Copier		\$17.00
		CR000358	4-5030	Established TrustFund Donation		\$300.00
CR	21-Dec-21	CR000359	1-1100	General Checking Account	\$231.00	
		CR000359	4-3520	Copier		\$31.00
		CR000359	4-7020	NHHC Speaker Reimbursement		\$200.00
CR	28-Dec-21	CR000360	1-1100	General Checking Account	\$715.00	
		CR000360	4-3520	Copier		\$15.00
		CR000360	4-5040	Memory/Honor Donations		\$200.00
		CR000360	4-7005	FOR FRIENDS OF TFL		\$500.00
		Grand Total:				

TUCKER FREE LIBRARY - TREASURER'S REPORT 2022

INCOME		2022 INCOME	2022 BUDGET CATEGORY	Y-T-D % RECEIVED	
PERSONNEL APPROPRIATION FUNDS		\$ -	\$ 209,295.13		
4-2000	Town Appropriation - Personnel	\$ -	\$ 209,085.13		
CASH INCOME & TRUST FUNDS		\$ 155.00			
4-3510	Contribution Overdue	\$ 5.00			
4-3540	Non-Resident Cards	\$ -			
4-5010	Annual Income from Willis Cogswell Fund	\$ -	\$ 21,124.76		
4-5020	Annual Income from Town Trust Funds	\$ -			
4-5030	Donations: Established Trust Funds	\$ 150.00			
4-5040	Donations: In Memory/Honor of Donations	\$ -			
4-5050	Donations: General Purpose	\$ -			
OPERATIONAL INCOME		\$ 37.00			
4-1000	Town Appropriation-Operations	\$ -			
4-1010	Town Appropriation - Fuel	\$ -	\$ 4,408.20		
4-3520	COPY & FAX Service	\$ 37.00			
4-3550	Overdue Processing Fee	\$ -			
4-3560	Damaged/Lost Books	\$ -			
OTHER DIRECT INCOME		\$ 5,375.00			
4-6000	Sale of Surplus	\$ -			
4-6020	Reimbursed Purchase	\$ -			
4-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$ 400.00			
4-9600	GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar	\$ 4,975.00			
TOTAL REVENUE					
EXPENDITURES		2022 EXPENDITURES	2022 BUDGET CATEGORY	Y-T-D % SPENT	
PERSONNEL EXPENSES		\$ -	\$ 209,295.13	0%	
6-2000	Library -- Wages	\$ -	\$ 165,548.76	0%	
	Library - Benefit: Health Insurance	\$ -	\$ 16,853.00	0%	
	Library -- Fica (7.65% of Library Wages)	\$ -	\$ 12,389.37	0%	
	Library -- Retirement (11.17% of Eligible Wages)	\$ -	\$ 11,358.00	0%	
	Library - Longevity Pay for Employees	\$ -	\$ 2,500.00	0%	
	Library -- Workers Comp/Unemp Ins	\$ -	\$ 186.00	0%	
6-2020	Library -- Membership & Mileage	\$ -	\$ 150.00	0%	
6-2030	Library -- Staff Development	\$ -	\$ 310.00	0%	
PATRON SERVICES EXPENSES		\$ 3,872.00	\$ 24,522.00	16%	
6-3000	Library Acquisition -- Books	\$ -	\$ 16,000.00	0%	
6-3010	Library Acquisitions -- Audio Books	\$ -	\$ 1,500.00	0%	
6-3020	Library Acquisitions -- Periodicals	\$ -	\$ 1,000.00	0%	
6-3030	Library Acquisitions -- DVD	\$ -	\$ 750.00	0%	
6-3035	Library Acquisitions -- Patron Technology	\$ -	\$ 1,000.00	0%	
6-6000	Library Program - Software Services				
		Library Catalog	\$ 1,950.00	\$ 1,950.00	100%
		NHDB for eContent	\$ 1,922.00	\$ 1,922.00	100%
	Library Website, Misc. Software	\$ -	\$ 400.00	0%	
6-6010	Library Program - Speakers & Supplies	\$ -	\$ -		
FACILITY MANAGEMENT EXPENSES		\$ -	\$ 32,294.14	0%	
6-4000	Library General Maintenance -- Janitorial	\$ -	\$ 6,000.00	0%	
6-4010	Library General Maintenance -- Blding Repairs	\$ -	\$ 9,965.00	0%	
6-4020	Library Utilities (Total - Heating Oil)	\$ -	\$ 7,475.94	0%	
	Library Utilities - Heating Oil 1800 gals @ \$2.499per gal	\$ -	\$ 4,408.20	0%	
6-4030	Library Blding Maintenance Supplies	\$ -	\$ 4,445.00	0%	
TECHNOLOGY MANAGEMENT EXPENSES		\$ -	\$ 500.00	0%	
6-5010	Library Tech Maintenance	\$ -	\$ 250.00	0%	
6-5020	Library Equipment	\$ -	\$ 250.00	0%	
OTHER DIRECT COSTS		\$ 200.00	\$ 12,660.49	2%	
6-4035	COVID Related Expenses (UNREIMBURSED)	\$ -	\$ 1,000.00	0%	
6-6080	Town of Henniker (Refund for Overpayment of Appropriation)	\$ -	\$ 110.49	0%	
6-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$ 200.00	\$ 1,600.00	13%	
6-9600	GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar	\$ -	\$ 9,950.00	0%	
TOTAL LIBRARY OPERATIONS BUDGET		\$ 4,072.00	\$ 266,611.27	2%	

TUCKER FREE LIBRARY - TREASURER'S REPORT 2022

REVENUE		2022 INCOME
Personnel Appropriation Funds	\$	-
Cash Income & Trust Funds	\$	155.00
Operational Income	\$	37.00
Other Direct Income	\$	5,375.00
2021 Unexpended/Reserve Funds	\$	4,062.69
TOTAL REVENUE	\$	9,629.69

EXPENDITURES		2022 EXPENDITURES
Personnel Expenses	\$	-
Patron Service Expenses	\$	3,872.00
Facility Management Expenses	\$	-
Technology Management Expenses	\$	-
Other Direct Costs	\$	200.00
TOTAL EXPENDITURES	\$	4,072.00

REVENUE OVER EXPENDITURES \$ **5,557.69**

RESERVED FUNDS		
Total Trust Funds Reserved	\$	1,613.88
Vivian Allen Fund	\$	448.81
Beres Fund	\$	2,000.00
TOTAL UNEXPENDED/RESERVE FUNDS	\$	4,062.69

TRUST FUND ACCOUNTING

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	RECEIVED 2022	BALANCE 12/31/2021	EXPENDED 2022	DONATIONS TO 2022	DEPOSIT TO TRUST FUND	BALANCE 12/31/2022
L.A. Cogswell*	LIBRARY OPERATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$ -	\$ 34.65	\$ -	\$ -	\$ -	\$ 34.65
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A.D. Huntoon*	LIBRARY OPERATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marjorie B. Bennett*	MEMORIAL BOOKS	\$ -	\$ 188.64	\$ -	\$ -	\$ -	\$ 188.64
Scott J. Berry*	MEMORIAL BOOKS	\$ -	\$ 519.31	\$ -	\$ -	\$ -	\$ 519.31
Mary F. Kjellman*	MEMORIAL BOOKS	\$ -	\$ 361.09	\$ -	\$ 150.00	\$ 150.00	\$ 361.09
James W. Doon*	MEMORIAL BOOKS	\$ -	\$ 475.30	\$ -	\$ -	\$ -	\$ 475.30
Preston Fund	LIBRARY OPERATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Alice V. Colby*	LIBRARY OPERATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
George W. Tucker	LIBRARY OPERATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Walter K. Robinson	MEMORIAL BOOKS	\$ -	\$ 34.89	\$ -	\$ -	\$ -	\$ 34.89
		\$ -	\$ 1,613.88	\$ -	\$ 150.00	\$ 150.00	\$ 1,613.88

*Trusts that list Trustees of Tucker Free Library with fiduciary capacity

LIBRARY TRUSTEE MANAGED FUNDS	EXPENDITURE CATEGORY	BALANCE 12/31/18	BALANCE 12/31/19	BALANCE 12/31/2020	BALANCE 12/31/2021	BALANCE CURRENT
TD Bank						
Willis Cogswell	LIBRARY OPERATIONS	\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02	\$ 432,088.02
Charter Trust						
SUBFUND						
	Starting Balance	% of Fund	12/31/2018	12/31/2019	12/31/2020	12/31/2021
Cammett, Helen	\$ 5,001.13	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81
Childs, Anna	\$ 7,247.14	4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94
Soderstrom, Ann	\$ 189,147.45	88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63
TD Bank Refund	\$ 7,111.97	4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46
Total of Funds	\$ 208,507.69	100%	\$229,129.58	\$266,654.76	284,761.29	317,390.84

ANNOTATIONS ATTACHED AS COMMENTS TO FUNDS IN THE CHARTER TRUST ACCOUNT.

1-The Charter Trust Account was designated as a "Board Restricted Endowment" on 09/08/2021 by a vote of 5-0.

2-The money from the Helen Cammett fund was received as Tucker Free Library was listed as a beneficiary of her insurance policy

3-The Anna Childs has as it's intent statement: "I give and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00) to establish an Endowment Fund to be known as the Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not needed for this purpose, then for the general purposes of the Library." Will of Francis L. Childs, June 4, 1974.

4-Unconditional "I give my entire Estate, including any property over which I may have a power of appointment, as follows:...One-half (1/2) of my estate to Tucker Free Library, Henniker, New Hampshire." Last Will and Testament of Ann Soderstrom dated June 25, 2008.

5-Library Director received a letter and a check from TDWealth Management:

The letter states that the status of our trust failed to meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us money to compensate for the incorrect status (it changed from 4% to 5%) so they sent us \$6210 09/09/2011. They later sent an additional check in the amount of \$901.97 for underpayment.