

2021 NHLTA Sue Palmatier Friends of the Year
2018 NHLTA Library of the Year
2013 NHLTA Trustee of the Year
31 Western Avenue
PO Box 688
Henniker, NH 03242

(603) 428-3471 www.tuckerfreelibrary.org

TUCKER FREE LIBRARY BOARD OF TRUSTEES

ANNOUNCEMENT OF TRUSTEES' MEETING & AGENDA WEDNESDAY JULY 27, 2022 at 5:00 PM

In-person, Tucker Free Library – Lower Level Meeting Area

ROLL CALL	Attendance
ITEM 1	Public Forum
ITEM 2	Minutes of Meeting: May 11, 2022 & June 1, 2022
ITEM 3	Treasurer's Report & Financial Deliberation
ITEM 4	Director's Report
ITEM 5	Other
ITEM 6	Schedule Next Meeting

POSTED: JULY 20, 2022 at <u>Tucker Free Library</u>, <u>Henniker Town Hall</u>, <u>Tucker Free Library Facebook Page</u>, <u>Other Henniker News Outlet Facebook Page</u>

Pursuant to Tucker Free Library Policy –I Governance, 1 Board – F, the Board met utilizing a hybrid platform with a quorum present at the library and two trustees meeting via Zoom. See: <u>TUCKER FREE LIBRARY POLICY & PROCEDURE MANUAL</u> for the complete policy.

ROLL CALL ACTION - RECORD ATTENDANCE Chair called start of meeting at 5:00 pm

MEETING PARTICIPANTS	PRESENT
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Zoom - Yes
Lynn Piotrowicz- DIRECTOR	Yes

ITEM 1 Public Forum

MEMBERS OF PUBLIC PRESENT Silvia Lennox (Friends)

ITEM 2 Minutes of Meeting: May 11, 2022 & June 1, 2022

MOVE TO ACCEPT: Debra Kreutzer SECONDED BY: John Capuco

TRUSTEES	VOTE RECORD
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Yes

ITEM 3 Treasurer's Report & Financial Deliberations

1) Y-T-D Summary, Monthly Expenditure Manifest, & Trust Fund Accounting (Town Trust Fund money received in the amount of \$11,941.54)

MOVE TO ACCEPT: John Capuco SECONDED BY: Anne Crotti

TRUSTEES	VOTE RECORD
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Yes

- 2) 2022 Appropriation Request for OPERATIONAL Expenses= \$27,326.00 (\$236,621 TOTAL \$209,295 PERSONNEL)
- 3) Monies/Gifts to Accept: Henniker Community School Student Council \$192.80, Laura Bucci \$20.00

SECONDED BY: Frances Tain

MOVE TO ACCEPT: Debra Kreutzer

TRUSTEES	VOTE RECORD
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Yes

TUCKER FREE LIBRARY, BOARD OF TRUSTEES – MEETING MINUTES FOR JULY 27, 2022

ITEM 4 Director's Report

- 1) General State of the Library Staff Update, Hours, Summer Report, Planning for future
- 2) Projects
 - a. Screen Doors & Windows
 - b. Moose Plate All documentation for Phase 1 of grant has been completed. Phase 2 grant application complete. Should receive notification October 2022 with work to be completed in spring of 2023 if successful. Phase 2 will focus on the south east/south elevation.
 - c. Library garden/Patio
 - d. Garaventa Replacement Status Report
 - e. Limited Mobility Door Project Complete
 - f. Emergency Exit Complete

ITEM 5 Other

- 1. Discussion on the need for an annual evaluation of the Director.
- 2. Friends report
- 3. Director on vacation August 8 to August 22

ITEM 6 Schedule Next Meeting Monday, September 14, 2022 (5:00 PM START)

Adjourned at 6:06 PM (all Trustees were present and approved).

Tucker Free Library 31 Western Avenue

31 Western Avenue PO Box 688 Henniker, NH 03242

Cash Disbursements Journal

5/4/2022 To 7/12/2022

		ID#	Acct#	Account Name	Debit	Credit
CD	4-May-22	Citizens Bank Bu		Camaral Charling Assaurt		¢444.00
		5486 5486	1-1100 6-6000	General Checking Account Library Programs - Contracted	\$114.89	\$114.89
			0 0000		ψσσ	
CD	10-May-22	Lucie Swain 5482	1-1100	General Checking Account		\$25.00
		5482	6-2030	Staff Development	\$25.00	Ψ20.00
CD	10-May-22	Mark Reilly White		REIMBURSEMENT CRIMINAL BACKGROUND CHECK		
CD	10-111ay-22	5483	1-1100	General Checking Account		\$400.00
		5483	6-4000	General Maintenance	\$400.00	
CD	10-May-22	NHLTA				
		5484	1-1100	General Checking Account	¢450.00	\$150.00
		5484	6-2020	Meetings/Membership/Mileage	\$150.00	
CD	10-May-22	Town of Henniker				#0.40.00
		5485 5485	1-1100 6-4020	General Checking Account Utilities	\$240.00	\$240.00
					,	
CD	10-May-22	SYNCB/Amazon 5490	1-1100	General Checking Account		\$1,376.04
		5490	6-4030	Supplies	\$1,235.79	+ 1,21 212 1
		5490 5490	6-3030 6-3000	DVD - Appropriation Fund Books	\$35.92 \$104.33	
		3-30	0-0000	Books	Ψ104.33	
CD	11-May-22	Comcast 5488	1-1100	General Checking Account		\$118.44
		5488	6-4020	Utilities	\$118.44	Ψ110.44
CD	17-May-22	Baker & Taylor				
CD	17-111ay-22	5487	1-1100	General Checking Account		\$1,170.41
		5487	6-3000	Books Audio Books	\$1,101.67	
		5487	6-3010	Audio Books	\$68.74	
CD	17-May-22	Nattanan Kotseas		Canada Chadring Assault		#25.00
		5489 5489	1-1100 6-2030	General Checking Account Staff Development	\$25.00	\$25.00
0.0	4 1 00			REIMBURSEMENT CRIMINAL BACKGROUND CHECK		
CD	1-Jun-22	TDS 5492	1-1100	General Checking Account		\$37.11
		5492	6-4020	Utilities	\$37.11	******
CD	1-Jun-22	TDS				
		5493	1-1100	General Checking Account		\$41.58
		5493	6-4020	Utilities	\$41.58	
CD	7-Jun-22	Mark Reilly White				
		5491 5491	1-1100 6-4000	General Checking Account General Maintenance	\$400.00	\$400.00
				Solisia mantonanso	ψ-00.00	
CD	8-Jun-22	Citizens Bank Bu 5496	s 1-1100	General Checking Account		\$373.17
		5496	6-4030	Supplies	\$373.17	ψ010.11
CD	8-Jun-22	Comcast				
OD	0-0011-ZZ	5497	1-1100	General Checking Account		\$118.44
		5497	6-4020	Utilities	\$118.44	

CD	8-Jun-22	Eversource 5498 5498	1-1100 6-4020	General Checking Account Utilities	\$149.25	\$149.25
CD	14-Jun-22	Baker & Taylor 5494 5494 5494 5494	1-1100 6-3000 6-3010 6-3002	General Checking Account Books Audio Books Processing	\$844.07 \$69.84 \$81.18	\$995.09
CD	14-Jun-22	Baker & Taylor No 5495 5495 5495	1-1100 6-3000 6-3002	General Checking Account Books Processing	\$192.53 \$11.56	\$204.09
CD	15-Jun-22	Eversource 5499 5499	1-1100 6-4020	General Checking Account Utilities	\$239.45	\$239.45
CD	24-Jun-22	Alex Pendlebury 5500 5500	1-1100 6-7015	General Checking Account Moose Plate Grant	\$5,300.00	\$5,300.00
CD	24-Jun-22	Graham Pendlebu 5501 5501	1-1100 6-7015	General Checking Account Moose Plate Grant	\$4,650.00	\$4,650.00
CD	24-Jun-22	Routon Painting 5502 5502	1-1100 6-4010	General Checking Account Building Repairs 2ND PAYMENT FOR WINDOWS (NOT LABOR)	\$2,000.00	\$2,000.00
CD	24-Jun-22	SYNCB/Amazon 5503 5503 5503 5503 5503	1-1100 6-3000 6-3030 6-4030 6-4030	General Checking Account Books DVD - Appropriation Fund Supplies Supplies	\$237.75 \$243.61 \$344.11 \$321.46	\$1,146.93
CD	29-Jun-22	TDS 5505 5505	1-1100 6-4020	General Checking Account Utilities	\$37.11	\$37.11
CD	29-Jun-22	TDS 5506 5506	1-1100 6-4020	General Checking Account Utilities	\$42.05	\$42.05
CD	6-Jul-22	Mark Reilly White 5504 5504	1-1100 6-4000	General Checking Account General Maintenance	\$400.00	\$400.00
CD	6-Jul-22	Citizens Bank Bus 5508 5508 5508 5508	1-1100 6-6095 6-4030 6-6000	General Checking Account Friends of Tucker Free Library Supplies Library Programs - Contracted	\$548.39 \$164.41 \$99.99	\$812.79
CD	6-Jul-22	Comcast 5509 5509	1-1100 6-4020	General Checking Account Utilities	\$118.44	\$118.44
CD	12-Jul-22	Adams Lock 5507 5507	1-1100 6-4010	General Checking Account Building Repairs	\$285.00	\$285.00
CD	12-Jul-22	Edmunds Ace Ha 5510 5510	r 1-1100 6-4030	General Checking Account Supplies	\$6.59	\$6.59
				Grand Total:	\$20,976.87	\$20,976.87

Cash Receipts Journal

5/4/2022 To 7/12/2022

J/4/202	2 10 1/12/2	LUZZ				
		ID#	Acct#	Account Name	Debit	Credit
CR	10-May-22	CR000379 CR000379 CR000379 CR000379	1-1100 4-3520 4-5010 4-5050	General Checking Account Copier Willis Cogswell Fund General Purpose Donation	\$5,313.83	\$36.00 \$4,777.83 \$500.00
CR	17-May-22	CR000380 CR000380	1-1100 4-3520	General Checking Account Copier	\$25.00	\$25.00
CR	24-May-22	CR000381 CR000381 CR000381 CR000381	1-1100 4-3510 4-3520 4-5020	General Checking Account Contribution Overdue Copier Town Trust Funds	\$11,956.54	\$5.00 \$10.00 \$11,941.54
CR	7-Jun-22	CR000382 CR000382 CR000382 CR000382 CR000382	1-1100 4-3510 4-3520 4-3560 4-6000	General Checking Account Contribution Overdue Copier Damaged/Lost Books Sale of Surplus	\$67.00	\$25.00 \$17.00 \$10.00 \$15.00
CR	14-Jun-22	CR000383 CR000383 CR000383	1-1100 4-3510 4-3520	General Checking Account Contribution Overdue Copier	\$22.50	\$2.50 \$20.00
CR	21-Jun-22	CR000384 CR000384 CR000384 CR000384	1-1100 4-3510 4-3520 4-5050	General Checking Account Contribution Overdue Copier General Purpose Donation	\$209.05	\$3.75 \$13.00 \$192.30
CR	28-Jun-22	CR000385 CR000385 CR000385 CR000385	1-1100 4-3520 4-3560 4-6095	General Checking Account Copier Damaged/Lost Books Friends of Tucker Free Library	\$893.50	\$20.00 \$3.65 \$869.85
CR	5-Jul-22	CR000386 CR000386 CR000386	1-1100 4-3520 4-6000	General Checking Account Copier Sale of Surplus	\$33.00	\$21.00 \$12.00
				Grand Total:	\$18,520.42	\$18,520.42

TUCKER FREE LIBRARY - TREASURER'S REPORT 2022

REVENUE		2022 INCOME
Personnel Appropriation Funds		\$ 116,622.24
Cash Income & Trust Funds		\$ 23,390.98
Operational Income		\$ 2,460.34
Other Direct Income		\$ 6,584.80
2021 Unexpended/Reserve Funds		\$ 5,238.28
	TOTAL REVENUE	\$ 154,296.64
EXPENDITURES		2022 EXPENDITURES
Personnel Expenses		\$ 116,622.24
Patron Service Expenses		\$ 14,954.86
Facility Management Expenses		\$ 16,288.96
Technology Management Expenses		\$ 480.00
Other Direct Costs		\$ 12,102.36
	TOTAL EXPENDITURES	\$ 160,448.42
REVENUE OVER EXPENDITURES		\$ (6,151.78)
RESERVED FUNDS		
Total Trust Funds Reserved		\$ 2,789.47
Vivian Allen Fund		\$ 448.81
Beres Fund		\$ 2,000.00
	TOTAL UNEXPENDED/RESERVE FUNDS	\$ 5,238.28

TUCKER FREE LIBRARY - TREASURER'S REPORT 2022

	INCOME	THEE EIDHAIN THEASONEN SINET ON TEASONEN	20	D22 INCOME		022 BUDGET	Y-T-D % RECEIVED
		APPROPRIATION FUNDS	Ś	116.622.24	_		RECEIVED
SCASS SCAS			_	-	•	•	56%
4-3540 Contribution Overdue \$ 1.455				· ·	Ė	,	
4-5010 Annual Income from Willis Cagawell Fund \$ 9,96.29 \$ 21,124,76 100% 4-5020 Annual Income from Willis Cagawell Fund \$ 1,941.54 \$ 1,090% 4-5030 Donations: Eathlighed Trust Funds \$ 200.00 4-5090 Donations: In Memory Vilvonor of Donations \$ 200.00 4-5090 Donations: In Memory Vilvonor of Donations \$ 200.00 4-5090 Donations: In Memory Vilvonor of Donations \$ 2,000.30 4-5090 Donations: In Memory Vilvonor of Donations \$ 2,243.00 4-5090 The March Representation Operations \$ 3,255 4-5090 Owne Appropriation Fuel \$ 1,865.60 \$ 3,408.20 4-5090 Owne Appropriation Fuel \$ 1,865.60 4-5090 Owne Appropriation Operations \$ 3,225 4-5090 Owne Appropriation Fuel \$ 1,865.40 4-5090 Owne Appropriation Operations \$ 3,225 4-5090 Owne Appropriation Operations \$ 3,225 4-6090 Seled Surplus \$ 4,900.00 4-6000 Seled Surplus \$ 4,900.00 4-6000 Seled Surplus \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,900.00 4-6000 GRANT FUNDS. Male Speaker (Reimbursed by NH Humanities) \$ 4,000.00 4-6000 GRANT FUNDS. M	4-3510	Contribution Overdue	\$	124.55			
4-9020 Annual Income From Frow Trust Funds \$ 200,00 4-9040 Donations: Established Trust Funds \$ 200,00 4-9040 Donations: General Purpose \$ 812,30 4-9200 Invoice Paid: TFL NOT REIMBURSED BY TOWN IN 2020 for design work \$ 2,460,34 4-9200 Invoice Paid: TFL NOT REIMBURSED BY TOWN IN 2020 for design work \$ 2,460,34 4-1000 Town Appropriation-Operations \$ 1,865,69 \$ 4,408,20 4-1010 Town Appropriation-Operations \$ 1,865,69 \$ 4,408,20 4-3520 COPP & FAX Service \$ 588,00 \$ 4,408,20 4-3550 Veolue Processing Fee \$ 5,886,80 \$ 72,00 4-5500 Damaged/Lost Books \$ 11,55 \$ 72,00 4-6020 Reimbursed Purchase \$ 689,85 \$ 12,50 4-6020 Friends of Tucker Free Ubrary Reimbursed Purchase \$ 80,85 \$ 12,50 4-6020 Friends of Tucker Free Ubrary Reimbursed by Wind Humanities) \$ 4,975,00 \$ 9,950,00 \$ 50% 4-6020 Friends of Tucker Free Ubrary Reimbursed by Wind Humanities) \$ 16,622,00 \$ 2,950,00 \$ 50%	4-3540	Non-Resident Cards	\$	150.00			
4-9030 Donations: Established Trust Funds \$ 200.00	4-5010	Annual Income from Willis Cogswell Fund	\$	9,962.59	\$	21,124.76	47%
	4-5020	Annual Income fromTown Trust Funds	\$	11,941.54	\$	11,941.54	100%
4-500	4-5030	Donations: Established Trust Funds		200.00			
1-200 Invoice Paid, TFL NOT REIMBURSED BY TOWN IN 2020 for design work \$ 2,246.03	4-5040	Donations: In Memory/Honor of Donations		200.00			
		·					
4-1000 Town Appropriation Operations \$					_		
4.1010 Town Appropriation - Fuel			-	2,460.34			
4.3520 CDPY & FAX Service 4.3550 \$ 5.51.05 \$ 5.13.65 4.3550 Damaged/Lost Books \$ 13.65 \$ 1.365 7.0THER DIRECT INCOMIE \$ 6.584.80 \$ 1.305 4-6000 Sale of Surplus \$ 27.00 \$ 1.305 4-6005 Friends of Tucker Free Library Reimbursed Purchase \$ 312.95 \$ 400.00 4-7020 GRANT FUNDS: Note Speaker (Reimbursed by NH Humanitles) \$ 400.00 \$ 9,950.00 \$ 50% 4-8000 GRANT FUNDS: Mobile Speaker (Reimbursed by NH Humanitles) \$ 400.00 \$ 9,950.00 \$ 50% TOTAL REVENUE EXPENDITURES <				1 905 00	,	4 400 20	420/
4-3550 Owerdue Processing Fee \$ 13.65 4-3560 Omaged/Lost Books \$ 13.65 CHER DIMECT INCOME \$ 5,584.80 4-6000 Sale of Surplus \$ 27.00 4-6000 Feed of Surplus \$ 312.95 4-7020 GRANT FUNDS: MIST Speaker (Reimbursed by NH Humanities) \$ 4095.00 4-9600 RANT FUNDS: MIST Speaker (Reimbursed by NH Humanities) \$ 4,975.00 \$ 9,950.00 50% EXPENDITURES 2022 BUOGET PURP SPEAM \$ 2022 BUOGET PURP SPEAM \$ 16,682.24 \$ 9,995.00 \$ 50% EXPENDITURES 2022 BUOGET PURP SPEAM \$ 16,682.24 \$ 9,995.00 \$ 50% \$ 50% EXPENDITURES \$ 16,682.24 \$ 9,995.00 \$ 50%<					\$	4,408.20	42%
4-3500 Damaged/Lost Books \$ 5,584.80 4-6000 Sale of Surplus \$ 27.00 4-6002 Relimbursed Purchase \$ 312.95 4-6005 Finends of Tucker Free Library Relimbursed Purchase \$ 80.00 4-7020 GRAMT FUNDS: NHH Speaker (Relimbursed by NH Humanities) \$ 400.00 4-9000 GRAMT FUNDS: Nhoose Plate Phase 1 Granite/Mortar \$ 4,975.00 \$ 9,950.00 50% TOTAL REVENUE EXPENDITURES 2022 2022 BUDGET Purchase \$ 116,622.24 \$ 209,965.13 50% 6-2000 Library – Wages \$ 91,932.76 \$ 16,583.00 54% Library – Fleat (7,65% of Ubrary Wages) \$ 6,975.75 \$ 11,388.00 54% Library – Fleat (7,65% of Ubrary Wages) \$ 6,975.75 \$ 12,389.37 55% Library – Hand (7,65% of Ubrary Wages) \$ 9,050.00 86% 2,150.68 \$ 2,500.00 86% Library – Hand (7,65% of Ubrary Wages) \$ 9,061.13 \$ 10,000.00 86% 2,150.00 86% 2,150.00 86% 2,150.00 86% 2,150.00 86%				581.00			
March Mar		•		12.65			
4-6000 Sale of Surplus \$ 27.00		<u> </u>					
4-6020 Reimbursed Purchase \$ 31.2 b (mod. of Tucker Free Library Reimbursed Purchase) \$ 869.85 b (mod. ob) 4-7020 GRANT FUNDS: MH- Speaker (Reimbursed by NH Humanities) \$ 4,950.00 b (mod. ob) \$ 9,950.00 mod. ob) 4-7020 GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar \$ 4,975.00 b (mod. ob) \$ 9,950.00 mod. ob) EXPENDITURES 2022 BUDGET (mod. ob) CATEGORY EXPENDITURES 2022 BUDGET (mod. ob) CATEGORY PERSONNEL EXPENSES \$ 16,622.24 b (mod. ob) \$ 209,955.13 b (mod. ob) 6-2000 Library - Wages \$ 9,927.16 b (mod. ob) \$ 165,548.76 b (mod. ob) 10 Library - Fica (7.65% of Library Wages) \$ 6,975.75 b (mod. ob) \$ 12,389.37 b (mod. ob) 10 Library - Longevity Pay for Employees \$ 3,050.00 b (mod. ob) \$ 2,500.00 b (mod. ob) 6-2020 Library - Longevity Pay for Employees \$ 2,150.68 b (mod. ob) \$ 2,500.00 b (mod. ob) 6-2020 Library - Longevity Pay for Employees \$ 2,150.68 b (mod. ob) \$ 2,500.00 b (mod. ob) 6-2020 Library - Longevity Pay for Employees \$ 1,250.68 b (mod. ob) \$ 2,500.00 b (mod. ob) 6-2020 Library - Longevity Pay for Employees \$ 1,250.68 b (mod. ob) \$ 2,500.00 b (mod. ob) <	_			•			
4-6095 Friends of Tucker Free Library Reimbursed by NH Humanities) \$ 869.85 + 497.00 SANT FUNDS: NHHS Speaker (Reimbursed by NH Humanities) \$ 4,975.00 \$ 9,950.00 50% TOTAL REVENUE EXPENDITURES EXPENDITURES CATEGORY AT-10 × SPENDITURES CATEGORY AT-10 × SPENDITURES CATEGORY AT-10 × SPENDITURES CATEGORY AT-10 × SPENDITURES EXPENDITURES CATEGORY AT-10 × SPENDITURES CATEGORY AT-10 × SPENDITURES EXPENDITURES CATEGORY AT-10 × SPENDITURES CATEGORY SECURITURES SECURITURE		·					
4-9600 GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar 5 (3,975.00) 5,995.00 50% SPENDITURES 2022 BUDGET EXPENDITURES CATEGORY 7-7-0 % SPENT PERSONNEL EXPENSES \$ 116,622.48 \$ 2022 BUDGET PACKS SPENTS 6.6000 Library — Read (7.65% of Library Wages) \$ 9,132.76 \$ 16,563.00 5.6% 6-2000 Library — Retirement (11.17% of Eligible Wages) \$ 9,132.76 \$ 116,583.00 5.4% Library — Longewity Pay for Employees \$ 6,975.75 \$ 12,500.00 36% 6-2020 Library — Hembership & Milleage \$ 275.66 \$ 150.00 184% 6-2020 Library — Membership & Milleage \$ 275.66 \$ 150.00 184% 6-2030 Library — Staff Development \$ 125.00 \$ 306.00 \$ 86.00 6-3030 Library Acquisitions — Books \$ 79.06.17 \$ 16,000.00 5.7% 6-3000 Library Acquisitions — Partor Technology \$ 79.00.17 \$ 1,000.00 29% 6-3020 Library Acquisitions — Partor Technology \$ 2,800.00 \$ 1,900.00<							
EXPENDITURES 2022 2022 BUDGET VT-D & SPENT	4-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$	400.00			
PRESONNEL EXPENSES \$ 116,622.4 \$ 20.99.65.13 \$ 5.66%	4-9600	GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar	\$	4,975.00	\$	9,950.00	50%
PRESONNEL EXPENSES \$11,622.24 \$20,966.13 \$66,000 \$10		TOTAL REVENUE					
PRESONNEL EXPENSES \$11,622.24 \$20,966.13 \$66,000 \$10				2022	2	022 BUDGET	
6-2000 Library - Wages Library - Benefit: Health Insurance \$ 9,2,927.16 \$ 16,5548.76 \$6% Library - Benefit: Health Insurance \$ 9,132.76 \$ 16,853.00 \$54% Library - Benefit: Health Insurance \$ 9,132.76 \$ 16,853.00 \$54% Library - Retirement (11,17% of Eligible Wages) \$ 6,975.75 \$ 12,389.37 \$66% Library - Retirement (11,17% of Eligible Wages) \$ 4,729.23 \$ 11,358.00 \$42% Library - Longevity Pay for Employees \$ 2,150.68 \$ 2,250.00 \$86% Library - Longevity Pay for Employees \$ 2,150.68 \$ 2,500.00 \$86% Library - Membership & Milleage \$ 275.66 \$ 150.00 \$144% \$6.2030 Library - Membership & Milleage \$ 275.66 \$ 150.00 \$144% \$6.2030 Library - Membership & Milleage \$ 275.66 \$ 150.00 \$144% \$6.2030 Library - Acquisitions - Books \$ 14,954.86 \$ 25,022.00 \$60% \$6.3002 Library Acquisitions - Books \$ 9,060.17 \$ 16,000.00 \$75% \$6.3002 Library Acquisitions - Patrial Processing Fee \$ 9,060.17 \$ 16,000.00 \$75% \$6.3002 Library Acquisitions - Patrial Processing Fee \$ 9,060.17 \$ 15,000.00 \$29% \$6.3002 Library Acquisitions - Patrial Processing Fee \$ 9,060.17 \$ 15,000.00 \$29% \$6.3003 Library Acquisitions - Patrial Processing Fee \$ 9,060.17 \$ 15,000.00 \$29% \$6.3003 Library Acquisitions - Patrial Processing Fee \$ 9,060.17 \$ 15,000.00 \$29% \$6.3003 Library Acquisitions - Patrial Processing Fee \$ 9,060.17 \$ 15,000.00 \$29% \$6.3003 Library Acquisitions - Patrial Processing Fee \$ 9,060.17 \$ 15,000.00 \$29% \$6.3003 Library Acquisitions - Patrial Processing Fee \$ 9,060.17 \$ 15,000.00 \$29% \$6.3003 Library Acquisitions - Patrial Processing Fee \$ 9,060.17 \$ 1,000.00 \$29% \$6.3003 Library Program - Software Services \$ 12,000.00 \$ 1,000.00 \$29% \$6.3003 Library Program - Software Services \$ 12,000.00 \$ 1,000.00 \$29% \$6.3000 Library Program - Software Services \$ 1,000.00 \$ 1,000.00 \$20% \$6.4000 Library Program - Speakers & Supplies \$ 1,000.00 \$ 1,000.00 \$2,000.00	EXPENDITU	RES	EX				Y-T-D % SPENT
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Library - Fica (7.65% of Library Wages) \$ 6,975.75 \$ 12,389.37 56% Library - Retirement (11.17% of Eligible Wages) \$ 4,729.23 \$ 11,358.00 42% 11,358.00 42% 11,358.00 126% 11,358.00 126% 11,358.00 126% 11,358.00 126% 11,358.00 126% 11,358.00 126% 11,358.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00 126% 12,350.00	6-2000	Library Wages	\$	92,927.16	\$	165,548.76	56%
Library - Retirement (11.17% of Eligible Wages)		Library - Benefit: Health Insurance	\$	9,132.76	\$	16,853.00	54%
Library - Longevity Pay for Employees \$ 2,150.68 \$ 2,500.00 86% Library - Workers Comp/Unemp Ins \$ 306.00 \$ 856.00 36% 6-2020 Library - Workers Comp/Unemp Ins \$ 306.00 \$ 856.00 36% 6-2030 Library - Staff Development \$ 125.00 \$ 310.00 40% PATRON SERVICES EXPENSES \$ 14,954.86 \$ 25,022.00 60% 6-3000 Library Acquisitions - Books \$ 9,060.17 \$ 16,000.00 57% 6-3002 Library Acquisitions - Material Processing Fee \$ 92.74 \$ 500.00 19% 6-3010 Library Acquisitions - Audio Books \$ 92.74 \$ 500.00 19% 6-3010 Library Acquisitions - Puriodicals \$ 792.65 \$ 1,500.00 29% 6-3030 Library Acquisitions - Puriodicals \$ 280.00 \$ 1,000.00 29% 6-3030 Library Acquisitions - Periodicals \$ 463.32 \$ 750.00 62% 6-3030 Library Acquisitions - Periodicals \$ 20.00 \$ 1,000.00 29% 6-3030 Library Acquisitions - Periodicals \$ 1,000.00 29% 6-3030 Library Acquisitions - Patron Technology \$ 1,000.00 29% 6-6000 Library Program - Software Services Library Catalog \$ 1,950.00 10%		Library Fica (7.65% of Library Wages)	\$	6,975.75	\$	12,389.37	56%
Library - Workers Comp/Unemp Ins		Library Retirement (11.17% of Eligible Wages)	\$	4,729.23	\$	11,358.00	42%
6-2020 Library – Membership & Mileage \$ 775.66 \$ 150.00 184% 6-2030 Library – Staff Development \$ 125.00 \$ 310.00 40% 6-3000 Library Acquisitions – Books \$ 9,060.17 \$ 16,000.00 57% 6-3002 Library Acquisitions – Material Processing Fee \$ 92.74 \$ 500.00 19% 6-3010 Library Acquisitions – Periodicals \$ 286.00 \$ 1,500.00 53% 6-3020 Library Acquisitions – Periodicals \$ 286.00 \$ 1,000.00 29% 6-3030 Library Acquisitions – Periodicals \$ 463.32 \$ 750.00 62% 6-3035 Library Acquisitions – Periodicals \$ 1,950.00 \$ 1,000.00 0% 6-3035 Library Acquisitions – Periodicals \$ 1,950.00 \$ 1,000.00 0% 6-3035 Library Acquisitions – Periodicals \$ 1,950.00 \$ 1,950.00 0% 6-8000 Library Acquisitions – Periodicals \$ 1,950.00 \$ 1,950.00 100% 6-1000 Library Pogram – Software Library Catalog \$ 1,950.00 \$ 1,000.00 9		Library - Longevity Pay for Employees		2,150.68	\$	2,500.00	86%
6-2030 Library - Staff Development \$ 125.00 \$ 310.00 40% PATRON SERVICES EXPENSES \$ 14,954.86 \$ 25,022.00 60% 6-3000 Library Acquisitions - Books \$ 9,060.17 \$ 16,000.00 57% 6-3010 Library Acquisitions - Material Processing Fee \$ 92.74 \$ 500.00 19% 6-3010 Library Acquisitions - Patron Books \$ 792.65 \$ 1,500.00 29% 6-3020 Library Acquisitions - Petron Gicals \$ 286.00 \$ 1,000.00 29% 6-3033 Library Acquisitions - Patron Technology \$ 463.32 \$ 750.00 62% 6-8000 Library Program - Software Services Library Catalog \$ 1,950.00 1,950.00 10% 6-6010 Library Website, Misc. Software Library Catalog \$ 1,950.00 \$ 1,950.00 10% 6-6011 Library Website, Misc. Software Library Catalog \$ 1,950.00 \$ 1,950.00 10% 6-4010 Library Program - Speakers & Supplies \$ 16,288.96 \$ 32,294.14 50% 6-4010 Library General Maintenance - Janitorial		•					
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6-6095 Friends of Tucker Free Library Reimbursed Purchase \$ 869.85 \$ 1,048.39 83% 6-7020 GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities) \$ 400.00 \$ 1,600.00 25% 6-9600 GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar \$ 10,100.00 \$ 9,950.00 102%	6-6080	Town of Henniker (Refund for Overpayment of Appropriation)		110.49	\$	110.49	100%
6-9600 GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar \$ 10,100.00 \$ 9,950.00 102%	6-6095	Friends of Tucker Free Library Reimbursed Purchase		869.85	\$	1,048.39	83%
	6-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)		400.00	\$	1,600.00	25%
TOTAL LIBRARY OPERATIONS BUDGET \$ 160,448.42 \$ 267,781.27 60%		· · · · · · · · · · · · · · · · · · ·		· ·		•	
	TOTAL LIBRA	ARY OPERATIONS BUDGET	\$	160,448.42	\$	267,781.27	60%

TRUST FUND ACCOUNTING

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	REC	CEIVED 2022	BALANCE 12/31/2021	EXPENDED I THRU 7/12/2022		DONATIONS TO 2022								DEPOSIT TO TRUST FUND	ALANCE 2/31/2022
L.A. Cogswell*	LIBRARY OPERATIONS	\$	1,588.28	\$ -	\$ 1,588.28	\$	-	\$	-	\$ -						
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$	123.45	\$ 34.65	\$ 74.72	\$	-	\$	-	\$ 83.38						
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$	1,029.17	\$ -	\$ 1,029.17	\$	-	\$	-	\$ -						
A.D. Huntoon*	LIBRARY OPERATIONS	\$	70.43	\$ -	\$ 70.43	\$	-	\$	-	\$ -						
Marjorie B. Bennett*	MEMORIAL BOOKS	\$	684.08	\$ 188.64	\$ 411.82	\$	-	\$	-	\$ 460.90						
Scott J. Berry*	MEMORIAL BOOKS	\$	122.25	\$ 519.31	\$ -	\$	-	\$	-	\$ 641.56						
Mary F. Kjellman*	MEMORIAL BOOKS	\$	196.81	\$ 361.09	\$ 46.32	\$	150.00	\$	150.00	\$ 511.58						
James W. Doon*	MEMORIAL BOOKS	\$	56.95	\$ 475.30	\$ -	\$	-	\$	-	\$ 532.25						
Preston Fund	LIBRARY OPERATIONS	\$	716.45	\$ -	\$ 716.45	\$	-	\$	-	\$ -						
Alice V. Colby*	LIBRARY OPERATIONS	\$	21.18	\$ -	\$ 21.18	\$	-	\$	-	\$ -						
George W. Tucker	LIBRARY OPERATIONS	\$	6,733.51	\$ -	\$ 6,733.51	\$	-	\$	-	\$ -						
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$	480.40	\$ -	\$ -	\$	-	\$	-	\$ 480.40						
Walter K. Robinson	MEMORIAL BOOKS	\$	118.58	\$ 34.89	\$ 74.07	\$	-	\$	-	\$ 79.40						
		\$	11,941.54	\$ 1,613.88	\$ 10,765.95	\$	150.00	\$	150.00	\$ 2,789.47						

^{*}Trusts that list Trustees of Tucker Free Library with fiduciary capacity

LIBRARY TRUSTEE MANAGED FUNDS	EXP	ENDITURE CATEGORY		BALANCE 12/31/18	BALANCE 12/31/19	BALANCE 12/31/2020	BALANCE 12/31/2021	BALANCE CURRENT
TD Bank								6/30/2022
Willis Cogswell	LIBR	ARY OPERATIONS		\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02	\$ 349,042.10
Charter Trust	LIBR	ARY DEVELOPMENT						
SUBFUND		Starting Balance	% of Fund	12/31/2018	12/31/2019	12/31/2020	12/31/2021	7/12/2022
Cammett, Helen	\$	5,001.13	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81	\$ 8,595.66
Childs, Anna	\$	7,247.14	4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94	\$ 12,033.92
Soderstrom, Ann	\$	189,147.45	88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63	\$ 240,896.70
TD Bank Refund	\$	7,111.97	4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46	\$ 11,351.72
Total of Funds	\$	208,507.69	100%	\$229,129.58	\$266,654.76	284,761.29	317,390.84	272,878.00

ANNOTATIONS ATTACHED AS COMMENTS TO FUNDS IN THE CHARTER TRUST ACCOUNT.

- 1-The Charter Trust Account was designated as a "Board Restricted Endowment" on 09/08/2021 by a vote of 5-0.
- 2-The money from the Helen Cammett fund was received as Tucker Free Library was listed as a beneficiary of her insurance policy
- 3-The Anna Childs has as it's intent statement: "I give and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00) to establish an Endowment Fund to be known as the Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not needed for this purpose, then for the general purposes of the Library." Will of Francis L. Childs, June 4, 1974.
- 4-Unconditional "I give my entire Estate, including any property over which I may have a power of appointment, as follows:...One-half (1/2) of my estate to Tucker Free Library, Henniker, New Hampshire." Last Will and Testament of Ann Soderstrom dated June 25, 2008.
- 5-Library Director received a letter and a check from TDWealth Management:

The letter states that the status of our trust failed to meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us money to compensate for the incorrect status (it changed from 4% to 5%) so they sent us \$6210 09/09/2011. They later sent an additional check in the amount of \$901.97 for underpayment.