

From the Board of Trustees

Library Accessibility and Safety Project

Recap and Update

In 2018 Tucker Free Library was informed that its 25-year-old Garaventa wheelchair lift could no longer be repaired: that the next breakdown would be its last and the library would be looking at losing its designation as "Handicap Accessible" in compliance with the Americans with Disabilities Act (ADA).

The trustees saw the eventual decommissioning as an opportunity to address not only access but also safety within the library. The only public restroom in the building is located in the lower level. To access the facilities people must pass through the children's area.

The Board of Trustees presented the problems to the Henniker residents. TFL hosted 9 public meetings and attended 2 community events to discuss options ranging from:

- Doing nothing (and losing accessible status)
- Replacing the Garaventa (which would do nothing to address the restroom problem)
- Building addition to house an elevator and accessible restrooms (resolving the access and safety issues simultaneously)

While vague price tags could be put on some of the options, no one knew the cost – or even the feasibility of this building project. So, in 2018 the voters approved an appropriation of \$10,500.00 for a feasibility study. The result, yes it is possible to build an addition for an elevator that adds public restrooms. Then in 2019 the voters approved the appropriation of \$70,000.00 for engineering studies and preliminary design work.

The resulting plans were the product of extensive engagement. Along with public meetings with the architects, library representatives shared the schematics at multiple town events to raise awareness of the project and its cost, which in 2019 was estimated at \$2.2 million. Designers anticipated an increase of approximately 7-8% every year thereafter.

With the uncertainty wrought from a global pandemic, the TFL Board motioned to table the warrant article that would fund the final design phase at the 2020 Town Meeting. We did not seek funding for additional project expenses in 2021, but have reached a compromise with the Capital Improvement Committee to replace the lift and add the project to the long range plan of the Town.

Tucker Free Library

WE MADE A DIFFERENCE IN 2021

\$227,689.99

- Money saved by community members who used the library!

SAVINGS

FAMILIES

\$5,985.64

- Money saved by one TOP super library user!

\$5874.56

- 376 library items checked out by TOP super user family

KIDS

STEAM, Summer, Story Walk

- Kids checked out 30 STEAM Kits donated by the Friends
- They searched high and low on library Scavenger Hunts
- They visited local businesses who sponsored 2 Story Walks
- They picked up 878 Take and Make Kits
- They read 1927 books, including 33 children who read all 10 Lady Bug Picture Books!

Zoom, Groups, Tech

ADULTS

- 8 Sundays at the Library - Zoom Edition with 207 participants
- 119 people met at monthly in-person book discussions which started in June
- Over 500 patrons are now receiving a monthly newsletter from library
- Library staff assisted countless residents with technology issues ranging from printing return labels, to demonstrating how to use smartphones for boarding passes, to signing up for unemployment or pandemic services

ADAPT

Service Innovations

- Library services continually evolved to guarantee that patrons had access to critical library resources throughout the pandemic

Ambassadors

PROMOTE

- Recipients of \$1543 American Rescue Plan Act Grant (ARPA)
- Banners adorn the library and Henniker neighborhoods have been plastered with yard signs
- Goal of program: to raise awareness of the library and celebrate the library as the center of our community

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Friends of Tucker Free

- Recipients of the 2021 Sue Palmatier Award for Outstanding Support by a Friends of the Library Group. Nominated by the Board of Trustees, competed against many Friends groups in NH and named by the NH Library Trustees Association

Marching forward

GOALS FOR 22

- Returning computer access for kids
- Restoring service hours on evenings and weekends pending vote of budget
- Continuing discussion with Town and library users regarding building project
- Offering in-person programming in children's department, pandemic permitting
- Expanding technology for in-person meetings
- Partnering with community organizations on innovative projects

...yep books, but so much more!

PATRON USE STATISTICS

CATEGORY	PATRONS	CIRCULATION
New Patrons	171	
Adult Residents	1,747	11,744
Juvenile Residents	644	2,405
Interlibrary Loan Partners	229	627
NEC Students/Residents	27	12
NEC Staff	7	-
Tucker Free Staff	18	853
SAU 24 Full Time Staff/Non-Resident	12	6
Provisional	21	30
Non-Resident \$50 Fee Paid	3	26
Henniker Town Employee/Non-Resident	2	-
Home Delivery	4	10
Book Club	1	12
TOTAL	2,715	15,725
2021 Library Appropriation	\$	217,654.00
Money Saved by Henniker Residents Using TFL	\$	227,689.99

MATERIAL USE STATISTICS



NUMBER OF...	CIRCULATION
Materials checked out at Library	15,725
Materials downloaded by patrons	6,782
Materials checked out by Interlibrary Loan Partners*	627
Interlibrary loan requests made by our patrons*	608
STEAM Kits Checked Out*	138
	22,507

* Included in total

COLLECTION STATISTICS

MATERIAL AREA	ADDED	DISCARDED
Adult Materials	649	57
Early Readers	302	5
Middle Readers	154	5
Teen Readers	50	0
STEAM Kits	30	1
Audio Materials	75	74
Video Materials	58	3
	1,318	145

eCONTENT - NH DOWNLOADS

	YEAR	MEMBERSHIP FEE	CIRCULATION	COST/CIRC
    nh newhamphshire <small>Downloadable Books Consortium</small> <small>Brought to you by your local NH public library</small>	2008	\$ 500.00	759	\$ 1.32
	2009	\$ 550.00	1,090	\$ 0.50
	2010	\$ 550.00	1,308	\$ 0.42
	2011	\$ 700.00	1,819	\$ 0.38
	2012	\$ 875.00	3,018	\$ 0.29
	2013	\$ 1,000.00	3,841	\$ 0.26
	2014	\$ 1,103.00	3,979	\$ 0.25
	2015	\$ 1,103.00	4,989	\$ 0.22
	2016	\$ 1,159.00	5,201	\$ 0.22
	2017	\$ 1,337.00	5,853	\$ 0.22
	2018	\$ 1,676.00	6,390	\$ 0.26
	2019	\$ 1,751.00	6,114	\$ 0.28
	2020	\$ 1,890.00	6,665	\$ 0.28
	2021	\$ 1,956.00	6,782*	\$ 0.19

*Use: Audio (3,615), eBook (2,929), Magazine (238)

DONATIONS RECEIVED

MARTHA NEMICCOLO

For the Mary F. Kjellman Fund

ALICIA & DAVID MACLEAY

For the Mary F. Kjellman Fund

WILLIAM & ANNE CROTTI

General Fund

RUTH & JOHN DROESCHER

General Fund

COLLEEN GRADY

To Honor Joseph Grady

LOIS FITCH

For the Robert N. Fitch Fund

RODNEY & CAROLYN PATENAUE

For the Robert N. Fitch Fund

VAUGHAN & NANCY ANNIS

In Memory of Patricia Ellen Hendricks Clement

IN-KIND SERVICE

TO THE FRIENDS OF TUCKER FREE

Without whose generous support, Henniker would be void of the special things you do to support excellent library service.

MUCH GRATITUDE TO BRUCE AND JEFF, PROPRIETORS OF THE COLBY HILL INN... For hosting our Friends Award Event in October.

THANKS ...Volunteer extraordinaire Jon Routon for managing our interior doors come spring or winter and willingly take on special projects like hanging banners!

SUPPORT & KINDNESS

To the staff of Tucker Free Library. You worked through closures and reopening, you created new services to respond to the changing world, you engaged in creative activities to better inform our community. You made it through 20 months of a global pandemic wearing masks and abiding by COVID protocols. During that time the library was never closed because of staff illness/infection!

THIS REPORT IS SUBMITTED BY...

Lynn M. Piotrowicz, M.A., M.L.S.
Library Director

ON BEHALF OF THE TRUSTEES OF THE TUCKER FREE LIBRARY ...

John Capuco, Chair
Debra Kreutzer, Treasurer
Anne Crotti, Secretary/Friends Liaison
E. Joseph Petrick
Frances Tain

TUCKER FREE LIBRARY - TREASURER'S REPORT 2021

REVENUE		2021 INCOME
Personnel Appropriation Funds	\$	195,027.05
Cash Income & Trust Funds	\$	34,296.71
Operational Income	\$	23,545.07
Other Direct Income	\$	3,425.00
2021 Unexpended/Reserve Funds	\$	4,062.69
TOTAL REVENUE	\$	260,356.52

EXPENDITURES		2021 EXPENDITURES
Personnel Expenses	\$	195,027.05
Patron Service Expenses	\$	25,941.75
Facility Management Expenses	\$	35,276.07
Technology Management Expenses	\$	7,955.30
Other Direct Costs	\$	4,869.67
TOTAL EXPENDITURES	\$	269,069.84

REVENUE OVER EXPENDITURES	\$	(8,713.32)
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RESERVED FUNDS		
Total Trust Funds Reserved	\$	1,613.88
Vivian Allen Fund	\$	448.81
Beres Fund	\$	2,000.00
TOTAL UNEXPENDED/RESERVE FUNDS	\$	4,062.69

READ MORE ABOUT THE FINANCIAL MANAGEMENT OF THE TUCKER FREE LIBRARY ON OUR WEBSITE

[2022 Budget Process – Tucker Free Library](http://WWW.TUCKERFREELIBRARY.ORG/2022-BUDGET-PROCESS/) at WWW.TUCKERFREELIBRARY.ORG/2022-BUDGET-PROCESS/

TRUST FUND ACCOUNTING

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	RECEIVED 2021	BALANCE 12/31/2020	EXPENDED 2021	DONATIONS TO 2021	DEPOSIT TO TRUST FUND	BALANCE 12/31/2021
L.A. Cogswell*	LIBRARY OPERATIONS	\$ 1,472.54	\$ -	\$ 1,472.54	\$ -	\$ -	\$ -
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$ 114.64	\$ 98.66	\$ 178.65	\$ -	\$ -	\$ 34.65
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$ 954.18	\$ -	\$ 954.18	\$ -	\$ -	\$ -
A.D. Huntoon*	LIBRARY OPERATIONS	\$ 65.29	\$ -	\$ 65.29	\$ -	\$ -	\$ -
Marjorie B. Bennett*	MEMORIAL BOOKS	\$ 634.23	\$ 429.73	\$ 875.32	\$ -	\$ -	\$ 188.64
Scott J. Berry*	MEMORIAL BOOKS	\$ 113.34	\$ 452.41	\$ 46.44	\$ -	\$ -	\$ 519.31
Mary F. Kjellman*	MEMORIAL BOOKS	\$ 180.96	\$ 268.46	\$ 88.33	\$ 250.00	\$ 250.00	\$ 361.09
James W. Doon*	MEMORIAL BOOKS	\$ 52.79	\$ 459.11	\$ 36.60	\$ -	\$ -	\$ 475.30
Preston Fund	LIBRARY OPERATIONS	\$ 664.23	\$ -	\$ 664.23	\$ -	\$ -	\$ -
Alice V. Colby*	LIBRARY OPERATIONS	\$ 19.65	\$ -	\$ 19.65	\$ -	\$ -	\$ -
George W. Tucker	LIBRARY OPERATIONS	\$ 6,242.82	\$ -	\$ 6,242.82	\$ -	\$ -	\$ -
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$ 440.86	\$ 1,645.00	\$ 2,085.86	\$ 800.00	\$ 800.00	\$ -
Walter K. Robinson	MEMORIAL BOOKS	\$ 106.96	\$ 112.30	\$ 184.37	\$ -	\$ -	\$ 34.89
		\$ 11,062.49	\$ 3,465.67	\$ 12,914.28	\$ 1,050.00	\$ 1,050.00	\$ 1,613.88

*Trusts that list Trustees of Tucker Free Library with fiduciary capacity

LIBRARY TRUSTEE MANAGED FUNDS	EXPENDITURE CATEGORY		BALANCE 12/31/18	BALANCE 12/31/19	BALANCE 12/31/2020	BALANCE 12/31/2021
TD Bank						
Willis Cogswell	LIBRARY OPERATIONS		\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02
Charter Trust						
LIBRARY DEVELOPMENT						
SUBFUND	Starting Balance	% of Fund	12/31/2018	12/31/2019	12/31/2020	12/31/2021
Cammett, Helen	\$ 5,001.13	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81
Childs, Anna	\$ 7,247.14	4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94
Soderstrom, Ann	\$ 189,147.45	88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63
TD Bank Refund	\$ 7,111.97	4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46
Total of Funds	\$ 208,507.69	100%	\$229,129.58	\$266,654.76	284,761.29	317,390.84