

SECTION I Governance

1. Board of Trustees

Approved by Board of Trustees, 05/17/2011
(Amended 11/09/2021 – See F)

- A. The Board of Trustees shall consist of five members elected by the citizens of the Town of Henniker. They shall be elected for a term of three overlapping years.
- B. The majority of the vote of the Trustees shall elect the chair, vice chair, secretary, and treasurer annually within one month after town meeting.
- C. Vacancies on the Board shall be filled by the vote of the Selectmen, upon the recommendation of the Trustees, to complete the term until the next town meeting, in compliance with RSA 669:75 (See Appendix 1).
- D. The Board shall employ a qualified and competent Library Director.
- E. The Board shall meet at least eight (8) times per year with the notice of the meetings posted as required by law. The Library Director shall attend all meetings unless excused by the Chair. Trustees are expected to attend at least 80% of the meetings.
- F. If it is the case that one or more members (but less than a quorum) of a board cannot be physically present for a meeting, “a public body may, but is not required to, allow one or more members of the body to participate in a meeting by electronic or other means of communication for the benefit of the public and the governing body...only when such attendance is not reasonably practical.” RSA 91-A:2, III. “Any reason that such attendance is not reasonably practical shall be stated in the minutes of the meeting.” RSA 91-A:2, III(a). Note, of course, that a body which allows members to participate electronically must still abide by the requirement that a quorum of the body be physically present except in an emergency, as outlined above. (Amendment to policy 11092021)
- G. The Board and the Library Director shall jointly prepare the annual budget and be ready to answer any questions pertaining thereto at the budget hearings and town meeting.
- H. The Board shall be responsible for securing adequate funds to operate the library on a level that fulfills the needs of the Town of Henniker.
- I. Amendments to these policies may be proposed at any regular meeting and shall be made known to members not present and shall be voted at the next meeting.