

**ROLL CALL ACTION - RECORD ATTENDANCE**

MEETING PARTICIPANTS	PRESENT
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Yes
Lynn Piotrowicz- DIRECTOR	Yes

**ITEM 1 Public Forum**

MEMBERS OF PUBLIC PRESENT	MEMBERS OF PUBLIC PRESENT
None	

**ITEM 2 Minutes of Meeting: September 14, 2022**

**MOVE TO ACCEPT: Deb** **SECONDED BY: John**

TRUSTEES	VOTE RECORD
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Absent
Frances Tain	Yes

**ITEM 3 Treasurer’s Report & Financial Deliberations**

1) Y-T-D Summary, Monthly Expenditure Manifest, & Trust Fund Accounting

**MOVE TO ACCEPT: Anne** **SECONDED BY: Fran**

TRUSTEES	VOTE RECORD
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Yes

2) Monies/Gifts to Accept: NONE

**ITEM 4 Director’s Report**

- 1) General State of the Library
- 2) Friends – Annual Meeting
- 3) Volunteer Corp
- 4) Holiday Reminder
  - a. Per our policy, the library will be closed on:
    - i. Friday, November 11 for Veterans Day
    - ii. Thursday and Friday, November 24-25 for Thanksgiving
    - iii. Sunday, December 25 for XMAS Day
    - iv. Sunday, January 1 for New Year’s Day
  - b. Per our policy, the library has one floating holiday which the staff has traditionally used for XMAS Eve. Asking for permission to use this floating holiday on Saturday, December 24.
  - c. Also, we have traditionally closed at 5PM on the Wednesday before Thanksgiving. Since we are open until 6PM I am asking permission that we remain open until 6, not closing early on this day.

**ITEM 5 2023 BUDGET DELIBERATIONS & STRATEGY SESSION**

- 1) Formulate response to town resident’s budget proposal
- 2) Identified dates on the Town Meeting Calendar that may require members of the Board of Trustees to attend
- 3) Debra Kreutzer and John Capuco are up for election at Town Meeting in 2023
- 4) Notable budget issues
- 5) Per library policy, all performance evaluations have been completed. The personnel summary does not reflect MERIT increases. Document from Town indicates a 1.16% COLA rate but not confirmed.

**ITEM 6 Other \*CIP Meeting**

**\*Town Budget Meeting - November 12**

**ITEM 7 Schedule Next Meeting November 16 at 5:00 pm**