



2021 NHLTA Sue Palmatier Friends of the Year  
2018 NHLTA Library of the Year  
2013 NHLTA Trustee of the Year  
31 Western Avenue  
PO Box 688  
Henniker, NH 03242

(603) 428-3471  
www.tuckerfreelibrary.org

**TUCKER FREE LIBRARY BOARD OF TRUSTEES**  
**ANNOUNCEMENT OF TRUSTEES' MEETING & AGENDA**  
**WEDNESDAY JANUARY 18, 2023 at 5:00 PM**  
**In-person, Tucker Free Library – Lower Level Meeting Area**

ROLL CALL	Attendance Board of Trustees and Public
PUBLIC COMMENT	Public Forum
<b>PUBLIC HEARING</b>	<b>ACCEPTANCE OF UNANTICIPATED REVENUE</b> <b>ACTION 1: Trustees move to accept \$20,000.00 from the Conservation License Plate program (Moose Plate Grant)</b> <b>ACTION 2: Trustees authorize the library director as designee to enter into contracts or agreements on behalf of the Trustees of the Tucker Free Library</b>
ITEM 1	MINUTES OF MEETING November 16, 2022 December 21, 2022
ITEM 2	TREASURER'S REPORT & FINANCIAL DELIBERATIONS
ITEM 3	DIRECTOR'S REPORT
ITEM 4	UPDATE & DELIBERATIONS: Library Accessibility & Safety Project
ITEM 5	2023 TOWN MEETING DELIBERATIONS
ITEM 6	OTHER
ITEM 7	SCHEDULE NEXT MEETING
ITEM 8	ADJOURN

GENERAL MEETING ANNOUNCEMENT POSTED: JANUARY 11, 2022 at [Tucker Free Library](#), [Henniker Town Hall](#), [Tucker Free Library Facebook Page](#), [Other Henniker News Outlet Facebook Page](#)

NOTICE OF PUBLIC HEARING APPEARED ON PAGE 16 OF THE MESSENGER, DECEMBER 30, 2022

NOTICE OF PUBLIC HEARING WAS INCLUDED IN LIBRARY NEWSLETTER PUBLISHED ON DECEMBER 30, 2022

NOTICE OF PUBLIC HEARING WAS POSTED ON LIBRARY WEBSITE ([WWW.TUCKERFREELIBRARY.ORG](http://WWW.TUCKERFREELIBRARY.ORG)) ON DECEMBER 30, 2022

**Board of Trustees, Tucker Free Library**  
**PUBLIC HEARING**  
**January 18, 2023 at 5:00 PM**

**Acceptance of Unanticipated Revenue**

The Board of Trustees, Tucker Free Library will hold a public hearing during the regularly scheduled Trustees meeting on **January 18, 2023** at 5:00 PM at the Tucker Free Library, 31 Western Avenue, Henniker, under RSA 31:95-b III (a) to accept unanticipated funding in the following amount from the following source: Conservation License Plate Grant (Moose Plate) \$20,000.00. The regularly scheduled Trustees' meeting will follow the public hearing.

<p><b>ROLL CALL</b></p>		<p><b>ACTION - RECORD ATTENDANCE</b></p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>PRESENT</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td></td> </tr> <tr> <td>Anne Crotti</td> <td></td> </tr> <tr> <td>Debra Kreutzer</td> <td></td> </tr> <tr> <td>E. Joseph Petrick</td> <td></td> </tr> <tr> <td>Frances Tain</td> <td></td> </tr> <tr> <td>Lynn Piotrowicz- DIRECTOR</td> <td></td> </tr> </tbody> </table>	MEETING PARTICIPANTS	PRESENT	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain		Lynn Piotrowicz- DIRECTOR											
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<p><b>PUBLIC HEARING</b></p>		<p><b>Board of Trustees, Tucker Free Library - Public Hearing – January 18, 2023 at 5:00 PM</b>  <b>Acceptance of Unanticipated Revenue</b>                  The Board of Trustees, Tucker Free Library will hold a public hearing during the regularly scheduled Trustees meeting on January 18, 2023 at 5:00 PM at the Tucker Free Library, 31 Western Avenue, Henniker, under RSA 31:95-b III (a) to accept unanticipated funding in the following amount from the following source: Conservation License Plate Grant (Moose Plate) \$20,000.00. The regularly scheduled Trustees’ meeting will follow the public hearing.  <b>ACTION: Trustees move to accept \$20,000.00 from the Conservation License Plate program (Moose Plate Grant)</b>  <b>MOVE TO ACCEPT:</b> <span style="float: right;"><b>SECONDED BY:</b></span></p> <table border="1"> <thead> <tr> <th>TRUSTEES</th> <th>VOTE RECORD</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td></td> </tr> <tr> <td>Anne Crotti</td> <td></td> </tr> <tr> <td>Debra Kreutzer</td> <td></td> </tr> <tr> <td>E. Joseph Petrick</td> <td></td> </tr> <tr> <td>Frances Tain</td> <td></td> </tr> </tbody> </table> <p><b>ACTION: Trustees authorize the library director as designee to enter into contracts or agreements on behalf of the trustees of the Tucker Free Library</b>  <b>MOVE TO AUTHORIZE DIRECTOR AS DESIGNEE:</b> <span style="float: right;"><b>SECONDED BY:</b></span></p> <table border="1"> <thead> <tr> <th>TRUSTEES</th> <th>VOTE RECORD</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td></td> </tr> <tr> <td>Anne Crotti</td> <td></td> </tr> <tr> <td>Debra Kreutzer</td> <td></td> </tr> <tr> <td>E. Joseph Petrick</td> <td></td> </tr> <tr> <td>Frances Tain</td> <td></td> </tr> </tbody> </table>	TRUSTEES	VOTE RECORD	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain		TRUSTEES	VOTE RECORD	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain	
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<p><b>ITEM 1</b></p>	<p><b>PGS 4-5</b></p>	<p><b>Minutes of Meeting: November 16, 2022 and December 21, 2022</b>  <b>MOVE TO ACCEPT:</b> <span style="float: right;"><b>SECONDED BY:</b></span></p> <table border="1"> <thead> <tr> <th>TRUSTEES</th> <th>VOTE RECORD</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td></td> </tr> <tr> <td>Anne Crotti</td> <td></td> </tr> <tr> <td>Debra Kreutzer</td> <td></td> </tr> <tr> <td>E. Joseph Petrick</td> <td></td> </tr> <tr> <td>Frances Tain</td> <td></td> </tr> </tbody> </table>	TRUSTEES	VOTE RECORD	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain													
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<p><b>ITEM 2</b></p>	<p><b>Y-T-D PG 6 LINKED PG 7 MANIFEST PGS 8-11 FUND ACCT PG 12</b></p>	<p><b>Treasurer’s Report &amp; Financial Deliberations</b>                  1) Y-T-D Summary, Monthly Expenditure Manifest, &amp; Trust Fund Accounting  <b>MOVE TO ACCEPT:</b> <span style="float: right;"><b>SECONDED BY:</b></span></p> <table border="1"> <thead> <tr> <th>TRUSTEES</th> <th>VOTE RECORD</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td></td> </tr> <tr> <td>Anne Crotti</td> <td></td> </tr> <tr> <td>Debra Kreutzer</td> <td></td> </tr> <tr> <td>E. Joseph Petrick</td> <td></td> </tr> <tr> <td>Frances Tain</td> <td></td> </tr> </tbody> </table> <p>2) Monies/Gifts to Accept:  <ul style="list-style-type: none"> <li>Joseph &amp; Joanne Grady, \$100.00 to General Fund</li> </ul> </p>	TRUSTEES	VOTE RECORD	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain													
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		<ul style="list-style-type: none"> <li>Grady Children, \$150.00 to General Fund to Purchase Books in honor of Joseph &amp; Joanne Grady</li> <li>Carolyn &amp; Rodney Patenaude, \$300.00 for the Robert Fitch Fund</li> </ul> <p><b>MOVE TO ACCEPT:</b> <span style="float: right;"><b>SECONDED BY:</b></span></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: #d9e1f2;">TRUSTEES</th> <th style="background-color: #d9e1f2;">VOTE RECORD</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td></td> </tr> <tr> <td>Anne Crotti</td> <td></td> </tr> <tr> <td>Debra Kreutzer</td> <td></td> </tr> <tr> <td>E. Joseph Petrick</td> <td></td> </tr> <tr> <td>Frances Tain</td> <td></td> </tr> </tbody> </table>	TRUSTEES	VOTE RECORD	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain	
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<b>ITEM 3</b>	<b>PG 13</b>	<b>Director’s Report</b> 2023 HOLIDAY CALENDAR												
<b>ITEM 4</b>		<b>UPDATE &amp; DELIBERATIONS: Library Accessibility &amp; Safety Project</b>												
<b>ITEM 5</b>	<b>PG 14</b>	<b>2023 TOWN MEETING DELIBERATIONS</b> 2023 Budget Calendar Commitments 1) BAC Recommendations to BOS 1/17 (Update from Town Hall Stream) 2) Trustee Candidate – Sign-up 1/25-2/3 3) BOS Public Hearing on Budget 1/31 <b>CHANGED TO 2/7/23 at COMMUNITY CENTER</b> 4) Town Meeting Part 1 – <b>3/7 CORRECTED TO 3/14/23</b> 5) <b>Town Meeting Part 2 – 3/11- CORRECTED TO 3/18/23</b>												
<b>ITEM 6</b>		<b>OTHER</b>												
<b>ITEM 7</b>		<b>SCHEDULE NEXT MEETING</b>												
<b>ITEM 8</b>		<b>ADJOURN</b>												

**ROLL CALL ACTION - RECORD ATTENDANCE**

MEETING PARTICIPANTS	PRESENT
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Excused
Lynn Piotrowicz- DIRECTOR	Yes

**ITEM 1 Public Forum**

MEMBERS OF PUBLIC PRESENT	MEMBERS OF PUBLIC PRESENT

**ITEM 2 Minutes of Meeting: October 12, 2022**

**MOVE TO ACCEPT: Debra** **SECONDED BY: John**

TRUSTEES	VOTE RECORD
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Excused

**ITEM 3 Treasurer’s Reports**

1) Y-T-D Summary, Monthly Expenditure Manifest, & Trust Fund Accounting

**MOVE TO ACCEPT: John** **SECONDED BY: Anne**

TRUSTEES	VOTE RECORD
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Excused

2) Monies/Gifts to Accept: Dan Da Costa \$100.00 for General Fund

**MOVE TO ACCEPT: Anne** **SECONDED BY: John**

TRUSTEES	VOTE RECORD
John Capuco	Yes
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Excused

**ITEM 4 Moose Plate Grant Process**

Plans to accept Moose Plate Grant discussed and will be addressed at next scheduled meeting of the Board of Trustees

**ITEM 5 Director’s Report**

- 1) General State of the Library
- 2) Friends – Annual Meeting Wrap-up
- 3) Holiday Reminder
  - a. Per our policy, the library will be closed on:
    - i. Thursday and Friday, November 24-25 for Thanksgiving
    - ii. Saturday, December 24 for XMAS Eve
    - iii. Sunday, December 25 for XMAS Day
    - iv. Sunday, January 1 for New Year’s Day

**ITEM 6 2023 BUDGET DELIBERATIONS**

- 1) Identified dates on the Town Meeting Calendar that may require members of the Board of Trustees to attend
- 2) Notable budget issues that were addressed at BOS/BAC meeting on 11/12/22

**ITEM 7 Other**

- 1) Library Safety and Accessibility

**ITEM 8 Schedule Next Meeting**

Wednesday, January 18 at 5:00 pm

Meeting adjourned: 6:36 pm

**ROLL CALL**

**ACTION - RECORD ATTENDANCE**

MEETING PARTICIPANTS	PRESENT
John Capuco	<b>YES</b>
Anne Crotti	<b>YES</b>
Debra Kreutzer	<b>YES</b>
E. Joseph Petrick	<b>YES</b>
Frances Tain	<b>YES</b>
Lynn Piotrowicz- DIRECTOR	<b>YES</b>

**ITEM 1**

**Public Forum**

MEMBERS OF PUBLIC PRESENT
NONE

**ITEM 2**

**UPDATE & DELIBERATIONS: Library Accessibility & Safety Project**

**Actions: Compose a warrant article**

TRUSTEES	VOTE RECORD
John Capuco	<b>YES</b>
Anne Crotti	<b>YES</b>
Debra Kreutzer	<b>YES</b>
E. Joseph Petrick	<b>YES</b>
Frances Tain	<b>YES</b>

**ITEM 3**

**Other – NONE, ADJOURN**

## TUCKER FREE LIBRARY - TREASURER'S REPORT 2022

<b>INCOME</b>		<b>2022 INCOME</b>	<b>2022 BUDGET</b>
			<b>CATEGORY</b>
<b>PERSONNEL APPROPRIATION FUNDS</b>		<b>\$ 210,281.35</b>	<b>\$ 209,965.13</b>
4-2000	Town Appropriation - Personnel	\$ 210,281.35	\$ 209,085.13
<b>CASH INCOME &amp; TRUST FUNDS</b>		<b>\$ 33,012.17</b>	
4-3510	Contribution Overdue	\$ 160.56	
4-3540	Non-Resident Cards	\$ 250.00	
4-5010	Annual Income from Willis Cogswell Fund	\$ 18,522.77	\$ 21,124.76
4-5020	Annual Income fromTown Trust Funds	\$ 11,941.54	\$ 11,941.54
4-5030	Donations: Established Trust Funds	\$ 600.00	
4-5040	Donations: In Memory/Honor of Donations	\$ 150.00	
4-5050	Donations: General Purpose	\$ 1,387.30	
4-9200	Invoice Paid. TFL NOT REIMBURSED BY TOWN IN 2020 for design work	\$ 2,714.00	
<b>OPERATIONAL INCOME</b>		<b>\$ 32,615.97</b>	
4-1000	Town Appropriation-Operations	\$ 27,326.00	\$ 22,157.59
4-1010	Town Appropriation - Fuel	\$ 4,182.06	\$ 4,408.20
4-3520	COPY & FAX Service	\$ 1,075.25	
4-3550	Overdue Processing Fee	\$ 10.00	
4-3560	Damaged/Lost Books	\$ 22.66	
<b>OTHER DIRECT INCOME</b>		<b>\$ 12,347.83</b>	
4-6000	Sale of Surplus	\$ 49.00	
4-6020	Reimbursed Purchase	\$ 312.90	
4-6095	Friends of Tucker Free Library Reimbursed Purchase	\$ 1,635.93	
4-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$ 400.00	
4-9600	GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar	\$ 9,950.00	\$ 9,950.00
<b>TOTAL REVENUE</b>			
<b>EXPENDITURES</b>		<b>2022</b>	<b>2022 BUDGET</b>
		<b>EXPENDITURES</b>	<b>CATEGORY</b>
<b>PERSONNEL EXPENSES</b>		<b>\$ 210,682.01</b>	<b>\$ 209,965.13</b>
6-2000	Library -- Wages	\$ 167,793.52	\$ 165,548.76
	Library - Benefit: Health Insurance	\$ 15,762.77	\$ 16,853.00
	Library -- Fica (7.65% of Library Wages)	\$ 12,799.67	\$ 12,389.37
	Library -- Retirement (11.17% of Eligible Wages)	\$ 11,469.39	\$ 11,358.00
	Library - Longevity Pay for Employees	\$ 2,150.00	\$ 2,500.00
	Library -- Workers Comp/Unemp Ins	\$ 306.00	\$ 856.00
6-2020	Library -- Membership & Mileage	\$ 275.66	\$ 150.00
6-2030	Library -- Staff Development	\$ 125.00	\$ 310.00
<b>PATRON SERVICES EXPENSES</b>		<b>\$ 24,713.86</b>	<b>\$ 25,022.00</b>
6-3000	Library Acquisitions -- Books	\$ 16,419.39	\$ 16,000.00
6-3002	Library Acquisitions -- Material Processing Fee	\$ 713.06	\$ 500.00
6-3010	Library Acquisitions -- Audio Books	\$ 1,497.60	\$ 1,500.00
6-3020	Library Acquisitions -- Periodicals	\$ 682.62	\$ 1,000.00
6-3030	Library Acquisitions -- DVD	\$ 1,141.21	\$ 750.00
6-3035	Library Acquisitions -- Patron Technology	\$ -	\$ 1,000.00
6-6000	Library Program - Software Services		
	Library Catalog	\$ 1,950.00	\$ 1,950.00
	NHDB for eContent	\$ 1,922.00	\$ 1,922.00
	Library Website, Misc. Software	\$ 364.78	\$ 400.00
6-6010	Library Program - Speakers & Supplies	\$ 23.20	\$ -
<b>FACILITY MANAGEMENT EXPENSES</b>		<b>\$ 34,199.85</b>	<b>\$ 32,294.14</b>
6-4000	Library General Maintenance -- Janitorial	\$ 5,383.00	\$ 6,000.00
6-4010	Library General Maintenance -- Bldg Repairs	\$ 13,013.94	\$ 9,965.00
6-4020	Library Utilities (Total - Heating Oil)	\$ 6,675.00	\$ 7,475.94
	Library Utilities - Heating Oil 1800 gals @ \$2.499per gal	\$ 4,182.06	\$ 4,408.20
6-4030	Library Bldg Maintenance Supplies	\$ 4,945.85	\$ 4,445.00
<b>TECHNOLOGY MANAGEMENT EXPENSES</b>		<b>\$ 954.00</b>	<b>\$ 500.00</b>
6-5010	Library Tech Maintenance	\$ 954.00	\$ 250.00
6-5020	Library Equipment	\$ -	\$ 250.00
<b>OTHER DIRECT COSTS</b>		<b>\$ 17,776.36</b>	<b>\$ 19,079.75</b>
6-4035	COVID Related Expenses (UNREIMBURSED)	\$ 309.07	\$ 1,000.00
6-6020	Staff Reimbursed Purchase	\$ 312.95	\$ 312.95
6-6080	Town of Henniker (Refund for Overpayment of Appropriation)	\$ 5,168.41	\$ 5,168.41
6-6095	Friends of Tucker Free Library Reimbursed Purchase	\$ 1,635.93	\$ 1,048.39
6-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$ 400.00	\$ 1,600.00
6-9600	GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar	\$ 9,950.00	\$ 9,950.00
<b>TOTAL LIBRARY OPERATIONS BUDGET</b>		<b>\$ 288,326.08</b>	<b>\$ 267,781.27</b>

## TUCKER FREE LIBRARY - TREASURER'S REPORT 2022

<b>REVENUE</b>		<b>2022 INCOME</b>
Personnel Appropriation Funds	\$	210,682.01
Cash Income & Trust Funds	\$	33,012.17
Operational Income	\$	32,615.97
Other Direct Income	\$	12,347.83
2021 Unexpended/Reserve Funds	\$	5,084.35
	<b>TOTAL REVENUE \$</b>	<b>293,742.33</b>

<b>EXPENDITURES</b>		<b>2022 EXPENDITURES</b>
Personnel Expenses	\$	210,682.01
Patron Service Expenses	\$	24,713.86
Facility Management Expenses	\$	34,199.85
Technology Management Expenses	\$	954.00
Other Direct Costs	\$	17,776.36
	<b>TOTAL EXPENDITURES \$</b>	<b>288,326.08</b>

**REVENUE OVER EXPENDITURES** \$ **5,416.25**

<b>RESERVED FUNDS</b>		
Total Trust Funds Reserved	\$	2,635.54
Vivian Allen Fund	\$	448.81
Beres Fund	\$	2,000.00
	<b>TOTAL UNEXPENDED/RESERVE FUNDS \$</b>	<b>5,084.35</b>

# Tucker Free Library Cash Disbursements Journal

11/8/2022 To 1/11/2023

		ID#	Acct#	Account Name	Debit	Credit
CD	8-Nov-22	Edmunds Ace Har 5556	1-1100	General Checking Account		\$43.61
		5556	6-6095	Friends of Tucker Free Library	\$43.61	
CD	9-Nov-22	Comcast 5559	1-1100	General Checking Account		\$118.44
		5559	6-4020	Utilities	\$118.44	
CD	9-Nov-22	Eversource 5560	1-1100	General Checking Account		\$137.74
		5560	6-4020	Utilities	\$137.74	
CD	16-Nov-22	NE LIFT CO 5557	1-1100	General Checking Account		\$500.00
		5557	6-4020	Utilities	\$500.00	
CD	16-Nov-22	Town of Henniker 5558	1-1100	General Checking Account		\$240.00
		5558	6-4020	Utilities	\$240.00	
CD	16-Nov-22	Fortres Grand Cor 5561	1-1100	General Checking Account		\$330.00
		5561	6-5010	Technical Maintenance	\$330.00	
CD	22-Nov-22	Baker & Taylor 5562	1-1100	General Checking Account		\$1,025.69
		5562	6-3000	Books	\$939.18	
		5562	6-3002	Processing	\$86.51	
CD	22-Nov-22	Baker & Taylor NC 5563	1-1100	General Checking Account		\$422.01
		5563	6-3000	Books	\$387.11	
		5563	6-3010	Audio Books	\$22.00	
		5563	6-3002	Processing	\$12.90	
CD	22-Nov-22	State of New Ham 5564	1-1100	General Checking Account		\$150.00
		5564	6-4020	Utilities	\$150.00	
CD	30-Nov-22	Dimentech 5565	1-1100	General Checking Account		\$70.00
		5565	6-5010	Technical Maintenance	\$70.00	
CD	30-Nov-22	TDS 5569	1-1100	General Checking Account		\$42.41
		5569	6-4020	Utilities	\$42.41	
CD	30-Nov-22	TDS 5570	1-1100	General Checking Account		\$42.65
		5570	6-4020	Utilities	\$42.65	
CD	6-Dec-22	1026	1-1100	General Checking Account		\$150.00
		1026	6-4030	Supplies	\$150.00	



CD	6-Dec-22	Ebsco 5566 5566	1-1100 6-3020	General Checking Account Periodicals	\$295.87	\$295.87
CD	6-Dec-22	Mark Reilly White 5567 5567	1-1100 6-4000	General Checking Account General Maintenance	\$400.00	\$400.00
CD	6-Dec-22	SYNCB/Amazon 5568 5568 5568 5568	1-1100 6-3000 6-3030 6-4030	General Checking Account Books DVD - Appropriation Fund Supplies	\$117.46 \$19.96 \$52.93	\$190.35
CD	13-Dec-22	0 0	1-1100 6-6081	General Checking Account Reconciliation	\$1,022.68	\$1,022.68
CD	14-Dec-22	Eversource 5574 5574	1-1100 6-4020	General Checking Account Utilities	\$149.12	\$149.12
CD	20-Dec-22	DEMCO 5571 5571	1-1100 6-4030	General Checking Account Supplies	\$47.43	\$47.43
CD	20-Dec-22	Marc Aucoin's Elec 5572 5572	1-1100 6-4010	General Checking Account Building Repairs	\$293.30	\$293.30
CD	20-Dec-22	US Postal Service 5573 5573	1-1100 6-4020	General Checking Account Utilities	\$90.00	\$90.00
CD	21-Dec-22	Comcast 5575 5575	1-1100 6-4020	General Checking Account Utilities	\$118.44	\$118.44
CD	28-Dec-22	SYNCB/Amazon 5576 5576	1-1100 6-4030	General Checking Account Supplies	\$148.98	\$148.98
CD	29-Dec-22	TDS 5578 5578	1-1100 6-4020	General Checking Account Utilities	\$37.63	\$37.63
CD	29-Dec-22	TDS 5579 5579	1-1100 6-4020	General Checking Account Utilities	\$41.99	\$41.99
CD	5-Jan-23	Mark Reilly White 5577 5577	1-1100 6-4000	General Checking Account General Maintenance	\$400.00	\$400.00
CD	10-Jan-23	Biblionix 5580 5580	1-1100 6-6000	General Checking Account Library Programs - Contracted	\$2,050.00	\$2,050.00
CD	10-Jan-23	Park Street Found 5581 5581	1-1100 6-6000	General Checking Account Library Programs - Contracted	\$2,167.00	\$2,167.00

CD	10-Jan-23	DEMCO 5582 5582	1-1100 6-4030	General Checking Account Supplies	\$47.43	\$47.43
CD	11-Jan-23	Comcast 5586 5586	1-1100 6-4020	General Checking Account Utilities	\$118.44	\$118.44
CD	11-Jan-23	Eversource 5587 5587	1-1100 6-4020	General Checking Account Utilities	\$153.65	\$153.65
Grand Total:					\$11,044.86	\$11,044.86

## Cash Receipts Journal

11/8/2022 To 1/11/2023

		ID#	Acct#	Account Name	Debit	Credit
CR	8-Nov-22	CR000402	1-1100	General Checking Account	\$150.00	
		CR000402	4-3540	Non-Resident Cards		\$50.00
		CR000402	4-5030	Established TrustFund Donation		\$100.00
CR	15-Nov-22	CR000403	1-1100	General Checking Account	\$4,157.50	
		CR000403	4-3520	Copier		\$5.00
		CR000403	4-5010	Willis Cogswell Fund		\$4,152.50
CR	22-Nov-22	CR000404	1-1100	General Checking Account	\$40.00	
		CR000404	4-3520	Copier		\$40.00
CR	29-Nov-22	CR000405	1-1100	General Checking Account	\$17.25	
		CR000405	4-3510	Contribution Overdue		\$2.25
		CR000405	4-3520	Copier		\$15.00
CR	6-Dec-22	CR000406	1-1100	General Checking Account	\$127.25	
		CR000406	4-3510	Contribution Overdue		\$3.25
		CR000406	4-3520	Copier		\$24.00
		CR000406	4-5050	General Purpose Donation		\$100.00
CR	13-Dec-22	CR000407	1-1100	General Checking Account	\$267.75	
		CR000407	4-3520	Copier		\$67.75
		CR000407	4-7005	FOR FRIENDS OF TFL		\$200.00
CR	20-Dec-22	CR000408	1-1100	General Checking Account	\$436.00	
		CR000408	4-3520	Copier		\$36.00
		CR000408	4-5030	Established TrustFund Donation		\$300.00
		CR000408	4-5050	General Purpose Donation		\$100.00
CR	28-Dec-22	CR000409	1-1100	General Checking Account	\$177.00	
		CR000409	4-3510	Contribution Overdue		\$2.00
		CR000409	4-3520	Copier		\$25.00

		CR000409	4-5050	General Purpose Donation		\$150.00
CR	31-Dec-22	Karin Carr donatin				
		CR000410	1-1100	General Checking Account	\$25.00	
		CR000410	4-5050	General Purpose Donation		\$25.00
CR	3-Jan-23					
		CR000411	1-1100	General Checking Account	\$34.00	
		CR000411	4-3520	Copier		\$34.00
				Grand Total:	\$5,431.75	\$5,431.75

# TRUST FUND ACCOUNTING

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	RECEIVED 2022	BALANCE 12/31/2021	EXPENDED THRU 11/08/2022	DONATIONS TO 2022	DEPOSIT TO TRUST FUND	BALANCE 12/31/2022
L.A. Cogswell*	LIBRARY OPERATIONS	\$ 1,588.28	\$ -	\$ 1,588.28	\$ -	\$ -	\$ -
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$ 123.45	\$ 34.65	\$ 103.81	\$ -	\$ -	\$ 54.29
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$ 1,029.17	\$ -	\$ 1,029.17	\$ -	\$ -	\$ -
A.D. Huntton*	LIBRARY OPERATIONS	\$ 70.43	\$ -	\$ 70.43	\$ -	\$ -	\$ -
Marjorie B. Bennett*	MEMORIAL BOOKS	\$ 684.08	\$ 188.64	\$ 494.34	\$ -	\$ -	\$ 378.38
Scott J. Berry*	MEMORIAL BOOKS	\$ 122.25	\$ 519.31	\$ -	\$ -	\$ -	\$ 641.56
Mary F. Kjellman*	MEMORIAL BOOKS	\$ 196.81	\$ 361.09	\$ 67.48	\$ 250.00	\$ 250.00	\$ 490.42
James W. Doon*	MEMORIAL BOOKS	\$ 56.95	\$ 475.30	\$ -	\$ -	\$ -	\$ 532.25
Preston Fund	LIBRARY OPERATIONS	\$ 716.45	\$ -	\$ 716.45	\$ -	\$ -	\$ -
Alice V. Colby*	LIBRARY OPERATIONS	\$ 21.18	\$ -	\$ 21.18	\$ -	\$ -	\$ -
George W. Tucker	LIBRARY OPERATIONS	\$ 6,733.51	\$ -	\$ 6,733.51	\$ -	\$ -	\$ -
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$ 480.40	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ 480.40
Walter K. Robinson	MEMORIAL BOOKS	\$ 118.58	\$ 34.89	\$ 95.23	\$ -	\$ -	\$ 58.24
		\$ 11,941.54	\$ 1,613.88	\$ 10,919.88	\$ 550.00	\$ 550.00	\$ 2,635.54

\*Trusts that list Trustees of Tucker Free Library with fiduciary capacity

LIBRARY TRUSTEE MANAGED FUNDS	EXPENDITURE CATEGORY	BALANCE 12/31/18	BALANCE 12/31/19	BALANCE 12/31/2020	BALANCE 12/31/2021	BALANCE 12/31/2022
<b>TD Bank</b>						
Willis Cogswell	LIBRARY OPERATIONS	\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02	\$ 339,950.70
<b>Bar Harbor</b>						
<b>SUBFUND</b>						
	<b>Starting Balance</b>	<b>% of Fund</b>	12/31/2018	12/31/2019	12/31/2020	12/31/2021
Cammett, Helen	\$ 5,001.13	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81
Childs, Anna	\$ 7,247.14	4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94
Soderstrom, Ann	\$ 189,147.45	88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63
TD Bank Refund	\$ 7,111.97	4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46
<b>Total of Funds</b>	<b>\$ 208,507.69</b>	<b>100%</b>	<b>\$229,129.58</b>	<b>\$266,654.76</b>	<b>284,761.29</b>	<b>317,390.84</b>

## ANNOTATIONS ATTACHED AS COMMENTS TO FUNDS IN THE CHARTER TRUST ACCOUNT.

1-The Charter Trust Account was designated as a "Board Restricted Endowment" on 09/08/2021 by a vote of 5-0. It is now known as Bar Harbor as the change in management has occurred.

2-The money from the Helen Cammett fund was received as Tucker Free Library was listed as a beneficiary of her insurance policy

3-The Anna Childs has as it's intent statement: "I give and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00) to establish an Endowment Fund to be known as the Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not needed for this purpose, then for the general purposes of the Library." Will of Francis L. Childs, June 4, 1974.

4-Unconditional "I give my entire Estate, including any property over which I may have a power of appointment, as follows:...One-half (1/2) of my estate to Tucker Free Library, Henniker, New Hampshire." Last Will and Testament of Ann Soderstrom dated June 25, 2008.

5-Library Director received a letter and a check from TDWealth Management:

The letter states that the status of our trust failed to meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us money to compensate for the incorrect status (it changed from 4% to 5%) so they sent us \$6210

	DATE OF HOLIDAY	DAY OF WEEK	HOLIDAY BANK EXPIRATION DATE	MAX. NUMBER HOURS
VETERANS DAY	November 11, 2022	Friday	December 9, 2022	7
THANKSGIVING DAY	November 24, 2022	Thursday	December 22, 2022	7
THANKSGIVING FRIDAY	November 25, 2022	Friday	December 23, 2022	7
CHRISTMAS DAY	December 25, 2022	Sunday	January 22, 2023	4
CHRISTMAS EVE	December 24, 2022	Saturday	January 21, 2023	4
NEW YEARS DAY	January 1, 2023	Sunday	January 29, 2023	4
MLK DAY	January 16	Monday	February 14, 2023	7
PRESIDENTS DAY	February 20, 2023	Monday	March 20, 2023	7
MEMORIAL DAY	May 29, 2023	Monday	June 26, 2023	7
JUNETEENTH	June 19, 2023	Monday	July 17, 2023	7
INDEPENDENCE DAY	July 4, 2023	Tuesday	August 1, 2023	7
LABOR DAY	September 4, 2023	Monday	October 2, 2023	7
COLUMBUS DAY	October 9, 2023	Monday	November 6, 2023	7
VETERANS DAY	November 11, 2023	Saturday	December 9, 2023	4
THANKSGIVING DAY	November 23, 2023	Thursday	December 21, 2023	7
THANKSGIVING FRIDAY	November 24, 2023	Friday	December 22, 2023	7
CHRISTMAS EVE	December 24, 2023	Sunday	January 21, 2024	4
CHRISTMAS DAY	December 25, 2023	Monday	January 22, 2024	7



# 2023 Henniker Budget and Town Meeting Schedule

DATE	DAY	TIME	DESCRIPTION
January 3, 2023	Tuesday	6:15 Selectboard Meeting	Revised budget worksheets provided to Board of Selectmen and Advisory
January 17, 2023	Tuesday	6:15 Selectboard Meeting	CIP Presentation to Board of Selectmen; Advisory Budget Committee Recommendations; Budget Review
January 25 to February 3, 2023		Town Clerk	Filing period declaration of candidacy
January 31, 2023	Tuesday	OPTIONAL - Selectboard Workshop	Budget Workshop
February 7, 2023	Tuesday	10:00 to 6:00pm Town Clerk	Last day to submit petitioned warrant articles to Town Clerk
February 7, 2023	Tuesday	6:15 Public Hearing 2023 Budget	Public Hearing on proposed budget and warrant articles
February 14, 2023	Tuesday	OPTIONAL - Continued Public Hearing	OPTIONAL - Continued public hearing on proposed budget and warrant articles
February 21, 2023	Tuesday	Selectboard Meeting	Selectboard decides who is speaking to the warrant articles
February 27, 2023	Monday	8:00am	Last day to post Warrant at polling locations, Clerks Office and Town Hall
March 7, 2023	Tuesday	Town Office	Annual report available to voters
March 14, 2023	Tuesday	7:00am to 7:00pm - Henniker Community School	Town Meeting voting day
March 18, 2023	Saturday	1:00pm - Henniker Community School	Town Meeting - Legislative Body to vote on warrant