

2021 NHLTA Sue Palmatier Friends of the Year 2018 NHLTA Library of the Year 2013 NHLTA Trustee of the Year 31 Western Avenue PO Box 688 Henniker, NH 03242

(603) 428-3471 www.tuckerfreelibrary.org

TUCKER FREE LIBRARY BOARD OF TRUSTEES ANNOUNCEMENT OF TRUSTEES' MEETING & AGENDA WEDNESDAY JULY 19, 2023 AT 3:30PM

In-person, Tucker Free Library – Lower Level

ROLL CALL	Attendance
	Board of Trustees and Public
PUBLIC COMMENT	Public Forum
ITEM 1	ACCEPT MINUTES OF PRIOR MEETING – April 19, 2023
ITEM 2	TREASURER'S REPORT
	SIGNATURE CARD – Citizen Bank
	SIGNATURE CARD – Bar Harbor
ITEM 3	DIRECTOR'S REPORT
ITEM 4	LIBRARY ACCESSIBILITY PROJECT - UPDATE
ITEM 5	OTHER
ITEM 6	SCHEDULE NEXT MEETING
ITEM 7	ADJOURN

GENERAL MEETING ANNOUNCEMENT POSTED: July 12, 2023 at <u>Tucker Free Library</u>, <u>Henniker Town Hall</u>, <u>Tucker Free Library Facebook Page</u>, <u>Other Henniker News Outlet Facebook Page</u>

TUCKER FREE LIBRARY, BOARD OF TRUSTEES - MEETING MANAGEMENT FOR JULY 19, 2023

RECORDING	SE	RVED AS REC		SECRETA	RY FOR THIS MEETI	NG COMMENCING A	T:
SECRETARY							
ROLL CALL	ACTION - RECORD ATTENDAM	ICE					
	MEETING PARTICIPANTS	PRESENT					
	John Capuco						
	Anne Crotti						
	Debra Kreutzer						
	E. Joseph Petrick						
	Frances Tain						
	Lynn Piotrowicz- DIRECTOR						
PUBLIC COMMENT	Public Forum						
	MEMBERS OF PUBLIC PRESE	NT	MEMBER	S OF PUBL	IC PRESENT		
ITEM 1	ACCEPT MINUTERS OF PRIOR	MEETING: A	pril 19, 2	023			
PGS 4-5	ACTION - MOVE TO ACCEPT:		-		IDED BY:		
	MEETING PARTICIPANTS	VOTE					
	John Capuco						
	Anne Crotti		_				
	Debra Kreutzer		_				
	E. Joseph Petrick		_				
	Frances Tain						
-							
ITEM 2	TREASURER'S REPORT						
TRUST FUND	TRUST FUND REPORT, YEAR-1		DGET REP				
REPORT, PG 6	ACTION – MOVE TO ACCEPT:			SECON	IDED BY:		
Y-T-D REPORT,	MEETING PARTICIPANTS	VOTE					
PGS 7-8	John Capuco		_				
F037-8	Anne Crotti		_				
MANIFEST,	Debra Kreutzer		_				
PGS 9-12	E. Joseph Petrick		_				
	Frances Tain						
	SIGNATURE CARD - CITIZENS	& POSSIBLY	BAR HAR	BOR			
	MONIES/GIFTS TO ACCEPT: L	INEC, \$100.0	0 APPREC				
	ACTION - MOVE TO ACCEPT:			SECON	IDED BY:		
	MEETING PARTICIPANTS	VOTE					
	John Capuco						
	Anne Crotti						
	Debra Kreutzer						
	E. Joseph Petrick		_				
	Frances Tain						
ITEM 3	DIRECTOR'S REPORT						
	A. Monthly Metrics						
		and the second second	1.2.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1	COLUMNS			
	Metrics	APRIL	MAY	JUNE	JULY (7/1-7/12)	2023 Y-T-D TOTAL	2022 TOTAL
	# PROGRAMS	14	19	28	6	127	60
	# ATTENDING PROGRAMS	107	100	469	79	1232	532
	# NEW PATRONS	12	6	38	6	111	166
	CIRCULATION - PHYSICAL	1892	2132	2296	809	13043	22675
	CIRCULATION - eCONTENT	836	935	808	349	5185	8215
	% PHYSICAL TO eCONTENT	69.35%	69.51%	73.97%	69.86%	71.55%	73.41%
	DOOR COUNT	1102	1017	1423	418	7515	11126
					.10		

ITEM 5	OTHER
ITEM 4	 iii. Going forward G. Moose Plate Grant project will occur in September/October as conservator's issues prohibited it from occurrin this spring as planned. H. Discussion of Possible Dates for Open House with Town Officials and/or General Public I. Thinking ahead to 2024, TFL 120 Year Anniversary, 9/22/2024 Sunday J. Lands' End Shirts, Sweaters, Jackets. Should we do a special edition 120-year anniversary logo? We could also use this logo to purchase SWAG K. Sponsorship request for White Birch Golf Tournament (\$250.00) LIBRARY ACCESSIBILITY PROJECT - UPDATE
	 NH affiliation. All critiques must be in by August 17. There is an award ceremony in the fall. F. Friends update - Sylvia i. Happiness Quest ii. On-going Book sale
	 MEETING ROOM POLICY. A local civic organization has been using the room regularly. A local remote employee used it for ZOOM meetings during the March Nor'easter power outage while another used it recently as a meeting place for out-of-town business associates. None utilized our technology only wi-fi but VIBE and Meeting Owl could be offered. All use occurred during library business hours. Not looking to expand to hours when library is closed. Also not looking for large groups, as the calculated occupancy of the room is E. Director serving as FICTION JUDGE for the NHWP annual literary awards. Reading 9 books from authors with
	 new substitutes. They are currently in the training process. C. As we wrap up summer programming efforts, staff will be meeting to formulate a programming plan for Fall 2023. Any programming ideas are welcome! D. MEETING ROOM is back in order. If we are going to continue allowing the public to use it, we should prepare
	B. Staffing update: Summer page hired to assist on Main Floor on busiest days (Tuesday, Thursday, Friday). Tuesday & Friday our ILL delivery days which drives up shelving duties. This person relieves some pressure on pages working in kids' department where shelving and summer reading activities are overwhelming. Once summer rush is over, the new page will join the rotation as a third page/substitute. We have also hired three
	 iv. July 5-8 saw decreased circulation but several programs that TFL hosted drove up the door count. (Henniker author and LINEC book group) v. 706 people are now subscribed to the TFL Connections Newsletter. Next newsletter will be published August 26th.
	presented at the April meeting. ii. Notable information: Between 225-245 people attended magic show on 6/23/2023 iii. July statistics represent only 7 operational days, with circs on 7/11 & 7/12 amounting to 36% of July total.

TUCKER FREE LIBRARY, BOARD OF TRUSTEES - MEETING MANAGEMENT FOR JULY 19, 2023

TUCKER FREE LIBRARY, BOARD OF TRUSTEES – MEETING MINUTES FOR APRIL 19, 2023 RECORDING Anne Crotti SERVED AS RECORDING SECRETARY FOR THIS MEETING COMMENCING AT: 3:30 SECRETARY **ROLL CALL ACTION - RECORD ATTENDANCE** PRESENT MEETING PARTICIPANTS John Capuco Absent Anne Crotti PRESENT Debra Kreutzer PRESENT E. Joseph Petrick PRESENT Frances Tain PRESENT Lynn Piotrowicz- DIRECTOR PRESENT PUBLIC COMMENT **Public Forum** MEMBERS OF PUBLIC PRESENT Sylvia Lennox-Friends of Tucker Free Library ITEM 1 ACCEPT MINUTERS OF PRIOR MEETING: March 8, 2023 & March 29, 2023 ACTION – MOVE TO ACCEPT: Fran Tain **SECONDED BY: Deb Kreutzer** MEETING PARTICIPANTS VOTE John Capuco Absent Anne Crotti YES Debra Kreutzer YES E. Joseph Petrick YES Frances Tain YES ITEM 2 TREASURER'S REPORT MANIFEST, YEAR-TO-DATE BUDGET REPORT & TRUST FUND REPORT ACTION – MOVE TO ACCEPT: Deb Kreutzer SECONDED BY: Fran Tain VOTE MEETING PARTICIPANTS John Capuco ABSENT Anne Crotti YES Debra Kreutzer YES E. Joseph Petrick YES Frances Tain YES MONIES/GIFTS TO ACCEPT—NO MONIES TO BE ACCEPTED DIRECTOR'S REPORT ITEM 3 A. Monthly Metrics

Metrics	MARCH	2023 Y-T-D TOTAL	2022 TOTAL
# PROGRAMS	16	60	60
# ATTENDING PROGRAMS	109	477	532
# NEW PATRONS	15	49	166
CIRCULATION - PHYSICAL	2004	5914	22675
CIRCULATION - eCONTENT	775	2257	8215
% PHYSICAL TO eCONTENT	72.11%		73.41%
DOOR COUNT	1195	3555	11126

B. Staffing Update-Current Library Services Coordinator to leave in May. New hire to begin in May. The library is looking for substitutes to bring on board.

C. Summer 2023 update-Discussion of Summer Library offerings. Discussion of offerings and contributions of the Friends group to summer library programs.

D. Project update: Moose Plate work, Windows, Screen Doors-It is anticipated that work will start next week on the cleaning and stone work at the back of the library. Work on the windows and screen doors has continued, thanks to Jim Airgood.

TUCKER FREE LIBRARY, BOARD OF TRUSTEES - MEETING MINUTES FOR APRIL 19, 2023

ITEM 4LIBRARY ACCESSIBILITY PROJECT - UPDATE—Communication continues after meeting with SMP. No update.ITEM 5OTHER:

- A. Discussion of upcoming appraisal of the library's fine art collection for insurance purposes.
- B. Discussion of celebrating the library with Henniker Library Week (May or early June)
- C. Discussion of Meet and Greet with Town Hall Staff-Date TBD

ITEM 6 SCHEDULE NEXT MEETING: May 17, 2023 at 3:30

ITEM 7 ADJOURN: 4:30 pm

ACTION – MOVE TO ACCEPT: Fran Tain SECONDED BY: Anne Crotti

MEETING PARTICIPANTS	VOTE
John Capuco	Absent
Anne Crotti	YES
Debra Kreutzer	YES
E. Joseph Petrick	YES
Frances Tain	YES

TRUST FUND ACCOUNTING

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	REC	EIVED 2023	BALANCE 12/31/2022	EXPENDED RU 04/07/2023	D	ONATIONS TO 2023	DEPOSIT TO TRUST FUND	ALANCE 2/31/2023
L.A. Cogswell*	LIBRARY OPERATIONS	\$	1,909.51	\$ -	\$ 1,909.51	\$	-	\$ -	\$ -
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$	148.66	\$ 54.29	\$ 15.87	\$	-	\$ -	\$ 187.08
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$	1,237.34	\$ -	\$ 1,237.34	\$	-	\$ -	\$ -
A.D. Huntoon*	LIBRARY OPERATIONS	\$	84.67	\$ -	\$ 84.67	\$	-	\$ -	\$ -
Marjorie B. Bennett*	MEMORIAL BOOKS	\$	822.45	\$ 378.38	\$ 25.84	\$	-	\$ -	\$ 1,174.99
Scott J. Berry*	MEMORIAL BOOKS	\$	146.97	\$ 641.56	\$ -	\$	-	\$ -	\$ 788.53
Mary F. Kjellman*	MEMORIAL BOOKS	\$	236.62	\$ 490.42	\$ 16.93	\$	100.00	\$ 100.00	\$ 710.11
James W. Doon*	MEMORIAL BOOKS	\$	68.47	\$ 532.25	\$ -	\$	-	\$ -	\$ 600.72
Preston Fund	LIBRARY OPERATIONS	\$	861.34	\$ -	\$ 861.34	\$	-	\$ -	\$ -
Alice V. Colby*	LIBRARY OPERATIONS	\$	25.47	\$ -	\$ 25.47	\$	-	\$ -	\$ -
George W. Tucker	LIBRARY OPERATIONS	\$	8,095.42	\$ -	\$ 8,095.42	\$	-	\$ -	\$ -
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$	577.56	\$ 480.40	\$ -	\$	-	\$ -	\$ 1,057.96
Walter K. Robinson	MEMORIAL BOOKS	\$	142.56	\$ 58.24	\$ 67.61	\$	-	\$ -	\$ 133.19
		\$	14,357.04	\$ 2,635.54	\$ 12,340.00	\$	100.00	\$ 100.00	\$ 4,652.58

*Trusts that list Trustees of Tucker Free Library with fiduciary capacity

LIBRARY TRUSTEE MANAGED FUNDS	EXPENDITURE CATEGORY		BALANCE 12/31/18	BALANCE 12/31/19	BALANCE 12/31/2020	BALANCE 12/31/2021	BALANCE 12/31/2022	BALANCE 6/30/2023	
TD Bank									
Willis Cogswell	LIBRARY OPERATI	ONS		\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02	\$ 339,950.70	\$ 351,822.89
Bar Harbor	LIBRARY DEVELOF	MENT							
SUBFUND	Starting Bal	ance	% of Fund	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	7/11/2023
Cammett, Helen	\$	5,001.13	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81	\$ 8,555.54	\$ 9,051.37
Childs, Anna	\$	7,247.14	4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94	\$ 11,977.75	\$ 12,671.91
Soderstrom, Ann	\$	189,147.45	88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63	\$ 239,772.36	\$ 253,668.17
TD Bank Refund	\$	7,111.97	4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46	\$ 11,298.74	\$ 11,953.55
Total of Funds	\$	208,507.69	100%	\$229,129.58	\$266,654.76	284,761.29	317,390.84	271,604.39	287,345.00

ANNOTATIONS ATTACHED AS COMMENTS TO FUNDS IN THE CHARTER TRUST ACCOUNT.

1-The Charter Trust Account was designated as a "Board Restricted Endowment" on 09/08/2021 by a vote of 5-0. It is now known as Bar Harbor as the change in management has occurred.

2-The money from the Helen Cammett fund was received as Tucker Free Library was listed as a beneficiary of her insurance policy

3-The Anna Childs has as it's intent statement: "I give and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00) to establish an Endowment Fund to be known as the Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not needed for this purpose, then for the general purposes of the Library." Will of Francis L. Childs, June 4, 1974.

4-Unconditional "I give my entire Estate, including any property over which I may have a power of appointment, as follows:...One-half (1/2) of my estate to Tucker Free Library, Henniker, New Hampshire." Last Will and Testament of Ann Soderstrom dated June 25, 2008. 5-Library Director received a letter and a check from TDWealth Management:

The letter states that the status of our trust failed to meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us money to compensate for the incorrect status (it changed from 4% to 5%) so they sent us \$6210

TUCKER FREE LIBRARY - TREASURER'S REPORT 2023

REVENUE		2023 INCOME
Personnel Appropriation Funds	\$	113,375.96
Cash Income & Trust Funds	\$	23,529.47
Operational Income	\$	3,727.79
Other Direct Income	\$	10,770.06
	TOTAL REVENUE \$	151,403.28

EXPENDITURES	20	23 EXPENDITURES
Personnel Expenses	\$	113,375.96
Patron Service Expenses	\$	17,816.31
Facility Management Expenses	\$	12,671.70
Technology Management Expenses	\$	-
Other Direct Costs	\$	469.82
	TOTAL EXPENDITURES \$	144,333.79
RESERVED FUNDS		
Total Trust Funds Reserved	\$	4,652.58
Vivian Allen Fund	\$	448.81
Beres Fund	\$	2,000.00

	T	_,
TOTAL UNEXPENDED/RESERVE FUNDS	\$	7,101.39

TUUKER	R FREE LIBRARY - TREASURER'S REPORT 2023					
TOCKET		20	23 INCOME	2	2023 BUDGET	%
INCOME			YTD		CATEGORY	RECEIVED
	APPROPRIATION FUNDS	\$		\$	223,454.62	51%
4-2000	Town Appropriation - Personnel	\$	113,150.96	\$	223,454.62	51%
CASH INCON	AE & TRUST FUNDS	\$	23,529.47	\$	33,059.64	71%
4-3510	Contribution Overdue	\$	74.50			
4-3540	Non-Resident Cards	\$	100.00			
4-5010	Annual Income from Willis Cogswell Fund	\$	8,572.91	\$	18,702.60	46%
4-5020	Annual Income fromTown Trust Funds	\$	14,357.06	\$	14,357.04	100%
4-5030	Donations: Established Trust Funds	\$	300.00			
4-5040	Donations: In Memory/Honor of Donations	\$	-			
4-5050	Donations: General Purpose	\$	125.00			
OPERATION	AL INCOME	\$	3,727.79	\$	18,764.38	20%
4-1000	Town Appropriation-Operations	\$	-	\$	11,854.38	0%
4-1010	Town Appropriation - Fuel	\$	2,936.87	Ś	6,910.00	43%
4-3520	COPY & FAX Service	\$	581.50	Ŧ	-,	
4-3550	Overdue Processing Fee	\$	5.00			
4-3560	Damaged/Lost Books	\$	204.42			
OTHER DIRE		\$	10,770.06	Ś	22,000.00	49%
				Ş	22,000.00	49%
4-6000	Sale of Surplus	\$	14.00			
4-6020	Reimbursed Purchase	\$	-			
4-6095	Friends of Tucker Free Library Reimbursed Purchase	\$	756.06	\$	2,000.00	38%
4-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$	-			
4-9600	GRANT FUNDS: Moose Plate Phase 2 Granite/Mortar	\$	10,000.00	\$	20,000.00	50%
	TOTAL REVENUE	\$	151,178.28	\$	297,278.64	51%
		20		2	2023 BUDGET	
EXPENDITU	RES	20	23 PAID YTD		CATEGORY	% SPENT
PERSONNEL	EVERNERC	\$	113,375.96	ć	224,839.94	50%
PERSONNEL				1		
c 2000			00 470 74			
6-2000	Library Wages (1.16% COLA + MERIT=3.5%TOTAL)	\$	90,179.74	\$	177,531.31	51%
6-2000	Library - Benefit: Health Insurance	\$	9,549.79	\$	20,535.62	47%
6-2000	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages)	\$ \$	9,549.79 6,930.77	\$ \$	20,535.62 12,389.37	47% 56%
6-2000	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages)	\$ \$ \$	9,549.79 6,930.77 5,115.66	\$ \$ \$	20,535.62 12,389.37 11,358.00	47% 56% 45%
6-2000	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library - Longevity Pay for Employees	\$ \$ \$ \$	9,549.79 6,930.77 5,115.66 1,375.00	\$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00	47% 56% 45% 100%
6-2000	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages)	· \$ \$ \$ \$ \$	9,549.79 6,930.77 5,115.66	\$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64	47% 56% 45%
6-2020	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library - Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Membership & Mileage	· · · · · · · · · · · · · · · · · · ·	9,549.79 6,930.77 5,115.66 1,375.00 - 150.00	\$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00	47% 56% 45% 100%
6-2020 6-2030	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library - Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Membership & Mileage Library Staff Development	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	9,549.79 6,930.77 5,115.66 1,375.00 - 150.00 75.00	\$ \$ \$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64	47% 56% 45% 100% 0%
6-2020 6-2030	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library - Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Membership & Mileage	· · · · · · · · · · · · · · · · · · ·	9,549.79 6,930.77 5,115.66 1,375.00 - 150.00	\$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64 150.00	47% 56% 45% 100% 100% 60%
6-2020 6-2030	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library - Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Membership & Mileage Library Staff Development	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	9,549.79 6,930.77 5,115.66 1,375.00 - 150.00 75.00	\$ \$ \$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64 150.00 125.00	47% 56% 45% 100% 0% 100%
6-2020 6-2030 PATRON SEF	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Workers Comp/Unemp Ins Library Membership & Mileage Library Staff Development RVICES EXPENSES	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	9,549.79 6,930.77 5,115.66 1,375.00 - 150.00 75.00 17,816.31	\$ \$ \$ \$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64 150.00 125.00 24,117.00	47% 56% 45% 100% 0% 100% 60% 74%
6-2020 6-2030 PATRON SEF 6-3000	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Workers Comp/Unemp Ins Library Membership & Mileage Library Staff Development RVICES EXPENSES Library Acquisitions Books	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	9,549.79 6,930.77 5,115.66 1,375.00 150.00 75.00 17,816.31 11,110.19	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64 150.00 125.00 24,117.00 16,000.00	47% 56% 45% 100% 0% 100% 60% 74% 69%
6-2020 6-2030 PATRON SEF 6-3000 6-3002	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Membership & Mileage Library Staff Development EVICES EXPENSES Library Acquisitions Books Library Acquisitions Material Processing Fee Library Acquisitions Audio Books	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	9,549.79 6,930.77 5,115.66 1,375.00 150.00 75.00 17,816.31 11,110.19 704.05	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64 150.00 125.00 24,117.00 16,000.00 1,000.00	47% 56% 45% 100% 0% 100% 60% 74% 69% 70%
6-2020 6-2030 PATRON SEF 6-3000 6-3002 6-3010 6-3020	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Membership & Mileage Library Staff Development RVICES EXPENSES Library Acquisitions Books Library Acquisitions Material Processing Fee Library Acquisitions Audio Books Library Acquisitions Periodicals	· · · · · · · · · · · · · · · · · · ·	9,549.79 6,930.77 5,115.66 1,375.00 150.00 75.00 17,816.31 11,110.19 704.05 662.05 312.00	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64 150.00 125.00 24,117.00 16,000.00 1,000.00 750.00 500.00	47% 56% 45% 100% 100% 60% 74% 69% 70% 88% 62%
6-2020 6-2030 PATRON SEF 6-3000 6-3002 6-3010 6-3020 6-3030	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Membership & Mileage Library Staff Development TVICES EXPENSES Library Acquisitions Books Library Acquisitions Material Processing Fee Library Acquisitions Audio Books Library Acquisitions Periodicals Library Acquisitions DVD	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	9,549.79 6,930.77 5,115.66 1,375.00 150.00 75.00 17,816.31 11,110.19 704.05 662.05	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64 150.00 125.00 24,117.00 16,000.00 1,000.00 750.00 500.00	47% 56% 45% 0% 100% 60% 74% 69% 70% 88% 62% 97%
6-2020 6-2030 PATRON SEF 6-3000 6-3002 6-3010 6-3020 6-3030 6-3035	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library Longevity Pay for Employees Library Workers Comp/Unemp Ins Library Membership & Mileage Library Staff Development TVICES EXPENSES Library Acquisitions Books Library Acquisitions Material Processing Fee Library Acquisitions Audio Books Library Acquisitions Periodicals Library Acquisitions DVD Library Acquisitions Patron Technology	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	9,549.79 6,930.77 5,115.66 1,375.00 150.00 75.00 17,816.31 11,110.19 704.05 662.05 312.00	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64 150.00 125.00 24,117.00 16,000.00 1,000.00 750.00 500.00	47% 56% 45% 0% 100% 60% 74% 69% 70% 88% 62% 97%
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6-2020 6-2030 PATRON SEF 6-3000 6-3002 6-3010 6-3020 6-3030 6-3035 6-6000 6-4010 6-4010 6-4010 6-4000 6-4010 6-4010 6-4010 6-4000 6-4010 6-4030 6-5010 6-5010 6-5010 6-5020 OTHER DIRE 6-4035 6-6020 6-6095 6-7020	Library - Benefit: Health Insurance Library Fica (7.65% of Library Wages) Library Retirement (11.17% of Eligible Wages) Library Nongevity Pay for Employees Library Workers Comp/Unemp Ins Library Workers Comp/Unemp Ins Library Staff Development XVICES EXPENSES Library Acquisitions Books Library Acquisitions Material Processing Fee Library Acquisitions Material Processing Fee Library Acquisitions Material Processing Fee Library Acquisitions Periodicals Library Acquisitions Porton Technology Library Acquisitions Potron Technology Library Program - Software Services Library Catalog NHDB for eContent Library Website, Misc. Software Library Program - Speakers & Supplies NAGEMENT EXPENSES Library General Maintenance Janitorial Library General Maintenance Blding Repairs Library Utilities (Total - Heating Oil) Library Blding Maintenance Supplies GRANT FUNDS: Moose Plate Phase 2 Granite/Mortar Y MANAGEMENT EXPENSES Library Tech Maintenance Library Equipment CT COSTS COVID Related Expenses (UNREIMBURSED) Staff Reimbursed Purchase	\$\langle \$\l	9,549.79 6,930.77 5,115.66 1,375.00 75.00 17,816.31 11,110.19 704.05 662.05 312.00 731.02 - 2,050.00 2,167.00 80.00 2,167.00 2,800.00 2,540.77 2,387.41 2,936.87 1,956.65 50.00 - - 469.82 -	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	20,535.62 12,389.37 11,358.00 1,375.00 1,375.64 150.00 24,117.00 16,000.00 750.00 500.00 750.00 500.00 2,167.00 500.00 5,500.00 8,965.00 7,806.60 6,910.00 3,500.00 500.00 500.00 20,000.00 500.	47% 56% 45% 100% 60% 74% 69% 70% 88% 62% 97% 0% 105% 100% 16% 24% 51% 28% 31% 43% 56% 0%

Tucker Free Library Cash Disbursements Journal

4/11/2023 To 7/11/2023

		ID#	Acct#	Account Name	Debit	Credit
CD	11-Apr-23	Harding Plumbing 5616 5616	1-1100 6-4010	General Checking Account Building Repairs	\$873.77	\$873.77
CD	11-Apr-23	Biblionix 5619 5619	1-1100 6-6000	General Checking Account Library Programs - Contracted	\$2,050.00	\$2,050.00
CD	12-Apr-23	Eversource 5620 5620	1-1100 6-4020	General Checking Account Utilities	\$157.37	\$157.37
CD	12-Apr-23	Comcast 5621 5621	1-1100 6-4020	General Checking Account Utilities	\$168.44	\$168.44
CD	25-Apr-23	DEMCO 5622 5622	1-1100 6-4030	General Checking Account Supplies	\$96.88	\$96.88
CD	25-Apr-23	Baker & Taylor 5623 5623 5623	1-1100 6-3002 6-3000	General Checking Account Processing Books	\$166.94 \$1,527.05	\$1,693.99
CD	25-Apr-23	Baker & Taylor No 5624 5624 5624	C 1-1100 6-3002 6-3000	General Checking Account Processing Books	\$16.26 \$310.90	\$327.16
CD	25-Apr-23	Mark Reilly White 5625 5625	1-1100 6-4000	General Checking Account General Maintenance	\$400.00	\$400.00
CD	25-Apr-23	Airgood Carpentry 5626 5626	y 1-1100 6-4010	General Checking Account Building Repairs	\$550.00	\$550.00
CD	2-May-23	NHLTA 5627 5627	1-1100 6-2020	General Checking Account Meetings/Membership/Mileage	\$150.00	\$150.00
CD	4-May-23	Citizens Bank Bus 5629 5629 5629 5629 5629 5629	5 1-1100 6-6095 6-3030 6-3000 6-6000	General Checking Account Friends of Tucker Free Library DVD - Appropriation Fund Books Library Programs - Contracted	\$84.00 \$64.07 \$18.15 \$146.38	\$312.60
CD	4-May-23	TDS 5631 5631	1-1100 6-4020	General Checking Account Utilities	\$37.64	\$37.64
CD	4-May-23	TDS 5632	1-1100	General Checking Account		\$42.28

		5632	6-4020	Utilities	\$42.28	
CD	10-May-23	Airgood Carpent 5628 5628	ry 1-1100 6-4010	General Checking Account Building Repairs	\$650.00	\$650.00
CD	10-May-23	5630 5630	1-1100 6-7005	General Checking Account FOR FRIENDS OF TFL (transfer)	\$565.00	\$565.00
CD	10-May-23	Henniker Waste 5633 5633	W 1-1100 6-4020	General Checking Account Utilities	\$0.00	\$0.00
CD	10-May-23	Henniker Waste 5634 5634	W 1-1100 6-4020	General Checking Account Utilities	\$240.00	\$240.00
CD	10-May-23	Eversource 5637 5637	1-1100 6-4020	General Checking Account Utilities	\$149.99	\$149.99
CD	16-May-23	Baker & Taylor 5635 5635 5635	1-1100 6-3000 6-3002	General Checking Account Books Processing	\$299.34 \$24.83	\$324.17
CD	16-May-23	Baker & Taylor N 5636 5636 5636	IC 1-1100 6-3000 6-3002	General Checking Account Books Processing	\$298.57 \$14.48	\$313.05
CD	23-May-23	Wendy Lilly Hans 5639 5639	se 1-1100 6-2030	General Checking Account Staff Development	\$25.00	\$25.00
CD	23-May-23	Mark Reilly White 5640 5640	e 1-1100 6-4000	General Checking Account General Maintenance	\$400.00	\$400.00
CD	26-May-23	Comcast 5638 5638	1-1100 6-4020	General Checking Account Utilities	\$168.44	\$168.44
CD	7-Jun-23	Citizens Bank Bu 5640-1 5640-1 5640-1 5640-1 5640-1	us 1-1100 6-4030 6-3000 6-3030 6-6000	General Checking Account Supplies Books DVD - Appropriation Fund Library Programs - Contracted	\$592.63 \$6.99 \$179.48 \$26.50	\$805.60
CD	7-Jun-23	TDS 5641 5641	1-1100 6-4020	General Checking Account Utilities	\$37.64	\$37.64
CD	7-Jun-23	TDS 5642 5642	1-1100 6-4020	General Checking Account Utilities	\$42.83	\$42.83
CD	21-Jun-23	Baker & Taylor 5643 5643 5643	1-1100 6-3000 6-3002	General Checking Account Books Processing	\$2,309.64 \$239.34	\$2,548.98

CD	21-Jun-23	Baker & Taylor 5644 5644 5644	1-1100 6-3000 6-3002	General Checking Account Books Processing	\$197.82 \$12.26	\$210.08
CD	21-Jun-23	Mark Reilly White 5645 5645	1-1100 6-4000	General Checking Account General Maintenance	\$400.00	\$400.00
CD	28-Jun-23	TDS 5648 5648	1-1100 6-4020	General Checking Account Utilities	\$37.64	\$37.64
CD	28-Jun-23	TDS 5649 5649	1-1100 6-4020	General Checking Account Utilities	\$43.56	\$43.56
CD	5-Jul-23	Amelia Spring 5647 5647	1-1100 6-2030	General Checking Account Staff Development	\$25.00	\$25.00

Cash Receipts Journal 4/11/2023 To 7/11/2023

		ID#	Acct#	Account Name	Debit	Credit
CR	11-Apr-23	CR000425 CR000425 CR000425 CR000425	1-1100 4-3520 4-3550 4-3560	General Checking Account Copier Overdue Processing Fee Damaged/Lost Books	\$53.00	\$41.00 \$5.00 \$7.00
CR	18-Apr-23	CR000426 CR000426 CR000426 CR000426	1-1100 4-3520 4-3560 4-6000	General Checking Account Copier Damaged/Lost Books Sale of Surplus	\$40.00	\$6.00 \$20.00 \$14.00
CR	25-Apr-23	CR000427 CR000427 CR000427 CR000427	1-1100 4-3510 4-3520 4-7005	General Checking Account Contribution Overdue Copier FOR FRIENDS OF TFL	\$80.00	\$5.00 \$45.00 \$30.00
CR	3-May-23	CR000428 CR000428 CR000428 CR000428 CR000428	1-1100 4-3510 4-3520 4-3540 4-6095	General Checking Account Contribution Overdue Copier Non-Resident Cards Friends of Tucker Free Library	\$313.92	\$3.00 \$25.00 \$50.00 \$235.92
CR	9-May-23	CR000429 CR000429 CR000429	1-1100 4-3520 4-3560	General Checking Account Copier Damaged/Lost Books	\$50.99	\$32.00 \$18.99
CR	16-May-23	CR000430 CR000430 CR000430	1-1100 4-3510 4-3520	General Checking Account Contribution Overdue Copier	\$18,772.12	\$1.00 \$10.00

		CR000430 CR000430 CR000430 CR000430	4-3560 4-5010 4-5020 4-7005	Damaged/Lost Books Willis Cogswell Fund Town Trust Funds FOR FRIENDS OF TFL		\$80.44 \$4,283.62 \$14,357.06 \$40.00
CR	23-May-23	CR000431 CR000431 CR000431	1-1100 4-3510 4-3520	General Checking Account Contribution Overdue Copier	\$16.00	\$11.00 \$5.00
CR	30-May-23	CR000432 CR000432	1-1100 4-3520	General Checking Account Copier	\$20.00	\$20.00
CR	6-Jun-23	CR000433 CR000433 CR000433 CR000433 CR000433	1-1100 4-3510 4-3520 4-3560 4-5050	General Checking Account Contribution Overdue Copier Damaged/Lost Books General Purpose Donation	\$144.00	\$4.00 \$10.00 \$30.00 \$100.00
CR	13-Jun-23	CR000434 CR000434 CR000434 CR000434	1-1100 4-3510 4-3520 4-3560	General Checking Account Contribution Overdue Copier Damaged/Lost Books	\$25.00	\$5.00 \$10.00 \$10.00
CR	21-Jun-23	CR000435 CR000435 CR000435	1-1100 4-3520 4-6010	General Checking Account Copier Refund from Vendor	\$142.70	\$32.00 \$110.70
CR	27-Jun-23	CR000436 CR000436 CR000436	1-1100 4-3510 4-3520	General Checking Account Contribution Overdue Copier	\$27.00	\$20.00 \$7.00
CR	6-Jul-23	CR000437 CR000437	1-1100 4-3520	General Checking Account Copier	\$27.00	\$27.00