

**TUCKER FREE LIBRARY BOARD OF TRUSTEES**  
**ANNOUNCEMENT OF TRUSTEES' MEETING & AGENDA**  
**TUESDAY MAY 27, 2025 at 3:30PM**  
**In-person, Main Floor Meeting Space**

|                |   |
|----------------|---|
| ROLL CALL      | ATTENDANCE  |
| PUBLIC COMMENT | PUBLIC FORUM – please limit comments to three minutes           |
| ITEM 1         | ACCEPT MINUTES OF PRIOR MEETING<br>April 22, 2025, May 16, 2025 |
| ITEM 2         | TREASURER'S REPORT  |
| ITEM 3         | DIRECTOR'S REPORT   |
| ITEM 4         | FOLLOW-UP ON MEETING WITH TRUSTEES OF TOWN TRUST FUNDS          |
| ITEM 5         | OTHER   |
| ITEM 6         | SCHEDULE NEXT MEETING   |
| ITEM 7         | ADJOURN   |

GENERAL MEETING ANNOUNCEMENT POSTED: May 20, 2025 at [Tucker Free Library](#), [Henniker Town Hall](#), [Tucker Free Library Facebook Page](#)



- D. Submitted documentation signed at the last meeting to Bar Harbor and TDBank. Subsequently a direct deposit was posted from the Willis Cogswell Fund quarterly disbursement in the library checking account on April 29<sup>th</sup>.
- E. Friends sponsoring activities to raise funds - planning to attend Farmers' Market and more.
- F. Permission to re-hire a trained page to assist with summer workflow. Maximum 16 hours per week for 7 weeks for a total not to exceed \$1200.00. Trustees agreed.
- G. Use Metrics

| METRICS                                     | 2025 Y-T-D | 2024 TOTAL |
|---|------------|------------|
| # PROGRAMS                                  | 107        | 272        |
| # ATTENDING PROGRAMS                        | 896        | 2114       |
| # EXTERNAL USES OF MEETING SPACE            | 21         |            |
| # EXTERNAL PARTICIPANTS USING MEETING SPACE | 204        |            |
| # NEW PATRONS                               | 47         | 165        |
| CIRCULATION - PHYSICAL                      | 7175       | 22831      |
| CIRCULATION - eCONTENT                      | 3410       | 10507      |
| DOOR COUNT                                  | 4805       | 13909      |

**ITEM 4**

**FOLLOW-UP ON MEETING WITH THE TRUSTEES OF THE TOWN TRUST FUNDS**

Terry Knowles, formerly of the DOJ Charitable Trusts Unit before retirement, assisted the trustees when the Soderstrom donation was received. There is no law that says library trustees have to turn over all money to be administered by the Trustees of the Trust Funds, in fact 202-A:23 gives the trustees the authority to accept, receive, invest and administer any trust funds and donations. We are required to report annually to the NH DOJ – Charitable Trust Unit per NH RSA 202-A:12-a.

**Section 202-A:12**

**202-A:12 Annual Reports.** – Every library regularly open to the public, or to some portion of the public, with or without limitations, whether its ownership is vested in the town, in a corporation, in an organization or association, or in individuals, shall make a written report to the town or city at the conclusion of each fiscal year of (a) all receipts from whatever sources, (b) all expenditures, (c) all property in the trustees' care and custody, including a statement and explanation of any unexpended balance of money they may have, (d) and any bequests or donations they may have received and are holding in behalf of the town, with such recommendations in reference to the same as they may deem necessary for the town to consider, (e) the total number of books and other materials and the number added by gift, purchase and otherwise; the number lost or withdrawn, (f) the number of borrowers and readers and a statement of the use of the property of the library in furthering the educational requirements of the municipality and such other information and suggestions as may seem desirable, (g) submit a similar report to the state librarian at such time and on such forms as the commissioner of cultural resources may require.

**Source.** 1917, 59:1. PL 10:57. RL 15:60. RSA 202:11. 1963, 46:1. 1990, 73:1. 1998, 363:3, eff. Aug. 25, 1998.

**Section 202-A:12-a**

**202-A:12-a Trust Fund Annual Reports.** – Any public library holding funds in trust shall report to the office of the attorney general, annually at the conclusion of each fiscal year, the information required by RSA 202-A:12(a) through (d).

**Source.** 1986, 74:1, eff. July 11, 1986.

**202-A:22 Custody and Control of Trust Funds.** – Trust funds given to towns and cities for the use of a public library shall be held in the custody and under the management of the trustees of trust funds. The entire income from such funds shall be paid over to the library trustees. Payment of such income shall be made by the trustees of trust funds to the library trustees as the same is received.

**Source.** 1917, 59:1. 1919, 35:1. PL 10:56. 1927, 82:4. 1933, 60:3. RL 15:59. 1943, 90:2. RSA 202:10. 1963, 46:1, eff. July 1, 1963.

### **Section 202-A:23**

**202-A:23 Exceptions.** – Nothing in this chapter shall preclude the library trustees from accepting, receiving, investing and administering directly any trust funds and donations when so specified by the donor. Library trustees administering and investing such special funds shall be governed by the provisions of RSA 31:25 and RSA 41:6.

**Source.** 1963, 46:1. 1983, 264:5. 1991, 31:2, eff. June 18, 1991.

**Trustees have many questions following the meeting with TTF. Consultation with a trust/investment expert would be helpful. TFL Trustees want to consider all options regarding trust funds.**

- ITEM 5**            **OTHER** - White Birch event was attended by Angelica letting people know about library events and activities and services.  
Trustees might consider modifications to the downstairs meeting room to be more useful space.  
Friends meeting on June 7.  
Lynn submitted annual DOJ required reports. Town audit docs also submitted.
- ITEM 6**            **SCHEDULE NEXT MEETING** - TBD after contact with Terry Knowles.
- ITEM 7**            **ADJOURN**

TRUST FUND ACCOUNTING

|   | MS-9 DATA<br>FROM 2024<br>DATA FOR<br>2018 | MS-9 DATA<br>FROM 2023<br>DATA FOR<br>2019 | MS-9 DATA<br>FROM 2022<br>DATA FOR<br>2020 | MS-9 DATA<br>FROM 2021<br>DATA FOR<br>2021 | MS-9 DATA<br>FROM 2020<br>DATA FOR<br>2022 | MS-9 DATA<br>FROM 2019<br>DATA FOR<br>2023 | MS-9 DATA<br>FROM 2018<br>DATA FOR<br>2024 | MS-9 DATA<br>FROM 2017<br>DATA FOR<br>2025 |
|---|--|--|--|--|--|--|--|--|
| <b>NON-TAX APPROPRIATION REVENUE</b>        |  |  |  |  |  |  |  |  |
| <b>TRUSTEES OF TOWN TRUST FUNDS MANAGED</b> |  |  |  |  |  |  |  |  |
| TOTAL OF COMMON FUND                        | \$ 3,440,435.25                            | \$ 3,568,103.92                            | \$ 3,731,026.35                            | \$ 3,926,903.57                            | \$ 4,344,101.46                            | \$ 4,468,571.92                            | \$ 4,835,741.34                            | \$ 5,149,967.39                            |
| LIBRARY PORTION OF COMMON FUND              | \$ 649,056.30                              | \$ 676,062.26                              | \$ 706,317.90                              | \$ 742,304.30                              | \$ 819,982.81                              | \$ 845,877.17                              | \$ 831,605.48                              | \$ 970,428.23                              |
| RECEIVED FROM TOWN FUND                     | \$ 10,534.25                               | \$ 10,925.00                               | \$ 13,319.18                               | \$ 11,062.49                               | \$ 11,941.54                               | \$ 14,357.04                               | \$ 18,199.85                               | \$ 23,007.58                               |

| TRUSTEES OF TOWN TRUST FUNDS MANAGED | EXPENDITURE CATEGORY | RECEIVED 2025 | BALANCE 12/31/2024 | APPLIED THRU 2025 | DONATIONS TO 2025 | DEPOSIT TO TRUST FUND | BALANCE 12/31/2025 |
|--------------------------------------|----------------------|---------------|--------------------|-------------------|-------------------|-----------------------|--------------------|
| L.A. Cogswell*                       | LIBRARY OPERATIONS   | \$ 2,841.84   | \$ -               | \$ 2,841.84       | \$ -              | \$ -                  | \$ -               |
| Dr. Francis O. Holmes*               | MEMORIAL BOOKS       | \$ 221.24     | \$ (5.11)          | \$ 101.99         | \$ -              | \$ -                  | \$ 114.14          |
| D.W. & E. Cogswell                   | LIBRARY OPERATIONS   | \$ 3,409.98   | \$ -               | \$ 3,409.98       | \$ -              | \$ -                  | \$ -               |
| A.D. Huntoon*                        | LIBRARY OPERATIONS   | \$ 126.02     | \$ -               | \$ 126.02         | \$ -              | \$ -                  | \$ -               |
| Marjorie B. Bennett*                 | MEMORIAL BOOKS       | \$ 1,224.01   | \$ 924.36          | \$ 302.55         | \$ -              | \$ -                  | \$ 1,845.82        |
| Scott J. Berry*                      | MEMORIAL BOOKS       | \$ 218.74     | \$ 821.83          | \$ 74.44          | \$ -              | \$ -                  | \$ 966.13          |
| Mary F. Kjellman*                    | MEMORIAL BOOKS       | \$ 383.76     | \$ 485.94          | \$ 235.25         | \$ 500.00         | \$ 500.00             | \$ 634.45          |
| James W. Doon*                       | MEMORIAL BOOKS       | \$ 101.90     | \$ 650.46          | \$ -              | \$ -              | \$ -                  | \$ 752.36          |
| Preston Fund                         | LIBRARY OPERATIONS   | \$ 1,281.90   | \$ -               | \$ 1,281.90       | \$ -              | \$ -                  | \$ -               |
| Alice V. Colby*                      | LIBRARY OPERATIONS   | \$ 37.91      | \$ -               | \$ 37.91          | \$ -              | \$ -                  | \$ -               |
| George W. Tucker                     | LIBRARY OPERATIONS   | \$ 12,048.00  | \$ -               | \$ 12,048.00      | \$ -              | \$ -                  | \$ -               |
| Robert N. Fitch*                     | MEMORIAL TECHNOLOGY  | \$ 900.11     | \$ 1,555.63        | \$ -              | \$ 2,705.00       | \$ 2,705.00           | \$ 2,455.74        |
| Walter K. Robinson                   | MEMORIAL BOOKS       | \$ 212.17     | \$ (3.36)          | \$ -              | \$ -              | \$ -                  | \$ 208.81          |
|                                      |                      | \$ 23,007.58  | \$ 4,212.25        | \$ 20,459.88      | \$ 3,205.00       | \$ 3,205.00           | \$ 6,977.45        |
|                                      |                      |               |                    | \$ 714.23         |                   |                       |                    |

| LIBRARY TRUSTEE MANAGED FUNDS | EXPENDITURE CATEGORY    | BALANCE 12/31/2018 | BALANCE 12/31/2019  | BALANCE 12/31/2020  | BALANCE 12/31/2021  | BALANCE 12/31/2022  | BALANCE 12/31/2023  | BALANCE 12/31/2024  | CURRENT BALANCE     |                     |
|-------------------------------|-------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>TD Bank</b>                |                         |                    |                     |                     |                     |                     |                     |                     |                     |                     |
| Willis Cogswell               | LIBRARY OPERATIONS      | \$ 341,727.77      | \$ 387,192.97       | \$ 407,824.58       | \$ 432,088.02       | \$ 339,950.70       | \$ 333,113.16       | \$ 373,072.02       | \$ 361,753.68       |                     |
|                               | RECEIVED FROM FUND      | \$ 18,082.00       | \$ 18,114.00        | \$ 18,240.00        | \$ 20,552.00        | \$ 18,522.00        | \$ 21,275.00        | \$ 17,202.00        |                     |                     |
| <b>Bar Harbor (1)</b>         | LIBRARY DEVELOPMENT     |                    |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>SUBFUND</b>                | <b>Starting Balance</b> |                    | <b>% of Fund</b>    |                     |                     |                     |                     |                     |                     |                     |
| Cammett, Helen (2)            | \$ 5,001.13             | 3.15               | \$ 7,217.58         | \$ 8,399.62         | \$ 8,969.98         | \$ 9,997.81         | \$ 8,555.54         | \$ 9,574.78         | \$ 10,445.39        | \$ 10,613.45        |
| Childs, Anna (3)              | \$ 7,247.14             | 4.41               | \$ 10,104.61        | \$ 11,759.47        | \$ 12,557.97        | \$ 13,996.94        | \$ 11,977.75        | \$ 13,404.69        | \$ 14,623.55        | \$ 14,858.83        |
| Soderstrom, Ann (4)           | \$ 189,147.45           | 88.28              | \$ 202,275.59       | \$ 235,402.82       | \$ 251,387.27       | \$ 280,192.63       | \$ 239,772.36       | \$ 268,336.88       | \$ 292,736.21       | \$ 297,446.22       |
| TD Bank Refund (5)            | \$ 7,111.97             | 4.16               | \$ 9,531.79         | \$ 11,092.84        | \$ 11,846.07        | \$ 13,203.46        | \$ 11,298.74        | \$ 12,644.78        | \$ 13,794.55        | \$ 14,016.50        |
| <b>Total of Funds</b>         | <b>\$ 208,507.69</b>    | <b>100%</b>        | <b>\$229,129.58</b> | <b>\$266,654.76</b> | <b>\$284,761.29</b> | <b>\$317,390.84</b> | <b>\$271,604.39</b> | <b>\$303,961.12</b> | <b>\$331,599.69</b> | <b>\$336,935.00</b> |

| TUCKER FREE LIBRARY - TREASURER'S REPORT 2025 |   | 2025 BUDGET          | 2025 BUDGET          |
|---|---|----------------------|----------------------|
|   |   | CATEGORY             | REMAINING            |
| INCOME  |   | 2025 INCOME YTD      | GOAL                 |
|   |   | \$ 86,408.44         | \$ 246,688.00        |
| \$  |   |                      | \$ 160,279.56        |
| 4-2000  | Library -- Wages (2% COLA + 53rd week, \$3K Merit Pool, \$1.5K Longevity) | \$ 86,408.44         | \$ 246,413.00        |
| 6-2020  | Library -- Membership & Mileage   | \$ -                 | \$ 150.00            |
| 6-2030  | Library -- Staff Development  | \$ -                 | \$ 125.00            |
|   | <b>CASH INCOME &amp; TRUST FUNDS</b>                                      | <b>\$ 34,928.65</b>  | <b>\$ 55,281.58</b>  |
| 4-3510  | Contribution Overdue  | \$ 3.60              | \$ -                 |
| 4-3540  | Non-Resident Cards  | \$ -                 | \$ -                 |
| 4-5010  | Annual Income from Willis Cogswell Fund                                   | \$ 8,500.00          | \$ 18,855.00         |
| 4-5020  | Annual Income from Town Trust Funds                                       | \$ 23,007.58         | \$ 23,007.58         |
| 4-5025  | Annual Income from Bar Harbor Funds                                       | \$ -                 | \$ 10,264.00         |
| 4-5030  | Donations: Established Trust Funds  | \$ 3,155.00          | \$ 3,155.00          |
| 4-5040  | Donations: In Memory/Honor of Donations                                   | \$ -                 | \$ -                 |
| 4-5050  | Donations: General Purpose  | \$ 262.47            | \$ -                 |
|   | <b>OPERATIONAL INCOME</b>   | <b>\$ 3,085.59</b>   | <b>\$ 4,930.00</b>   |
| 4-1000  | Town Appropriation-Operations   | \$ -                 | \$ -                 |
| 4-1010  | Town Appropriation - Fuel   | \$ 2,800.09          | \$ 4,930.00          |
| 4-3520  | COPY & FAX Service  | \$ 240.50            | \$ -                 |
| 4-3550  | Overdue Processing Fee  | \$ 5.00              | \$ -                 |
| 4-3560  | Cost to Replace Lost/Damaged Materials                                    | \$ 40.00             | \$ -                 |
|   | <b>OTHER DIRECT INCOME</b>  | <b>\$ 883.39</b>     | <b>\$ -</b>          |
| 4-6000  | Sale of Surplus   | \$ 15.00             | \$ -                 |
| 4-6010  | Refund From Vendor  | \$ 40.53             | \$ -                 |
| 4-6020  | Reimbursed Purchase   | \$ -                 | \$ -                 |
| 4-6095  | Friends of TFL Reimbursed Expense   | \$ 786.59            | \$ -                 |
| 4-7005  | Donations to Friends of Tucker Free Paid to TFL send to FTFL              | \$ -                 | \$ -                 |
| 4-7016  | Beverage Service  | \$ 41.27             | \$ -                 |
| 4-7020  | GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)                    | \$ -                 | \$ -                 |
| 4-9600  | GRANT FUNDS: Moose Plate Phase 3 Granite/Mortar                           | \$ -                 | \$ -                 |
|   | <b>TOTAL REVENUE</b>  | <b>\$ 125,306.07</b> | <b>\$ 306,899.58</b> |
|   |   |                      | <b>\$ 181,593.51</b> |
| EXPENDITURES                                  |   | 2025 PAID YTD        | 2025 BUDGET          |
| PERSONNEL EXPENSES                            |   | \$ 86,408.44         | \$ 246,688.00        |
| 6-2000  | Library -- Wages (2% COLA + 53rd week, \$3K Merit Pool, \$1.5K Longevity) | \$ 68,158.93         | \$ 196,190.00        |
|   | Library - Benefit: Health Insurance                                       | \$ 9,863.66          | \$ 23,455.00         |
|   | Library -- Fica (7.65% of Library Wages)                                  | \$ 5,150.24          | \$ 15,009.00         |
|   | Library -- Retirement (11.17% of Eligible Wages)                          | \$ 2,885.61          | \$ 11,441.00         |
|   | Library -- Workers Comp/Unemp Ins   | \$ 350.00            | \$ 318.00            |
| 6-2020  | Library -- Membership & Mileage   | \$ -                 | \$ 150.00            |
| 6-2030  | Library -- Staff Development  | \$ -                 | \$ 125.00            |
|   | <b>PATRON SERVICES EXPENSES</b>   | <b>\$ 12,443.18</b>  | <b>\$ 29,234.00</b>  |
| 6-3000  | Library Acquisitions -- Books   | \$ 4,750.54          | \$ 18,026.00         |
| 6-3001  | Library Acquisitions - Memorial Books                                     | \$ 714.23            | \$ 2,151.00          |
| 6-3002  | Library Acquisitions -- Material Processing Fee                           | \$ 429.75            | \$ 1,500.00          |
| 6-3020  | Library Acquisitions -- Periodicals                                       | \$ -                 | \$ 150.00            |
| 6-3030  | Library Acquisitions -- Video Appropriation                               | \$ 67.86             | \$ 300.00            |
| 6-3035  | Library Acquisitions -- Patron Technology                                 | \$ -                 | \$ -                 |
| 6-3560  | Library Acquisitions -- Replace Lost/Damaged Materials                    | \$ 58.50             | \$ -                 |
| 6-6000  | Library Contract Services - Technology/Hardware                           | \$ 5,793.50          | \$ -                 |
| 6-6001  | Library Circulation System  | \$ 2,110.00          | \$ 2,110.00          |
| 6-6002  | Annual Payment to NH Download   | \$ 3,247.00          | \$ 3,247.00          |
| 6-6003  | Misc. Software Fees - Newsletter, website                                 | \$ 436.50            | \$ 1,750.00          |
| 6-6095  | Friends of TFL Reimbursed Expense   | \$ 628.80            | \$ 4,000.00          |
|   | <b>FACILITY MANAGEMENT EXPENSES</b>                                       | <b>\$ 5,509.92</b>   | <b>\$ 32,944.00</b>  |
| 6-4000  | Library General Maintenance -- Janitorial                                 | \$ 2,000.00          | \$ 5,500.00          |
| 6-4010  | Library General Maintenance -- Repairs                                    | \$ 1,592.60          | \$ 8,000.00          |
| 6-4020  | Library Contracted Services - Building Safety & Utilities                 | \$ 1,203.70          | \$ 6,257.00          |
|   | Central Dispatch  | \$ -                 | \$ 408.00            |
|   | Annual Lift Inspection/Certificate NHDOL                                  | \$ -                 | \$ 400.00            |
|   | Annual Fire Extinguisher Inspection                                       | \$ -                 | \$ 55.00             |
|   | Annual Fire Safety System Inspection                                      | \$ -                 | \$ 350.00            |
|   | PO Box Rental   | \$ 100.00            | \$ 100.00            |
|   | Heating (1800 gals @ \$3.419)   | \$ 3,146.85          | \$ 4,930.00          |
|   | Electricity   | \$ 541.71            | \$ 2,000.00          |
|   | Water   | \$ 171.99            | \$ 240.00            |
|   | Sewer   | \$ -                 | \$ 480.00            |
|   | Internet  | \$ 219.80            | \$ 1,034.00          |
|   | Phone   | \$ 170.20            | \$ 1,190.00          |
| 6-4030  | Library Building Maintenance Supplies                                     | \$ 713.62            | \$ 2,000.00          |
| 6-9600  | Special Projects/Grants   | \$ -                 | \$ -                 |
|   | <b>TECHNOLOGY MANAGEMENT EXPENSES</b>                                     | <b>\$ 75.00</b>      | <b>\$ 500.00</b>     |
| 6-5010  | Library Technical Maintenance   | \$ 75.00             | \$ 500.00            |
| 6-5020  | Library Equipment/Software  | \$ -                 | \$ -                 |
|   | <b>OTHER DIRECT COSTS</b>   | <b>\$ 205.39</b>     | <b>\$ 7,155.00</b>   |
| 6-6020  | Staff Reimbursed Purchase   | \$ -                 | \$ -                 |
| 6-6090  | Trustees of the Town Trust Funds (Total from 4-5030)                      | \$ -                 | \$ 3,155.00          |
| 6-6095  | Friends of Tucker Free Library Reimbursed Purchase                        | \$ -                 | \$ 4,000.00          |
| 6-7005  | Donations to Friends of Tucker Free Paid to TFL send to FTFL              | \$ 150.00            | \$ -                 |
| 6-7016  | Beverage Service  | \$ 55.39             | \$ -                 |
|   | <b>TOTAL LIBRARY OPERATIONS BUDGET</b>                                    | <b>\$ 104,641.93</b> | <b>\$ 316,521.00</b> |
|   |   |                      | <b>\$ 211,879.07</b> |

| <b>TREASURER'S SUMMARY</b>     |                                       |                          |
|--------------------------------|---------------------------------------|--------------------------|
| <b>REVENUE</b>                 |                                       | <b>2025 INCOME</b>       |
| Personnel Appropriation Funds  |                                       | \$ 86,408.44             |
| Cash Income & Trust Funds      |                                       | \$ 34,928.65             |
| Operational Income             |                                       | \$ 3,085.59              |
| Other Direct Income            |                                       | \$ 883.39                |
|                                | <b>TOTAL REVENUE</b>                  | <b>\$ 125,306.07</b>     |
| <b>EXPENDITURES</b>            |                                       | <b>2025 EXPENDITURES</b> |
| Personnel Expenses             |                                       | \$ 86,408.44             |
| Patron Service Expenses        |                                       | \$ 12,443.18             |
| Facility Management Expenses   |                                       | \$ 5,509.92              |
| Technology Management Expenses |                                       | \$ 75.00                 |
| Other Direct Expenses          |                                       | \$ 205.39                |
|                                | <b>TOTAL EXPENDITURES</b>             | <b>\$ 104,641.93</b>     |
| <b>RESERVED FUNDS</b>          |                                       |                          |
| Total Trust Funds Reserved     |                                       | \$ 4,429.75              |
| Vivian Allen Fund              |                                       | \$ 176.88                |
| Beres Fund                     |                                       | \$ 2,000.00              |
|                                | <b>TOTAL UNEXPENDED/RESERVE FUNDS</b> | <b>\$ 6,606.63</b>       |

# Cash Receipts Journal

4/10/2025 To 4/30/2025

|   |   | Acct# | Account Name | Debit | Credit |
|---|---|-------|--------------|-------|--------|
| ■ | ■ | ■     | ■            | ■     |        |
|   |   | ■     | ■            |       | ■      |
|   |   | ■     | ■            |       | ■      |
| ■ | ■ | ■     | ■            | ■     |        |
|   |   | ■     | ■            |       | ■      |
|   |   | ■     | ■            |       | ■      |
|   |   | ■     | ■            |       | ■      |
| ■ | ■ | ■     | ■            | ■     |        |
|   |   | ■     | ■            |       | ■      |
| ■ | ■ | ■     | ■            | ■     |        |
|   |   | ■     | ■            |       | ■      |

# Cash Disbursements Journal

4/10/2025 To 5/7/2025

|      |                  |                  | Account Name     | Debit | Credit |
|------|------------------|------------------|------------------|-------|--------|
| ████ | ████             | ████             | ████████████████ |       | ████   |
|      |                  | ████             | ████             | ████  |        |
|      |                  | ████             | ████             | ████  |        |
| ████ | ████████████████ | ████             | ████████████████ |       | ████   |
|      |                  | ████             | ████             | ████  |        |
|      |                  | ████             | ████             | ████  |        |
| ████ | ████████████████ | ████             | ████████████████ |       | ████   |
|      |                  | ████             | ████████████████ | ████  |        |
| ████ | ████████         | ████             | ████████████████ |       | ████   |
|      |                  | ████             | ████             | ████  |        |
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|      |                  | ████             | ████             | ████  |        |
| ████ | ████             | ████████████████ | ████████████████ |       | ████   |
|      |                  | ████             | ████             |       |        |

