

	<ul style="list-style-type: none"> B. Gallery Assistant - still recruiting. C. Bookkeeper - interviews completed; successful candidate hired. D. Working draft of accessibility project. Discussion and going forward. - Lynn to send email to various
ITEM 4	<p>POLICIES FOR CONSIDERATION</p> <ul style="list-style-type: none"> A. 2nd Reading - Search & Seizure of a Member of the Public on Library Property (see link below) - moved to adopt by passing third reading. B. 2nd Reading - Investment Policy (see link below) - moved to adopt by passing third reading. Policy amended. C. NO POLICY CHANGE, Procedural change implemented for Meeting Space following discussion at last meeting automatic remote booking was suspended and a statement added that all requests for the space must be approved by the director prior to event booking. D. HB 273 compliance
ITEM 5	<p>BOS MEETING</p> <ul style="list-style-type: none"> A. Looking at 10/21 to see if we can get an appointment with the BOS. Clarify purpose for the attached form. (REQUEST TO APPEAR) B. Really ROUGH/Draft outline of budget presentation for BOS Meeting . What direction do you want to go? Identify the slides and the message.
ITEM 6	OTHER - NONE
ITEM 7	SCHEDULE NEXT MEETING. 10/14, 3:30pm ADJOURN. 4:53pm






	MS-9 DATA FROM 2024 DATA FOR 2018	MS-9 DATA FROM 2023 DATA FOR 2019	MS-9 DATA FROM 2022 DATA FOR 2020	MS-9 DATA FROM 2021 DATA FOR 2021	MS-9 DATA FROM 2020 DATA FOR 2022	MS-9 DATA FROM 2019 DATA FOR 2023	MS-9 DATA FROM 2018 DATA FOR 2024	MS-9 DATA FROM 2017 DATA FOR 2025
	\$ 3,440,435.25	\$ 3,568,103.92	\$ 3,731,026.35	\$ 3,926,903.57	\$ 4,344,101.46	\$ 4,468,571.92	\$ 4,835,741.34	\$ 5,149,967.39
	\$ 649,056.30	\$ 676,062.26	\$ 706,317.90	\$ 742,304.30	\$ 819,982.81	\$ 845,877.17	\$ 831,605.48	\$ 970,428.23
RECEIVED FROM TOWN FUND	\$ 10,534.25	\$ 10,925.00	\$ 13,319.18	\$ 11,062.49	\$ 11,941.54	\$ 14,357.04	\$ 18,199.85	\$ 23,007.58

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	RECEIVED 2025	BALANCE 12/31/2024	APPLIED THRU 2025	DONATIONS TO 2025	DEPOSIT TO TRUST FUND	BALANCE 12/31/2025
L.A. Cogswell*	LIBRARY OPERATIONS	\$ 2,841.84	\$ -	\$ 2,841.84	\$ -	\$ -	\$ -
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$ 221.24	\$ (5.11)	\$ 134.45	\$ -	\$ -	\$ 81.68
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$ 3,409.98	\$ -	\$ 3,409.98	\$ -	\$ -	\$ -
A.D. Huntoon*	LIBRARY OPERATIONS	\$ 126.02	\$ -	\$ 126.02	\$ -	\$ -	\$ -
Marjorie B. Bennett*	MEMORIAL BOOKS	\$ 1,224.01	\$ 924.36	\$ 478.59	\$ -	\$ -	\$ 1,669.78
Scott J. Berry*	MEMORIAL BOOKS	\$ 218.74	\$ 821.83	\$ 147.67	\$ -	\$ -	\$ 892.90
Mary F. Kjellman*	MEMORIAL BOOKS	\$ 383.76	\$ 485.94	\$ 428.25	\$ 400.00	\$ 400.00	\$ 441.45
James W. Doon*	MEMORIAL BOOKS	\$ 101.90	\$ 650.46	\$ -	\$ -	\$ -	\$ 752.36
Preston Fund	LIBRARY OPERATIONS	\$ 1,281.90	\$ -	\$ 1,281.90	\$ -	\$ -	\$ -
Alice V. Colby*	LIBRARY OPERATIONS	\$ 37.91	\$ -	\$ 37.91	\$ -	\$ -	\$ -
George W. Tucker	LIBRARY OPERATIONS	\$ 12,048.00	\$ -	\$ 12,048.00	\$ -	\$ -	\$ -
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$ 900.11	\$ 1,555.63	\$ -	\$ 2,705.00	\$ 2,705.00	\$ 2,455.74
Walter K. Robinson	MEMORIAL BOOKS	\$ 212.17	\$ (3.36)	\$ 25.65	\$ -	\$ -	\$ 183.16
	\$ 23,007.58	\$ 4,212.25	\$ 20,960.26	\$ 20,960.26	\$ 3,105.00	\$ 3,105.00	\$ 6,477.07
				\$ 1,214.61			

EXPENDITURE CATEGORY	BALANCE 12/31/2018	BALANCE 12/31/2019	BALANCE 12/31/2020	BALANCE 12/31/2021	BALANCE 12/31/2022	BALANCE 12/31/2023	BALANCE 12/31/2024	CURRENT BALANCE
LIBRARY OPERATIONS	\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02	\$ 339,950.70	\$ 333,113.16	\$ 373,072.02	\$ 381,470.98
RECEIVED FROM FUND	\$ 18,082.00	\$ 18,114.00	\$ 18,240.00	\$ 20,552.00	\$ 18,522.00	\$ 21,275.00	\$ 17,202.00	
LIBRARY DEVELOPMENT								
Starting Balance	% of Fund							
\$ 5,001.13	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81	\$ 8,555.54	\$ 9,574.78	\$ 10,445.39
\$ 7,247.14	4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94	\$ 11,977.75	\$ 13,404.69	\$ 15,469.53
\$ 189,147.45	88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63	\$ 239,772.36	\$ 268,336.88	\$ 309,671.23
\$ 7,111.97	4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46	\$ 11,298.74	\$ 12,644.78	\$ 14,592.57
\$ 208,507.69	100%	\$229,129.58	\$266,654.76	\$284,761.29	\$317,390.84	\$271,604.39	\$303,961.12	\$331,599.69
								\$350,783.00

N THE BAR HARBOR TRUST ACCOUNT.
 rld Restricted Endowment" on 09/08/2021 by a vote of 5-0. It is now known as Bar Harbor as the change in management has
 ved as Tucker Free Library was listed as a beneficiary of her insurance policy
 and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00)
 Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not
 s of the Library." Will of Francis L. Childs, June 4, 1974.
 r property over which I may have a power of appointment, as follows:...One-half (1/2) of my estate to Tucker Free Library, Henniker,
 rstrom dated June 25, 2008.
 DWwealth Management:
 meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us
 ged from 4% to 5%) so they sent us \$6210 09/09/2011. They later sent an additional check in the amount of \$901.97 for

Standard F			2025 BUDGET CATEGORY	2025 BUDGET REMAINING
TUCKER FREE LIBRARY - TREASURER'S REPORT 2025				
INCOME		2025 INCOME YTD	GOAL	
		\$ 151,030.32	\$ 245,070.00	\$ 94,039.68
4-2000	Library -- Wages (2% COLA + 53rd week, \$3K Merit Pool, \$1.5K Longevity)	\$ 151,030.32	\$ 252,460.20	\$ 101,429.88
6-2020	Library -- Membership & Mileage	\$ -	\$ 150.00	\$ 150.00
6-2030	Library -- Staff Development	\$ -	\$ 125.00	\$ 125.00
CASH INCOME & TRUST FUNDS		\$ 43,772.81	\$ 55,875.81	\$ 12,103.00
4-3510	Contribution Overdue	\$ 32.45	\$ 16.45	\$ (16.00)
4-3540	Non-Resident Cards	\$ 50.00	\$ 50.00	\$ -
4-5010	Annual Income from Willis Cogswell Fund	\$ 17,000.00	\$ 18,855.00	\$ 1,855.00
4-5020	Annual Income from Town Trust Funds	\$ 23,007.58	\$ 23,007.58	\$ -
4-5025	Annual Income from Bar Harbor Funds	\$ -	\$ 10,264.00	\$ 10,264.00
4-5030	Donations: Established Trust Funds	\$ 3,205.00	\$ 3,205.00	\$ -
4-5040	Donations: In Memory/Honor of Donations	\$ -	\$ -	\$ -
4-5050	Donations: General Purpose	\$ 477.78	\$ 477.78	\$ -
OPERATIONAL INCOME		\$ 9,195.39	\$ 10,310.70	\$ 1,115.31
4-1000	Town Appropriation-Operations	\$ 4,989.20	\$ 4,989.20	\$ -
4-1010	Town Appropriation - Fuel	\$ 3,554.69	\$ 4,930.00	\$ 1,375.31
4-3520	COPY & FAX Service	\$ 550.50	\$ 315.50	\$ (235.00)
4-3550	Overdue Processing Fee	\$ 10.00	\$ 5.00	\$ (5.00)
4-3560	Cost to Replace Lost/Damaged Materials	\$ 91.00	\$ 71.00	\$ (20.00)
OTHER DIRECT INCOME		\$ 4,745.14	\$ 4,456.18	\$ (288.96)
4-6000	Sale of Surplus	\$ 15.00	\$ 15.00	\$ -
4-6010	Refund From Vendor	\$ 42.53	\$ 42.53	\$ -
4-6020	Reimbursed Purchase	\$ -	\$ -	\$ -
4-6095	Friends of TFL Reimbursed Expense	\$ 4,288.96	\$ 4,000.00	\$ (288.96)
4-7005	Donations to Friends of Tucker Free Paid to TFL send to FTFL	\$ 360.00	\$ 360.00	\$ -
4-7016	Beverage Service	\$ 38.65	\$ 38.65	\$ -
4-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$ -	\$ -	\$ -
4-9600	GRANT FUNDS: Moose Plate Phase 3 Granite/Mortar	\$ -	\$ -	\$ -
TOTAL REVENUE		\$ 208,743.66	\$ 310,782.69	\$ 102,039.03
EXPENDITURES		2025 PAID YTD	2025 BUDGET CATEGORY	
PERSONNEL EXPENSES		\$ 151,305.32	\$ 247,746.00	\$ 96,440.68
6-2000	Library -- Wages (2% COLA + 53rd week, \$3K Merit Pool, \$1.5K Longevity)	\$ 119,788.76	\$ 196,190.00	\$ 76,401.24
	Library - Benefit: Health Insurance	\$ 15,813.34	\$ 23,455.00	\$ 7,641.66
	Library -- Fica (7.65% of Library Wages)	\$ 9,052.60	\$ 15,009.00	\$ 5,956.40
	Library -- Retirement (11.17% of Eligible Wages)	\$ 6,025.62	\$ 11,441.00	\$ 5,415.38
	Library -- Workers Comp/Unemp Ins	\$ 350.00	\$ 1,376.00	\$ 1,026.00
6-2020	Library -- Membership & Mileage	\$ 150.00	\$ 150.00	\$ -
6-2030	Library -- Staff Development	\$ 125.00	\$ 125.00	\$ -
PATRON SERVICES EXPENSES		\$ 17,408.41	\$ 29,292.50	\$ 11,884.09
6-3000	Library Acquisitions -- Books	\$ 7,577.14	\$ 18,026.00	\$ 10,448.86
6-3001	Library Acquisitions - Memorial Books	\$ 1,300.11	\$ 2,151.00	\$ 850.89
6-3002	Library Acquisitions -- Material Processing Fee	\$ 1,092.30	\$ 1,500.00	\$ 407.70
6-3020	Library Acquisitions -- Periodicals	\$ -	\$ 150.00	\$ 150.00
6-3030	Library Acquisitions -- Video Appropriation	\$ 147.75	\$ 300.00	\$ 152.25
6-3035	Library Acquisitions -- Patron Technology	\$ -	\$ -	\$ -
6-3560	Library Acquisitions -- Replace Lost/Damaged Materials	\$ 58.50	\$ 58.50	\$ -
6-6000	Library Contract Services - Technology/Hardware	\$ 6,033.14	\$ -	\$ 6,033.14
6-6001	Library Circulation System	\$ 2,110.00	\$ 2,110.00	\$ -
6-6002	Annual Payment to NH Download	\$ 3,247.00	\$ 3,247.00	\$ -
6-6003	Misc. Software Fees - Newsletter, website	\$ 676.14	\$ 1,750.00	\$ 1,073.86
6-6095	Friends of TFL Reimbursed Expense	\$ 1,199.47	\$ 4,000.00	\$ 2,800.53
FACILITY MANAGEMENT EXPENSES		\$ 9,634.98	\$ 30,687.00	\$ 21,052.02
6-4000	Library General Maintenance -- Janitorial	\$ 3,600.00	\$ 5,500.00	\$ 1,900.00
6-4010	Library General Maintenance -- Repairs	\$ 2,272.43	\$ 8,000.00	\$ 5,727.57
6-4020	Library Contracted Services - Building Safety & Utilities	\$ 2,946.71	\$ 6,257.00	\$ 3,310.29
	Central Dispatch	\$ -	\$ 408.00	\$ 408.00
	Annual Lift Inspection/Certificate NHDOL	\$ -	\$ 400.00	\$ 400.00
	Annual Fire Extinguisher Inspection	\$ -	\$ 55.00	\$ 55.00
	Annual Fire Safety System Inspection	\$ -	\$ 350.00	\$ 350.00
	PO Box Rental	\$ 100.00	\$ 100.00	\$ -
	Heating (1800 gals @ \$3.419)	\$ 3,544.69	\$ 4,930.00	\$ 1,385.31
	Electricity	\$ 541.71	\$ 2,000.00	\$ 1,458.29
	Water	\$ 171.99	\$ 240.00	\$ 68.01
	Sewer	\$ 480.00	\$ 480.00	\$ -
	Internet	\$ 219.80	\$ 1,034.00	\$ 814.20
	Phone	\$ 170.20	\$ 1,190.00	\$ 1,019.80
6-4030	Library Building Maintenance Supplies	\$ 815.84	\$ 2,000.00	\$ 1,184.16
6-9600	Special Projects/Grants	\$ -	\$ -	\$ -
TECHNOLOGY MANAGEMENT EXPENSES		\$ 300.00	\$ 500.00	\$ 200.00
6-5010	Library Technical Maintenance	\$ 300.00	\$ 500.00	\$ 200.00
6-5020	Library Equipment/Software	\$ -	\$ -	\$ -
OTHER DIRECT COSTS		\$ 4,609.86	\$ 7,410.39	\$ 2,800.53
6-6020	Staff Reimbursed Purchase	\$ -	\$ -	\$ -
6-6090	Trustees of the Town Trust Funds (Total from 4-5030)	\$ 3,205.00	\$ 3,205.00	\$ -
6-6095	Friends of Tucker Free Library Reimbursed Purchase	\$ 1,199.47	\$ 4,000.00	\$ 2,800.53
6-7005	Donations to Friends of Tucker Free Paid to TFL send to FTFL	\$ 150.00	\$ 150.00	\$ -
6-7016	Beverage Service	\$ 55.39	\$ 55.39	\$ -
TOTAL LIBRARY OPERATIONS BUDGET		\$ 183,258.57	\$ 308,225.50	\$ 124,966.93

TREASURER'S SUMMARY			
REVENUE			2025 INCOME
Personnel Appropriation Funds		\$	151,030.32
Cash Income & Trust Funds		\$	43,772.81
Operational Income		\$	9,195.39
Other Direct Income		\$	4,745.14
	TOTAL REVENUE	\$	208,743.66
EXPENDITURES			2025 EXPENDITURES
Personnel Expenses		\$	151,305.32
Patron Service Expenses		\$	17,408.41
Facility Management Expenses		\$	9,634.98
Technology Management Expenses		\$	300.00
Other Direct Expenses		\$	4,609.86
	TOTAL EXPENDITURES	\$	183,258.57
RESERVED FUNDS			
Total Trust Funds Reserved		\$	4,429.75
Vivian Allen Fund		\$	91.38
Beres Fund		\$	2,000.00
	TOTAL UNEXPENDED/RESERVE FUNDS	\$	6,521.13

Tucker Free Library

PO BOX 688
31 Western Avenue
Henniker, NH 03242

Profit & Loss Statement

January 2025-September 2025

9/2/2025
3:18:32 PM

Tucker Free Library.myo

4-0000	Income		
4-1000	Town Appropriation	\$4,989.20	
4-3510	Contribution Overdue	\$32.45	
4-3520	Copier	\$550.50	
4-3540	Non-Resident Cards	\$50.00	
4-3550	Overdue Processing Fee	\$10.00	
4-3560	Damaged/Lost Books	\$91.00	
4-5010	Willis Cogswell Fund	\$17,000.00	
4-5020	Town Trust Funds	\$23,007.58	
4-5030	Established TrustFund Donation	\$2,705.00	
4-5050	General Purpose Donation	\$477.78	
4-6000	Sale of Surplus	\$15.00	
4-6010	Refund from Vendor	\$42.53	
4-6095	FTFL Reimbursed Purchase	\$4,288.96	
4-7005	FOR FRIENDS OF TFL	\$360.00	
4-7016	Beverage Service	\$38.65	
	Total Income		\$53,658.65
6-0000	Expenses		
6-2020	Meetings/Membership/Mileage	\$150.00	
6-2030	Staff Development	\$125.00	
6-3000	Books	\$8,791.75	
6-3002	Processing	\$1,092.30	
6-3030	DVD - Appropriation Fund	\$147.75	
6-3560	Damaged/Lost Books	\$58.50	
6-4000	General Maintenance	\$3,600.00	
6-4010	Building Repairs	\$2,272.43	
6-4020	Utilities	\$2,946.71	
6-4030	Supplies	\$815.84	
6-5010	Technical Maintenance	\$300.00	
6-6000	Library Programs - Contracted	\$5,357.00	
6-6003	LibraryOpSoftware - Contracted	\$676.14	
6-6090	Trustees of the Trust Fund	\$4,105.00	
6-6095	FTFL Reimbursed Purchase	\$1,199.47	
6-7005	FOR FRIENDS OF TFL (transfer)	\$150.00	
6-7016	Beverage Service	\$55.39	
	Total Expenses		\$31,843.28
	Net Profit/(Loss)		<u><u>\$21,815.37</u></u>

TUCKER FREE LIBRARY

INVESTMENT POLICY

1. Purpose

It shall be the purpose of this policy to direct the investment activity of the Tucker Free Library

2. Objective

The objectives of investment activities shall be as follows

- Safety and preservation of principal
- Liquidity
- Maximizing the return for the Fund

With respect to return or yield, the assets of the portfolio are to be invested for the benefit of the Tucker Free Library to maintain or increase purchasing power of the funds growth and income over the long term, taking into account the primary objectives of safety and liquidity.

Additionally, this document sets forth the Trustees' wishes and criteria for use of funds.

SUBFUND	STARTING BALANCE 2010	% OF FUND	CHARACTERIZATION OF FUND
Cammett, Helen	\$ 5,001.13	3.15	UNRESTRICTED
Childs, Anna	\$ 7,247.14	4.41	RESTRICTED
Soderstrom, Ann	\$189,147.45	88.28	UNRESTRICTED
TD Bank Refund	\$ 7,111.97	4.16	UNRESTRICTED
TOTAL OF FUNDS	\$208,507.69	100.0	

The Trustees voted to designate the Bar Harbor account as a board restricted endowment (RECORD OF VOTE & DISCUSSION RELATED TO DECISION FOUND IN [MINUTES OF 09082021](#)). A Trustee vote at a later time could remove that designation. (This should probably be called an "institutional fund.")

3. INVESTMENT AUTHORITY

Whenever required or deemed necessary by the Trustees, professional guidance will be requested of experienced professionals in the investment field. The Trustees will hire or employ the trust department or departments of a bank or banks or a brokerage firm to assist in the

management and investment of trust fund resources in compliance with investment guidelines outlined in this policy.

4. RESPONSIBILITIES

- a. In accordance with this policy, the Trustees shall periodically:
 - i. Review the acceptability of various asset categories
 - ii. Set guidelines for the percentage of various asset categories
 - iii. Monitor investment manager performance
 - iv. Establish specific goals
- b. The Trustees have hired a professional investment manager. The Trustees expect the assets to be managed over the long term. They neither expect nor encourage high turnover, nor emphasis on the short term.
- c. Those investments that the Trustees oversee should not be for speculation, but for investment, always considering the safety of capital as well as the probable income.
- d. The Investment Policy should be reviewed and approved by the Trustees at least annually.

5. APPROVED INVESTMENTS

The Trustees shall select asset classifications, presently limited to domestic and international common stock, preferred stock, U.S. government and corporate bonds, mutual funds, exchange traded funds, and cash equivalents.

6. ASSET ALLOCATION

The asset allocation decision is the single most dynamic factor in determining the performance of the total portfolio. Given the historic returns of various asset types, the superior return of common stock will continue over the long-term. The trustees take a long-term approach to asset allocation decisions rather than employing a short-term strategy.

The asset allocation guidelines is as follows:

	CURRENT MARKET VALUE PERCENTAGE	CURRENT TARGET
CASH EQUIVALENTS	11.47	5%
FIXED INCOME	36.57	45%
EQUITY	51.96	50%

7. CONSTRAINTS

- a. Guidelines - Equities

The equity investments should be in companies that have a proven record of earnings growth, strong fundamentals and attractive valuations. The majority of the equity position should be in larger capitalization companies with only a small percentage devoted to mid and small cap companies. The equity portion of the portfolio needs to be broadly diversified. At the highest level, the maximum exposure to any one industry sector should not exceed 25%, unless that sector's market weighting also exceeds 25%. At the security level, an initial purchase of a single security should not exceed 5% of the equity portion of the portfolio. The maximum exposure to any one name, because of price appreciation should not exceed ten percent of the equities.

- i. The percentage of the portfolio in common and convertible preferred stock shall not exceed 65% nor fall below 35% of the total market value of the portfolio. The current target is 50%.
 - ii. Equity purchases are restricted to those listed in the S&P 1500 & Global 700 indices and/or those approved by the investment manager unless otherwise noted.
 - iii. For the purpose of diversification, no single equity should exceed 10% of the total market value of the equity portion of the portfolio, except in unusual circumstances. The total value of a single company (equity or fixed income) should not exceed 10% of the market value of the entire portfolio.
 - iv. The equity portfolio shall at all times be well diversified across industry groups as defined by Standard & Poor's. Although the Trustees prefer not to specify precise weightings, the intent is to comply with common law prudence.
- b. Guidelines - Fixed Income and Cash Equivalents
- i. The percentage of the portfolio held in fixed income investments and cash equivalents shall not exceed 65% nor fall below 35% of the total market value of the portfolio. The current target is 50% of total assets: 45% fixed income, 5% cash equivalents.
 - ii. Convertible bonds and preferred stock shall not exceed 15% of the total market value of the portfolio.
 - iii. Corporate bonds shall at the time of purchase be restricted to "investment grade" quality (BBB or better) by a nationally recognized rating agency.

8. REPORTING

The investment manager shall provide quarterly reports listing all holdings and transactions. Additionally, the investment manager shall provide periodic review comparing portfolio performance to relative indices.

TUCKER FREE LIBRARY

SEARCH & SEIZURE OF A MEMBER OF PUBLIC POLICY

If a member of the public is being searched for or removed by an outside party...

A. If someone arrives in search of a person

1. Follow standard procedure by directing them to search the public areas.
2. Provide directions to all the public areas if needed. Do not escort them
3. Do not interfere with their search.

B. If someone is being removed from the library/grounds

1. Call the librarian in charge.
2. Stay calm and do not argue or resist.
3. Look for clear identification on clothing of whether they are law enforcement officers. (Police, ICE, DHS, CBP) and/or badges at neck, chest or hip.
4. If no clear ID is visible, ask for identification from a safe distance without interfering. (Note: Immigration does not require a warrant in public spaces, especially within 100 miles of the border. Warrants are required in non-public spaces like offices & Friends' area.)
5. If they refuse to show ID, ask someone to call the police to report the situation.
6. Do not record with your cell phone.
7. Contact the following in order as soon as possible, even if the person was removed by law enforcement. Leave a message if you can't reach anyone below.
 - a. Henniker Police Dispatch 603-428-3212
 - b. Library director or chair of trustees
 - c. Town Administrator 603-428-3221 ext 5
8. Submit an incident report with your observations to the library director or board of trustees.

Search & Seizure of a Public Member pOLICY

Board Discussion 8/12/2025

1st Reading of Policy 08/12/2025

2nd Reading of Policy 09/09/2025

3rd Reading of Policy - WAIVED, POLICY ADOPTED AT 2ND READING

Policy Adopted on: 09/09/2025