

| RECORDING SECRETARY | Joe Petrick :SERVED AS RECORDING SECRETARY FOR THIS MEETING COMMENCING AT: 3:00 pm | | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------|-------------|---------|----------------|---------|---------------|---------------------|-------------------|---------|--------------|---------|---------------------------|---------|-------------|---------|----------------|-----|---------------|-----|-------------------|-----|--------------|-----|
| ROLL CALL | <p>ACTION - RECORD ATTENDANCE</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>PRESENT</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Excused</td> </tr> <tr> <td>Debra Kreutzer</td> <td>present</td> </tr> <tr> <td>Angelica Ladd</td> <td>Present *3:19 pm</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>present</td> </tr> <tr> <td>Frances Tain</td> <td>present</td> </tr> <tr> <td>Lynn Piotrowicz- DIRECTOR</td> <td>present</td> </tr> </tbody> </table> | MEETING PARTICIPANTS | PRESENT | John Capuco | Excused | Debra Kreutzer | present | Angelica Ladd | Present *3:19 pm | E. Joseph Petrick | present | Frances Tain | present | Lynn Piotrowicz- DIRECTOR | present | | | | | | | | | | |
| MEETING PARTICIPANTS | PRESENT | | | | | | | | | | | | | | | | | | | | | | | | |
| John Capuco | Excused | | | | | | | | | | | | | | | | | | | | | | | | |
| Debra Kreutzer | present | | | | | | | | | | | | | | | | | | | | | | | | |
| Angelica Ladd | Present *3:19 pm | | | | | | | | | | | | | | | | | | | | | | | | |
| E. Joseph Petrick | present | | | | | | | | | | | | | | | | | | | | | | | | |
| Frances Tain | present | | | | | | | | | | | | | | | | | | | | | | | | |
| Lynn Piotrowicz- DIRECTOR | present | | | | | | | | | | | | | | | | | | | | | | | | |
| PUBLIC COMMENT | <p>Public Forum</p> <table border="1"> <thead> <tr> <th>MEMBERS OF PUBLIC PRESENT</th> </tr> </thead> <tbody> <tr> <td>Sylvia Lennox, FTFL</td> </tr> </tbody> </table> | MEMBERS OF PUBLIC PRESENT | Sylvia Lennox, FTFL | | | | | | | | | | | | | | | | | | | | | | |
| MEMBERS OF PUBLIC PRESENT | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sylvia Lennox, FTFL | | | | | | | | | | | | | | | | | | | | | | | | | |
| ITEM 1 3PM APPOINTMENT | <p>Meet with representatives of Bar Harbor Bank to discuss Tucker Free Library Investment Policy and annual review. Shawn Foley and Holly Kresiak</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| ITEM 2 | <p>ACCEPT MINUTES OF PRIOR MEETING SEPTEMBER 9, 2025 ACTION – MOVE TO ACCEPT: Frances Tain SECONDED BY: Debra Kreutzer</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>VOTE</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Excused</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Yes</td> </tr> <tr> <td>Angelica Ladd</td> <td>N/A</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Yes</td> </tr> <tr> <td>Frances Tain</td> <td>Yes</td> </tr> </tbody> </table> | MEETING PARTICIPANTS | VOTE | John Capuco | Excused | Debra Kreutzer | Yes | Angelica Ladd | N/A | E. Joseph Petrick | Yes | Frances Tain | Yes | | | | | | | | | | | | |
| MEETING PARTICIPANTS | VOTE | | | | | | | | | | | | | | | | | | | | | | | | |
| John Capuco | Excused | | | | | | | | | | | | | | | | | | | | | | | | |
| Debra Kreutzer | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| Angelica Ladd | N/A | | | | | | | | | | | | | | | | | | | | | | | | |
| E. Joseph Petrick | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| Frances Tain | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| ITEM 3 | <p>FINANCIAL REPORTING Trust Fund Accounting, Y-T-D Accounting & Manifests</p> <p>MOVE TO ACCEPT: Frances Tain SECONDED BY: Debra Kreutzer</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>VOTE</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Excused</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Yes</td> </tr> <tr> <td>Angelica Ladd</td> <td>Yes</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Yes</td> </tr> <tr> <td>Frances Tain</td> <td>Yes</td> </tr> </tbody> </table> <p>Monies to Accept: Martha Nemiccolo, \$200.00 for the Mary F. Kjellman Memorial Fund MOVE TO ACCEPT: Angelica Ladd SECONDED BY: Debra Kreutzer</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>VOTE</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Excused</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Yes</td> </tr> <tr> <td>Angelica Ladd</td> <td>Yes</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Yes</td> </tr> <tr> <td>Frances Tain</td> <td>Yes</td> </tr> </tbody> </table> | MEETING PARTICIPANTS | VOTE | John Capuco | Excused | Debra Kreutzer | Yes | Angelica Ladd | Yes | E. Joseph Petrick | Yes | Frances Tain | Yes | MEETING PARTICIPANTS | VOTE | John Capuco | Excused | Debra Kreutzer | Yes | Angelica Ladd | Yes | E. Joseph Petrick | Yes | Frances Tain | Yes |
| MEETING PARTICIPANTS | VOTE | | | | | | | | | | | | | | | | | | | | | | | | |
| John Capuco | Excused | | | | | | | | | | | | | | | | | | | | | | | | |
| Debra Kreutzer | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| Angelica Ladd | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| E. Joseph Petrick | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| Frances Tain | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| MEETING PARTICIPANTS | VOTE | | | | | | | | | | | | | | | | | | | | | | | | |
| John Capuco | Excused | | | | | | | | | | | | | | | | | | | | | | | | |
| Debra Kreutzer | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| Angelica Ladd | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| E. Joseph Petrick | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| Frances Tain | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| ITEM 4 | <p>DIRECTOR’S REPORT</p> <ul style="list-style-type: none"> A. Friends next meeting –November 8th at 8AM. Holiday party scheduled for staff, friends, trustees, and invited guests – December 18th after 5PM B. AED Training – staff will be at the library October 20, 2026 from 10AM-12 for a paid in-service with Henniker Fire & Rescue. If any trustees would like to learn how to use the AED they are welcome to join us as well. C. Gallery update – none of the candidates from the work study program followed through. Library history pictures returned to grace the walls of the meeting space | | | | | | | | | | | | | | | | | | | | | | | | |

| | <p>D. Program planning continues. Friends agreed to sponsor a few more programs through 2025. Lions Club returns with their repurposed craft projects. Most Saturdays during the remainder of the year have one or more programs occurring. Planning for winter 2026 has commenced.</p> <p>E. 47 first graders and 8 adult chaperones visited the library on September 30, 2026 from 8-10AM. A good time was had by all! Classes learned about libraries around the world, Interlibrary Loan, toured the building, heard a few ghost stories, and spent time with Erin learning how the kid’s department works.</p> <p>F. Two classroom visits scheduled with White Birch through this month</p> <p>G. Parking issues in 2 hour spots. I have sent three emails to the principal of HCS asking him to remind HCS staff not to use the 2 hour spots. There have been multiple complaints from patrons trying to use the library or to attend programs who have not found parking because the 2hr spaces are occupied.</p> <p>H. Holiday Schedule: Closed November 11, 27, & 28. Christmas and New Year are both on Thursdays</p> <p>I. Use Metrics</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>METRICS</th> <th>2025 Y-T-D</th> <th>2024 TOTAL</th> </tr> </thead> <tbody> <tr> <td># PROGRAMS</td> <td>226</td> <td>272</td> </tr> <tr> <td># ATTENDING PROGRAMS</td> <td>1851</td> <td>2114</td> </tr> <tr> <td># EXTERNAL USES OF MEETING SPACE</td> <td>36</td> <td></td> </tr> <tr> <td># EXTERNAL PARTICIPANTS USING MEETING SPACE</td> <td>299</td> <td></td> </tr> <tr> <td># NEW PATRONS</td> <td>149</td> <td>165</td> </tr> <tr> <td>CIRCULATION - PHYSICAL</td> <td>17770</td> <td>22831</td> </tr> <tr> <td>CIRCULATION - eCONTENT</td> <td>8038</td> <td>10507</td> </tr> <tr> <td>DOOR COUNT</td> <td>10814</td> <td>13909</td> </tr> </tbody> </table> | METRICS | 2025 Y-T-D | 2024 TOTAL | # PROGRAMS | 226 | 272 | # ATTENDING PROGRAMS | 1851 | 2114 | # EXTERNAL USES OF MEETING SPACE | 36 | | # EXTERNAL PARTICIPANTS USING MEETING SPACE | 299 | | # NEW PATRONS | 149 | 165 | CIRCULATION - PHYSICAL | 17770 | 22831 | CIRCULATION - eCONTENT | 8038 | 10507 | DOOR COUNT | 10814 | 13909 |
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| METRICS | 2025 Y-T-D | 2024 TOTAL | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # PROGRAMS | 226 | 272 | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| # NEW PATRONS | 149 | 165 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIRCULATION - PHYSICAL | 17770 | 22831 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIRCULATION - eCONTENT | 8038 | 10507 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DOOR COUNT | 10814 | 13909 | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| ITEM 5 | <p>ACCESSIBILITY PROJECT</p> <p>A. Received two responses from initial solicitation. One student and one recent graduate working with a firm. Next step?</p> |
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| ITEM 6 | <p>POLICIES FOR CONSIDERATION</p> <p>A. Discussion – Petty Cash Policy Move to accept: Frances Tain Second: Debra Kreutzer</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Meeting Participants</th> <th>Vote</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Excused</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Yes</td> </tr> <tr> <td>Angelica Ladd</td> <td>Yes</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Yes</td> </tr> <tr> <td>Frances Tain</td> <td>Yes</td> </tr> </tbody> </table> <p>B. Discussion – Personnel Policies being reconsidered at Town Hall in relations to salary & benefits</p> <p>C. 1st Reading – Patron privacy as it pertains to minors NH House Bill 273 compliance (TABLED UNTIL NHSL PROVIDES MORE DIRECTION ON HOW TO PROCEED. THIS DOES NOT GO INTO EFFECT UNTIL JANUARY 2026)</p> | Meeting Participants | Vote | John Capuco | Excused | Debra Kreutzer | Yes | Angelica Ladd | Yes | E. Joseph Petrick | Yes | Frances Tain | Yes |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------|-------------|---------|----------------|-----|---------------|-----|-------------------|-----|--------------|-----|
| Meeting Participants | Vote | | | | | | | | | | | | |
| John Capuco | Excused | | | | | | | | | | | | |
| Debra Kreutzer | Yes | | | | | | | | | | | | |
| Angelica Ladd | Yes | | | | | | | | | | | | |
| E. Joseph Petrick | Yes | | | | | | | | | | | | |
| Frances Tain | Yes | | | | | | | | | | | | |

| | |
|---------------|---------------------------------------------------------------------------------------------------------------------|
| ITEM 7 | <p>BOS MEETING</p> <p>A. Discuss Trustee appearance at BOS on 10/21. (REQUEST TO APPEAR)</p> |
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| ITEM 8 | <p>BUDGET DISCUSSION</p> <p>A. Budget Goal Letter by BOS</p> <p>B. 2026 Preliminary Budget Goals for TFL and Budget Sheets</p> |
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| ITEM 9 | <p>OTHER Director reported on the impact of the closure of Baker & Taylor on the library including the uncertainty surrounding the cost to purchase, process materials: staff time, material supplies, etc.</p> |
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| ITEM 10 | <p>SCHEDULE NEXT MEETING. November 4, 2025 at 3:30 pm ADJOURN.</p> |
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TFL FINANCIAL POLICIES

Section I - Governance

5. PETTY CASH POLICY

Petty Cash is for official library business only, specifically the making of change to a customer or reimbursement of small amounts for items purchased for library business purposes. Such reimbursement will be made only upon presentation of the appropriate paid receipts. No employee shall use Petty Cash for any personal business, even if the intent is to reimburse Petty Cash. There shall be no cashing of any checks through Petty Cash. Violation of any portion of these policies may lead to disciplinary action, including termination of employment.

A base Petty Cash amount is determined by the library director. Petty Cash shall be kept secure from public access and non-authorized employees.

Under no circumstances will personal funds be used to compensate shortages. All shortages must be brought to the attention of the library director. At all times the total of receipts added to the cash remaining in the petty cash box must equal the predetermined Petty Cash base.

Petty Cash shall be reconciled monthly.

Replenishment of departmental Petty Cash related to purchases made, will occur when deemed necessary by the library director. A request will be submitted to the bookkeeper. A check for reimbursement will be signed by the treasurer of the Board of Trustees.

TRUST FUND ACCOUNTING

| | MS-9 DATA FROM 2024 DATA FOR 2018 | MS-9 DATA FROM 2023 DATA FOR 2019 | MS-9 DATA FROM 2022 DATA FOR 2020 | MS-9 DATA FROM 2021 DATA FOR 2021 | MS-9 DATA FROM 2020 DATA FOR 2022 | MS-9 DATA FROM 2019 DATA FOR 2023 | MS-9 DATA FROM 2018 DATA FOR 2024 | MS-9 DATA FROM 2017 DATA FOR 2025 |
|---------------------------------------------|--------------------------------------------|--------------------------------------------|--------------------------------------------|--------------------------------------------|--------------------------------------------|--------------------------------------------|--------------------------------------------|--------------------------------------------|
| NON-TAX APPROPRIATION REVENUE | | | | | | | | |
| TRUSTEES OF TOWN TRUST FUNDS MANAGED | | | | | | | | |
| TOTAL OF COMMON FUND | \$ 3,440,435.25 | \$ 3,568,103.92 | \$ 3,731,026.35 | \$ 3,926,903.57 | \$ 4,344,101.46 | \$ 4,468,571.92 | \$ 4,835,741.34 | \$ 5,149,967.39 |
| LIBRARY PORTION OF COMMON FUND | \$ 649,056.30 | \$ 676,062.26 | \$ 706,317.90 | \$ 742,304.30 | \$ 819,982.81 | \$ 845,877.17 | \$ 831,605.48 | \$ 970,428.23 |
| RECEIVED FROM TOWN FUND | \$ 10,534.25 | \$ 10,925.00 | \$ 13,319.18 | \$ 11,062.49 | \$ 11,941.54 | \$ 14,357.04 | \$ 18,199.85 | \$ 23,007.58 |
| | | | | | | | | INTEREST ACCRUAL JAN-AUG |
| | | | | | | | | \$17,430.01 |

| TRUSTEES OF TOWN TRUST FUNDS MANAGED | EXPENDITURE CATEGORY | RECEIVED 2025 | BALANCE 12/31/2024 | APPLIED THRU 2025 | DONATIONS TO 2025 | DEPOSIT TO TRUST FUND | BALANCE 12/31/2025 |
|-----------------------------------------|-------------------------|--------------------|-----------------------|----------------------|----------------------|--------------------------|-----------------------|
| L.A. Cogswell* | LIBRARY OPERATIONS | \$ 2,841.84 | \$ - | \$ 2,841.84 | \$ - | \$ - | \$ - |
| Dr. Francis O. Holmes* | MEMORIAL BOOKS | \$ 221.24 | \$ (5.11) | \$ 134.45 | \$ - | \$ - | \$ 81.68 |
| D.W. & E. Cogswell | LIBRARY OPERATIONS | \$ 3,409.98 | \$ - | \$ 3,409.98 | \$ - | \$ - | \$ - |
| A.D. Huntoon* | LIBRARY OPERATIONS | \$ 126.02 | \$ - | \$ 126.02 | \$ - | \$ - | \$ - |
| Marjorie B. Bennett* | MEMORIAL BOOKS | \$ 1,224.01 | \$ 924.36 | \$ 590.29 | \$ - | \$ - | \$ 1,558.08 |
| Scott J. Berry* | MEMORIAL BOOKS | \$ 218.74 | \$ 821.83 | \$ 170.47 | \$ - | \$ - | \$ 870.10 |
| Mary F. Kjellman* | MEMORIAL BOOKS | \$ 383.76 | \$ 485.94 | \$ 515.18 | \$ 600.00 | \$ 400.00 | \$ 354.52 |
| James W. Doon* | MEMORIAL BOOKS | \$ 101.90 | \$ 650.46 | \$ - | \$ - | \$ - | \$ 752.36 |
| Preston Fund | LIBRARY OPERATIONS | \$ 1,281.90 | \$ - | \$ 1,281.90 | \$ - | \$ - | \$ - |
| Alice V. Colby* | LIBRARY OPERATIONS | \$ 37.91 | \$ - | \$ 37.91 | \$ - | \$ - | \$ - |
| George W. Tucker | LIBRARY OPERATIONS | \$ 12,048.00 | \$ - | \$ 12,048.00 | \$ - | \$ - | \$ - |
| Robert N. Fitch* | MEMORIAL TECHNOLOGY | \$ 900.11 | \$ 1,555.63 | \$ - | \$ 2,705.00 | \$ 2,705.00 | \$ 2,455.74 |
| Walter K. Robinson | MEMORIAL BOOKS | \$ 212.17 | \$ (3.36) | \$ 25.65 | \$ - | \$ - | \$ 183.16 |
| | \$ 23,007.58 | \$ 4,212.25 | \$ 21,181.69 | \$ 21,181.69 | \$ 3,105.00 | \$ 3,105.00 | \$ 6,255.64 |
| | | | | \$ 1,436.04 | | | |

| LIBRARY TRUSTEE MANAGED FUNDS | EXPENDITURE CATEGORY | BALANCE 12/31/2018 | BALANCE 12/31/2019 | BALANCE 12/31/2020 | BALANCE 12/31/2021 | BALANCE 12/31/2022 | BALANCE 12/31/2023 | BALANCE 12/31/2024 | BALANCE 9/30/2025 |
|-------------------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------|
| TD Bank | | | | | | | | | |
| Willis Cogswell | LIBRARY OPERATIONS | \$ 341,727.77 | \$ 387,192.97 | \$ 407,824.58 | \$ 432,088.02 | \$ 339,950.70 | \$ 333,113.16 | \$ 373,072.02 | \$ 393,804.72 |
| | RECEIVED FROM FUND | \$ 18,082.00 | \$ 18,114.00 | \$ 18,240.00 | \$ 20,552.00 | \$ 18,522.00 | \$ 21,275.00 | \$ 17,202.00 | |
| Bar Harbor (1) | LIBRARY DEVELOPMENT | | | | | | | | |
| SUBFUND | Starting Balance | % of Fund | | | | | | | |
| Cammett, Helen (2) | \$ 5,001.13 | 3.15 | \$ 7,217.58 | \$ 8,399.62 | \$ 8,969.98 | \$ 9,997.81 | \$ 8,555.54 | \$ 9,574.78 | \$ 10,445.39 |
| Childs, Anna (3) | \$ 7,247.14 | 4.41 | \$ 10,104.61 | \$ 11,759.47 | \$ 12,557.97 | \$ 13,996.94 | \$ 11,977.75 | \$ 13,404.69 | \$ 14,623.55 |
| Soderstrom, Ann (4) | \$ 189,147.45 | 88.28 | \$ 202,275.59 | \$ 235,402.82 | \$ 251,387.27 | \$ 280,192.63 | \$ 239,772.36 | \$ 268,336.88 | \$ 292,736.21 |
| TD Bank Refund (5) | \$ 7,111.97 | 4.16 | \$ 9,531.79 | \$ 11,092.84 | \$ 11,846.07 | \$ 13,203.46 | \$ 11,298.74 | \$ 12,644.78 | \$ 13,794.55 |
| Total of Funds | \$ 208,507.69 | 100% | \$229,129.58 | \$266,654.76 | \$284,761.29 | \$317,390.84 | \$271,604.39 | \$303,961.12 | \$331,599.69 |
| | | | | | | | | | \$357,930.82 |

ANNOTATIONS ATTACHED AS COMMENTS TO FUNDS IN THE BAR HARBOR TRUST ACCOUNT.

- 1-The Charter Trust Account was designated as a "Board Restricted Endowment" on 09/08/2021 by a vote of 5-0. It is now known as Bar Harbor as the change in management has occurred.
- 2-The money from the Helen Cammett fund was received as Tucker Free Library was listed as a beneficiary of her insurance policy
- 3-The Anna Childs has as it's intent statement: "I give and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00) to establish an Endowment Fund to be known as the Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not needed for this purpose, then for the general purposes of the Library." Will of Francis L. Childs, June 4, 1974.
- 4-Unconditional "I give my entire Estate, including any property over which I may have a power of appointment, as follows:...One-half (1/2) of my estate to Tucker Free Library, Henniker, New Hampshire." Last Will and Testament of Ann Soderstrom dated June 25, 2008.
- 5-Library Director received a letter and a check from TDWealth Management:
The letter states that the status of our trust failed to meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us money to compensate for the incorrect status (it changed from 4% to 5%) so they sent us \$6210 09/09/2011. They later sent an additional check in the amount of \$901.97 for

Standard F

TUCKER FREE LIBRARY - TREASURER'S REPORT 2025

2025 BUDGET
CATEGORY

| INCOME | | 2025 INCOME YTD | GOAL |
|--------------------------------------|---------------------------------------------------------------------------|----------------------|----------------------|
| | | \$ 171,497.07 | \$ 247,471.00 |
| 4-2000 | Library -- Wages (2% COLA + 53rd week, \$3K Merit Pool, \$1.5K Longevity) | \$ 171,497.07 | \$ 247,471.00 |
| 6-2020 | Library -- Membership & Mileage | \$ - | \$ 150.00 |
| 6-2030 | Library -- Staff Development | \$ - | \$ 125.00 |
| CASH INCOME & TRUST FUNDS | | \$ 43,894.81 | \$ 55,875.81 |
| 4-3510 | Contribution Overdue | \$ 39.45 | \$ 16.45 |
| 4-3540 | Non-Resident Cards | \$ 50.00 | \$ 50.00 |
| 4-5010 | Annual Income from Willis Cogswell Fund | \$ 17,000.00 | \$ 18,855.00 |
| 4-5020 | Annual Income from Town Trust Funds | \$ 23,007.58 | \$ 23,007.58 |
| 4-5025 | Annual Income from Bar Harbor Funds | \$ - | \$ 10,264.00 |
| 4-5030 | Donations: Established Trust Funds | \$ 3,205.00 | \$ 3,205.00 |
| 4-5040 | Donations: In Memory/Honor of Donations | \$ - | \$ - |
| 4-5050 | Donations: General Purpose | \$ 592.78 | \$ 477.78 |
| OPERATIONAL INCOME | | \$ 9,342.39 | \$ 10,310.70 |
| 4-1000 | Town Appropriation-Operations | \$ 4,989.20 | \$ 4,989.20 |
| 4-1010 | Town Appropriation - Fuel | \$ 3,554.69 | \$ 4,930.00 |
| 4-3520 | COPY & FAX Service | \$ 692.50 | \$ 315.50 |
| 4-3550 | Overdue Processing Fee | \$ 15.00 | \$ 5.00 |
| 4-3560 | Cost to Replace Lost/Damaged Materials | \$ 91.00 | \$ 71.00 |
| OTHER DIRECT INCOME | | \$ 4,748.14 | \$ 4,456.18 |
| 4-6000 | Sale of Surplus | \$ 15.00 | \$ 15.00 |
| 4-6010 | Refund From Vendor | \$ 42.53 | \$ 42.53 |
| 4-6020 | Reimbursed Purchase | \$ - | \$ - |
| 4-6095 | Friends of TFL Reimbursed Expense | \$ 4,288.96 | \$ 4,000.00 |
| 4-7005 | Donations to Friends of Tucker Free Paid to TFL send to FTFL | \$ 360.00 | \$ 360.00 |
| 4-7016 | Beverage Service | \$ 41.65 | \$ 38.65 |
| 4-7020 | GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities) | \$ - | \$ - |
| 4-9600 | GRANT FUNDS: Moose Plate Phase 3 Granite/Mortar | \$ - | \$ - |
| TOTAL REVENUE | | \$ 229,482.41 | \$ 313,183.69 |

| EXPENDITURES | | 2025 PAID YTD | 2025 BUDGET CATEGORY |
|----------------------------------------|---------------------------------------------------------------------------|----------------------|-------------------------|
| PERSONNEL EXPENSES | | \$ 171,891.67 | \$ 247,746.00 |
| 6-2000 | Library -- Wages (2% COLA + 53rd week, \$3K Merit Pool, \$1.5K Longevity) | \$ 134,958.77 | \$ 196,190.00 |
| | Library - Benefit: Health Insurance | \$ 18,043.25 | \$ 23,455.00 |
| | Library -- Fica (7.65% of Library Wages) | \$ 10,198.02 | \$ 15,009.00 |
| | Library -- Retirement (11.17% of Eligible Wages) | \$ 7,947.03 | \$ 11,441.00 |
| | Library -- Workers Comp/Unemp Ins | \$ 350.00 | \$ 1,376.00 |
| 6-2020 | Library -- Membership & Mileage | \$ 169.60 | \$ 150.00 |
| 6-2030 | Library -- Staff Development | \$ 225.00 | \$ 125.00 |
| PATRON SERVICES EXPENSES | | \$ 19,932.20 | \$ 29,292.50 |
| 6-3000 | Library Acquisitions -- Books | \$ 9,694.66 | \$ 18,026.00 |
| 6-3001 | Library Acquisitions - Memorial Books | \$ 1,521.54 | \$ 2,151.00 |
| 6-3002 | Library Acquisitions -- Material Processing Fee | \$ 1,204.73 | \$ 1,500.00 |
| 6-3020 | Library Acquisitions -- Periodicals | \$ - | \$ 150.00 |
| 6-3030 | Library Acquisitions -- Video Appropriation | \$ 147.75 | \$ 300.00 |
| 6-3035 | Library Acquisitions -- Patron Technology | \$ - | \$ - |
| 6-3560 | Library Acquisitions -- Replace Lost/Damaged Materials | \$ 58.50 | \$ 58.50 |
| 6-6000 | Library Contract Services - Technology/Hardware | \$ 6,105.55 | |
| | Library Circulation System | \$ 2,110.00 | \$ 2,110.00 |
| 6-6002 | Annual Payment to NH Download | \$ 3,247.00 | \$ 3,247.00 |
| 6-6003 | Misc. Software Fees - Newsletter, website | \$ 748.55 | \$ 1,750.00 |
| 6-6095 | Friends of TFL Reimbursed Expense | \$ 1,199.47 | \$ 4,000.00 |
| FACILITY MANAGEMENT EXPENSES | | \$ 10,806.02 | \$ 30,687.00 |
| 6-4000 | Library General Maintenance -- Janitorial | \$ 4,000.00 | \$ 5,500.00 |
| 6-4010 | Library General Maintenance -- Repairs | \$ 2,272.43 | \$ 8,000.00 |
| 6-4020 | Library Contract Services - Building Safety & Utilities | \$ 3,684.75 | \$ 6,257.00 |
| | Central Dispatch | \$ - | \$ 408.00 |
| | Annual Lift Inspection/Certificate NHDOL | \$ - | \$ 400.00 |
| | Annual Fire Extinguisher Inspection | \$ - | \$ 55.00 |
| | Annual Fire Safety System Inspection | \$ - | \$ 350.00 |
| | PO Box Rental | \$ 100.00 | \$ 100.00 |
| | Heating (1800 gals @ \$3.419) | \$ 3,544.69 | \$ 4,930.00 |
| | Electricity | \$ 541.71 | \$ 2,000.00 |
| | Water | \$ 171.99 | \$ 240.00 |
| | Sewer | \$ 480.00 | \$ 480.00 |
| | Internet | \$ 219.80 | \$ 1,034.00 |
| | Phone | \$ 170.20 | \$ 1,190.00 |
| 6-4030 | Library Building Maintenance Supplies | \$ 848.84 | \$ 2,000.00 |
| 6-9600 | Special Projects/Grants | \$ - | \$ - |
| TECHNOLOGY MANAGEMENT EXPENSES | | \$ 1,499.98 | \$ 500.00 |
| 6-5010 | Library Technical Maintenance | \$ 300.00 | \$ 500.00 |
| 6-5020 | Library Equipment/Software | \$ 1,199.98 | \$ - |
| OTHER DIRECT COSTS | | \$ 4,609.86 | \$ 7,410.39 |
| 6-6020 | Staff Reimbursed Purchase | \$ - | \$ - |
| 6-6090 | Trustees of the Town Trust Funds (Total from 4-5030) | \$ 3,205.00 | \$ 3,205.00 |
| 6-6095 | Friends of Tucker Free Library Reimbursed Purchase | \$ 1,199.47 | \$ 4,000.00 |
| 6-7005 | Donations to Friends of Tucker Free Paid to TFL send to FTFL | \$ 150.00 | \$ 150.00 |
| 6-7016 | Beverage Service | \$ 55.39 | \$ 55.39 |
| TOTAL LIBRARY OPERATIONS BUDGET | | \$ 208,739.73 | \$ 308,225.50 |