

RECORDING SECRETARY	Joe Petrick SERVED AS RECORDING SECRETARY FOR THIS MEETING COMMENCING AT: 4:02 pm																								
ROLL CALL	<p>ACTION - RECORD ATTENDANCE</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>PRESENT</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Abent</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Yes</td> </tr> <tr> <td>Angelica Ladd</td> <td>Absent</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Yes</td> </tr> <tr> <td>Frances Tain</td> <td>Yes</td> </tr> <tr> <td>Lynn Piotrowicz- DIRECTOR</td> <td>Yes</td> </tr> </tbody> </table>	MEETING PARTICIPANTS	PRESENT	John Capuco	Abent	Debra Kreutzer	Yes	Angelica Ladd	Absent	E. Joseph Petrick	Yes	Frances Tain	Yes	Lynn Piotrowicz- DIRECTOR	Yes										
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PUBLIC COMMENT	Members of Public Present NONE																								
ITEM 1	<p>ACCEPT MINUTES OF PRIOR MEETING: JANUARY 27, 2026</p> <p>ACTION – MOVE TO ACCEPT: Fran Tain SECONDED BY: Debra Kreutzer</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>VOTE</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Absent</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Yes</td> </tr> <tr> <td>Angelica Ladd</td> <td>Absent</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Yes</td> </tr> <tr> <td>Frances Tain</td> <td>Yes</td> </tr> </tbody> </table>	MEETING PARTICIPANTS	VOTE	John Capuco	Absent	Debra Kreutzer	Yes	Angelica Ladd	Absent	E. Joseph Petrick	Yes	Frances Tain	Yes												
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ITEM 2	<p>DIRECTOR’S REPORT</p> <ul style="list-style-type: none"> A. Staff update B. Use Metrics – (SEE Meeting Addendum) C. HB1214 came out of committee with Inexpedient to Legislate designation D. Working on website to bring it into compliance with WCAG 2.1. NH DoIT assessment. 																								
ITEM 3	<p>FINANCIAL REPORTING</p> <ul style="list-style-type: none"> A. Received check from Trustees of Town Trust Fund for \$31,640.62. Deposited in Citizen Bank Checking B. Trust Fund Accounting, Y-T-D Accounting & Manifests <p>MOVE TO ACCEPT: Joe Petrick SECONDED BY: Fran Tain</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>VOTE</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Absent</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Yes</td> </tr> <tr> <td>Angelica Ladd</td> <td>Absent</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Yes</td> </tr> <tr> <td>Frances Tain</td> <td>Yes</td> </tr> </tbody> </table> <ul style="list-style-type: none"> C. Monies to Accept <p>Joseph & Joanne Grady, General Fund for Children’s Books \$255.13</p> <p>MOVE TO ACCEPT: Debra Kreutzer SECONDED BY: Fran Tain</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>VOTE</th> </tr> </thead> <tbody> <tr> <td>John Capuco</td> <td>Absent</td> </tr> <tr> <td>Debra Kreutzer</td> <td>Yes</td> </tr> <tr> <td>Angelica Ladd</td> <td>Absent</td> </tr> <tr> <td>E. Joseph Petrick</td> <td>Yes</td> </tr> <tr> <td>Frances Tain</td> <td>Yes</td> </tr> </tbody> </table>	MEETING PARTICIPANTS	VOTE	John Capuco	Absent	Debra Kreutzer	Yes	Angelica Ladd	Absent	E. Joseph Petrick	Yes	Frances Tain	Yes	MEETING PARTICIPANTS	VOTE	John Capuco	Absent	Debra Kreutzer	Yes	Angelica Ladd	Absent	E. Joseph Petrick	Yes	Frances Tain	Yes
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ITEM 4	<p>TOWN MEETING 2026</p> <ul style="list-style-type: none"> A. Town Meeting, March 14, 2026. The library warrant follows directly after the municipal budget B. Documents/links to support trustees at Town Meeting - (SEE Meeting Addendum) 																								
ITEM 5	<p>PROJECT LIFT</p> <p>Director explored three new options with company representatives.</p> <ul style="list-style-type: none"> A. Front porch lift B. Invisible Stair Lift C. Interior Lift From Existing Space (company with office in Concord, formerly All-Ways Accessible) 																								
ITEM 6	<p>OTHER</p> <ul style="list-style-type: none"> A. Acknowledge that this is John Capuco’s last meeting and thank him for his years of service. 																								

ITEM 7	NEXT MEETING – ADJOURN March 24, 2026 at 3:30. Meeting with representative from TDWealth regarding Willis Cogswell Fund
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MEETING ADDENDUM & LINKS

METRICS	2026 Y-T-D	2025 Y-T-D
# PROGRAMS	36	299
# ATTENDING PROGRAMS	318	2539
# EXTERNAL USES OF MEETING SPACE	1	38
# EXTERNAL PARTICIPANTS USING MEETING SPACE	8	314
# NEW PATRONS	9	174
CIRCULATION - PHYSICAL	3805	23216
CIRCULATION - eCONTENT	1647	10665
DOOR COUNT	2317	14031

DOCUMENTS TO SUPPORT TRUSTEES FOR TOWN MEETING

TFL Budget Worksheets - 2026

Tuesday Town Meeting Voting Ballot

Saturday Town Meeting Warrant

BUDGET GUIDANCE FROM NHMA/NHLTA

MS-9 REPORTS FROM 2025

FUND ACCOUNTING

	MS-9 DATA FROM 2017 DATA FOR 2018	MS-9 DATA FROM 2018 DATA FOR 2019	MS-9 DATA FROM 2019 DATA FOR 2020	MS-9 DATA FROM 2020 DATA FOR 2021	MS-9 DATA FROM 2021 DATA FOR 2022	MS-9 DATA FROM 2022 DATA FOR 2023	MS-9 DATA FROM 2023 DATA FOR 2024	MS-9 DATA FROM 2024 DATA FOR 2025	MS-9 DATA FROM 2025 DATA FOR 2026
NON-TAX APPROPRIATION REVENUE									
TRUSTEES OF TOWN TRUST FUNDS MANAGED									
TOTAL OF COMMON FUND	\$ 3,440,435.25	\$ 3,568,103.92	\$ 3,731,026.35	\$ 3,926,903.57	\$ 4,344,101.46	\$ 4,468,571.92	\$ 4,835,741.34	\$ 5,149,967.39	\$ 7,534,952.18
LIBRARY PORTION OF COMMON FUND	\$ 649,056.30	\$ 676,062.26	\$ 706,317.90	\$ 742,304.30	\$ 819,982.81	\$ 845,877.17	\$ 831,605.48	\$ 970,428.23	\$ 1,424,072.17
RECEIVED FROM TOWN FUND	\$ 10,534.25	\$ 10,925.00	\$ 13,319.18	\$ 11,062.49	\$ 11,941.54	\$ 14,357.04	\$ 18,199.85	\$ 23,007.58	\$ 31,640.63

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	RECEIVED 2026	BALANCE 12/31/2025	APPLIED THRU 2026	DONATIONS TO 2026	DEPOSIT TO TRUST FUND	BALANCE 12/31/2026	LIBRARY ETF BALANCE FROM CAPITAL RESERVE MS-9 12/31/25
L.A. Cogswell*	LIBRARY OPERATIONS	\$ 4,182.85	\$ -	\$ 4,182.85	\$ -	\$ -	\$ -	\$ 64,686.27
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$ 325.65	\$ 18.81	\$ 12.10	\$ -	\$ -	\$ 332.36	
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$ 2,713.32	\$ -	\$ 2,713.32	\$ -	\$ -	\$ -	
A.D. Huntoon*	LIBRARY OPERATIONS	\$ 185.48	\$ -	\$ 185.48	\$ -	\$ -	\$ -	
Marjorie B. Bennett*	MEMORIAL BOOKS	\$ 1,806.10	\$ 1,107.81	\$ 132.17	\$ -	\$ -	\$ 2,781.74	
Scott J. Berry*	MEMORIAL BOOKS	\$ 321.95	\$ 854.14	\$ 15.94	\$ -	\$ -	\$ 1,160.15	
Mary F. Kjellman*	MEMORIAL BOOKS	\$ 583.49	\$ 312.73	\$ 31.62	\$ 300.00	\$ -	\$ 864.60	
James W. Doon*	MEMORIAL BOOKS	\$ 149.98	\$ 697.14	\$ -	\$ -	\$ -	\$ 847.12	
Preston Fund	LIBRARY OPERATIONS	\$ 1,886.80	\$ -	\$ 1,886.80	\$ -	\$ -	\$ -	
Alice V. Colby*	LIBRARY OPERATIONS	\$ 55.78	\$ -	\$ 55.78	\$ -	\$ -	\$ -	
George W. Tucker	LIBRARY OPERATIONS	\$ 17,733.23	\$ -	\$ 17,733.23	\$ -	\$ -	\$ -	
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$ 1,383.70	\$ 2,455.74	\$ -	\$ -	\$ -	\$ 3,839.44	
Walter K. Robinson	MEMORIAL BOOKS	\$ 312.29	\$ 115.26	\$ -	\$ -	\$ -	\$ 427.55	
		\$ 31,640.62	\$ 31,640.62	\$ 26,949.29	\$ -	\$ -	\$ 10,252.96	
				\$ 191.83				

LIBRARY TRUSTEE MANAGED FUNDS	EXPENDITURE CATEGORY	MARKET VALUE 12/31/2018	MARKET VALUE 12/31/2019	MARKET VALUE 12/31/2020	MARKET VALUE 12/31/2021	MARKET VALUE 12/31/2022	MARKET VALUE 12/31/2023	MARKET VALUE 12/31/2024	MARKET VALUE 12/31/2025	MARKET VALUE CURRENT
TD Bank										
Willis Cogswell	LIBRARY OPERATIONS	\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02	\$ 339,950.70	\$ 333,113.16	\$ 373,072.02	\$ 393,804.72	
	RECEIVED FROM FUND	\$ 18,082.00	\$ 18,114.00	\$ 18,240.00	\$ 20,552.00	\$ 18,522.00	\$ 21,275.00	\$ 17,202.00	\$ 21,700.00	

LIBRARY TRUSTEE MANAGED FUNDS	EXPENDITURE CATEGORY	MARKET VALUE 12/31/2018	MARKET VALUE 12/31/2019	MARKET VALUE 12/31/2020	MARKET VALUE 12/31/2021	MARKET VALUE 12/31/2022	MARKET VALUE 12/31/2023	MARKET VALUE 12/31/2024	MARKET VALUE 12/31/2025	Pre-deposit Elinor Fund	Post-deposit Elinor Fund	% of FUND Post Deposit	MARKET VALUE CURRENT	
Bar Harbor (1) [2025 withdrawal/deposit info]	LIBRARY DEVELOPMENT													
SUBFUND	Starting Market Value													
										MV 1/2	MV 1/3	% TOTAL		
Cammatt, Helen (2)	\$ 5,001.13	\$ 3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81	\$ 8,555.54	\$ 9,574.78	\$ 10,445.39	\$ 10,943.86	\$ 10,973.55	2.98%	\$ 11,184.83	
Childs, Anna (3)	\$ 7,247.14	\$ 4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94	\$ 11,977.75	\$ 13,404.69	\$ 14,623.55	\$ 15,321.41	\$ 15,362.97	4.17%	\$ 15,651.26	
Soderstrom, Ann (4)	\$ 189,147.45	\$ 88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63	\$ 239,772.36	\$ 268,336.88	\$ 292,736.21	\$ 306,706.08	\$ 307,538.15	83.49%	\$ 313,363.02	
TD Bank Refund (5)	\$ 7,111.97	\$ 4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46	\$ 11,298.74	\$ 12,644.78	\$ 13,794.55	\$ 14,452.85	\$ 14,492.06	3.93%	\$ 14,750.47	
Elinor Fund (6)	\$ 20,000.00												\$ 20,000.00	
Total of Funds	\$ 208,507.69	100%	\$229,129.58	\$266,654.76	\$284,761.29	\$317,390.84	\$271,604.39	\$303,961.12	\$331,599.69	\$347,424.20	\$ 348,366.73	368,366.73	100.00%	\$ 375,330.00

ANNOTATIONS ATTACHED AS COMMENTS TO FUNDS IN THE BAR HARBOR TRUST ACCOUNT.
 1-The Charter Trust Account was designated as a "Board Restricted Endowment" on 09/08/2021 by a vote of 5-0. It is now known as Bar Harbor as the change in management has occurred.
 2-The money from the Helen Cammatt fund was listed as Tucker Free Library as beneficiary of her insurance policy
 3-The Anna Childs has as it's intent statement: "I give and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00) to establish an Endowment Fund to be known as the Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not needed for this purpose, then for the general purposes of the Library." Will of Francis L. Childs, June 4, 1974.
 4-Unconditional "I give my entire Estate, including any property over which I may have a power of appointment, as follows...One-half (1/2) of my estate to Tucker Free Library, Henniker, New Hampshire." Last Will and Testament of Ann Soderstrom dated June 25, 2008.
 5-Library Director received a letter and a check from TDWealth Management:
 The letter states that the status of our trust failed to meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us money to compensate for the incorrect status (it changed from 4% to 5%) so they sent us \$6210 09/09/2011. They later sent an additional check in the amount of \$901.97 for underpayment.

6- The Tucker Free Library Trustees voted to accept the donation of \$20,000 from the Robert D. Elinor and Marjorie W. Elinor Revocable Family Trust on 12/16/2025. The Trustees directed that the fund be deposited into the Bar Harbor Portfolio. This is an uncondition donation and relevant documentation is available in the director's office.

Tucker Free Library

Revenue & Expenses

January 2026-February 2026

		Year to Date
4-0000	Income	
4-1010	Heating Oil Appropriation	\$1,297.77
4-3520	Copier	\$143.00
4-3550	Overdue Processing Fee	\$26.00
4-3560	Damaged/Lost Books	\$37.00
4-5010	Willis Cogswell Fund	\$4,700.00
4-5020	Town Trust Funds	\$31,640.62
4-5050	General Purpose Donation	\$305.13
4-7016	Beverage Service	\$8.00
	<u>Total Revenue</u>	<u>\$38,157.52</u>
6-0000	Expenses	
6-2030	Staff Development	\$75.00
6-3000	Books	\$1,235.90
6-4001	Cleaning	\$400.00
6-4021	Electric	\$233.82
6-4022	Internet	\$195.43
6-4023	FAX Line	\$95.45
6-4024	Water	\$171.99
6-4026	OIL	\$1,297.77
6-4030	Supplies	\$148.94
6-6001	NH DownLoadable Books	\$3,044.00
6-6002	Apollo System	\$2,110.00
6-6003	LibraryOpSoftware - Contracted	\$69.82
6-6081	Reconciliation	\$10,154.72
6-6095	FTFL Reimbursed Purchase	\$233.00
	<u>Total Expenses</u>	<u>\$19,465.84</u>
	<u>Excess of Revenue over Expenses</u>	<u>\$18,691.68</u>

Tucker Free Library Disbursements

1/1/2026 To 2/26/2026

1-1100	Src	Date	Memo/Payee	Withdrawal
	General Checking Account			
	6-6002			
	6-4021			
	6-2030			
	6-6001			
	6-6095			
	6-4022			
	6-4023			
	6-4024			
	6-4022			
	6-4023			
	6-4021			
	6-2030			
	6-6081			
	6-4001			
	6-3000			
				<u>\$20,790.56</u>

Tucker Free Library Cash Receipts Journal

1/1/2026 To 2/26/2026

		Acct#	Account Name	Debit	Credit
■	■	■	■	■	■
■	■	■	■	■	■
■	■	■	■	■	■
■	■	■	■	■	■
■	■	■	■	■	■
■	■	■	■	■	■
■	■	■	■	■	■
■	■	■	■	■	■
■	■	■	■	■	■
■	■	■	■	■	■
Grand Total:				\$36,859.75	\$36,859.75