

# ***FRIENDS of TUCKER FREE LIBRARY***

## **BOARD MEETING, MINUTES**

Regular meeting; Sunday, March 24, 2019; 1:00pm

### ATTENDANCE:

- PRESENT:
  - Board members: Sylvia L; Ellen C-L; Rob R; Naomi P
  - Others: Lynn P; Anne C; Mark Lucard

### REPORTS:

- SECERATARIES REPORT:
  - (Previous minutes; no exception taken); Lynn shared Michelle Jones has withdrawn as co-secretary
- TREASURERS REPORT:
  - General update(s); [Ellen, Lynn] legal status groundwork, updates: bank account updated; NH DOJ records updated; NH Secretary of State Certificate of Existence updated

### OLD BUSINESS:

- DISCUSSION: Review of status, Bylaws development, 501C3 process, fund raising
  - General discussion, status of ongoing effort: goal for Bylaws completion discussed, 3 months suggested for provisional final draft, prior to projected Annual (Membership) Meeting, [ \* ] possibly in October
  - 501C3 process; general discussion, we are in a 'quiet phase' for laying organizational foundation; 501C3 (non-profit) status completion precedes official fundraising initiative; bylaws completion prior to membership acceptance at annual FTFL meeting t/b/d; coordination with ongoing building design development; March, 2020 Town Meeting on horizon; "chicken-and-egg" ongoing gestation
  - [Anne] Shared takeaway report on recent trustee attendance at NH Center for Nonprofits seminar, and noted in particular, additional info available on 501C3 formation, including Bylaws and Articles of Incorporation; suggested for review @: NHLTA.org – left vert. link, 'Friends of Libraries'
  - ACTION, DIRECTIVES: Lynn will distribute latest, March 10 bylaws draft copy; Group will review [1] latest draft, in three tranches – (3.0-5.\* / 6.0-8.\* / 9.0-12.\*) and [2] NHLTA info, including Art's of Incorp info, in preparation for bylaws working session, 4/7/19

### NEW / OTHER BUSINESS:

- DISCUSSION: building design; general discussion of positive results at Town Meeting; [Lynn] reported on recent preliminary design presented confidentially to Trustees; discussed upcoming public presentation to FTFL by SMP Architects, April 11 @ 7pm; goal of 100 attendance; refreshments will be served; outreach discussed including email blast.

- DISCUSSION: [Lynn] Spring cleanup; needful tasks identified; Lynn will be reaching out for volunteer assistance including to NEC student volunteer group

NEXT MEETING DATE(S):

- Bylaws review task group: Sunday, April 7, 1:00pm @ TFL
- Regular Board meeting: Sunday, June 2, 1:00pm @ TFL
- (Public info session FTFL: Thursday, April 11, 7:00pm @ TFL)
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ADJOURNMENT: Meeting adjourned, 2:00pm

SUBMITTED BY / DATE: Rob Reno, 2/26/19