

FRIENDS of TUCKER FREE LIBRARY

BOARD MEETING, MINUTES

Regular meeting; Sunday, March 8, 2020 12:00pm

ATTENDANCE:

- PRESENT:
 - Board members present: Sylvia Lennox; Rob Reno; Mary Corsetti; Naomi Praul; Ellen Chase-Lucard.
 - Others present: Lynn Piotrowicz, Library Director; Anne Crotti, Trustee Liaison.
 - Absent: Fran Tain, Bethany Newcomb

REPORTS:

- LIBRARY/TRUSTEES REPORT/GENERAL COMMENTS:
 - Review of February 12 Trustees meeting with fund raising consultants:
 - Rob and Lynn were present in addition to Anne; three consultants interviewed; this interview process was discussed; no direct action taken, the question is under ongoing consideration by Trustees
 - Review of March 3 Trustees meeting:
 - Town Meeting strategy was discussed in anticipation of March 14 Town Meeting
 - Project schedule is being reassessed
 - SMP gave presentation of design development to date, which is posted on web site
 - Pandemic preparedness policy will be issued
 - Town Meeting; March 14; 1:00pm
 - Lynn reported that John Capuco will present for Library at Town Meeting
 - A Trustees press release will go out after Town Meeting
 - Following Town Meeting a strategy session including Trustees, FTFL and interested stakeholders will be arranged; particulars T/B/D
- SECRETARY'S REPORT:
 - Previous minutes; reviewed and accepted with no exceptions taken
- TREASURERS REPORT:
 - Ellen reported on current balance of approx. 1,245.00, not including PayPal receipts of approx. 338.00, for a total to date of approx. 1,583.00
 - Membership roster has continued to grow; current membership is 29 +/- and growing, fueled largely by foot traffic at front desk
 - Ellen has filed 1099 to IRS for the annual 501-c-3 reporting, and will soon file Annual Report with NH Secretary of State Charitable Trust Division

OLD BUSINESS:

- DEVELOPING FRIENDS INITIATIVES:
 - Program ideas discussed, to be further considered after Town Meeting (including the following):
 - Booths with FTFL presence at town wide events, visibility occasions – music on the green etc.
 - Purchase of FTFL graphic ‘banner’ was discussed
 - Library has card table, chairs, and pop-up tent for FTFL use
 - Outreach and cooperation with designated - commercial and community - ‘partners’
 - Other forms of collaboration [ALMA solicitation or other] to be considered and vetted
 - Outreach: use of membership roster discussed, including ‘email-blasts’
 - Membership expansion: goal 100+
 - Rob discussed PlanNH ‘Pop-up Demo Project’ seminar, March 26; will forward info by email

- ADMINISTRATIVE PROTOCOL:
 - Emergent utilization of the Google Doc’s format is of continuing interest; the groundwork is in place, but procedures and skills will need to be developed on ongoing basis
 - Donor Policy and Gift Acceptance Policy; have been posted on web site; official record copy is as posted
 - ‘Memorandum of Understanding’ with TFL Trustees; current draft is agreeable to FTFL Board members; to be submitted to Trustees for their consideration, once Town Meeting has occurred

NEXT MEETING DATE(s):

- Next Regular FTFL Board Meeting: Sunday, April 19, 2020; 12:00pm
- Other/duly noted:
 - Town meeting: March 14, 2020; 1:00pm
 - April 14, 2020; 5:30pm; next Trustees meeting

ADJOURNMENT: Meeting adjourned, 1:45pm

SUBMITTED BY / DATE: Rob Reno, 03/12/2020