

## FRIENDS OF TUCKER FREE LIBRARY – VIA ZOOM

### MEETING MINUTES FOR JUNE 13, 2020

#### **MEETING BEGAN AT 12:01PM**

**ATTENDANCE:** Sylvia Lennox, Ellen Chase-Lucard, Naomi Praul, Mary Corsetti, Fran Tain (member at large), Anne Crotti (Tucker Free Library Trustee Liaison), Lynn Piotrowicz (Library Director)

Absent: Rob Reno. Lynn Piotrowicz agreed to record meeting minutes.

#### **LIBRARY REPORT**

Lynn Piotrowicz provided the library update. Included discussion of how the Pandemic Service Plan is working, summer reading program, home delivery, and weekly raffle for adult patrons.

The weekly raffle will offer adult patrons who check out materials that week to win a gift certificate to one of our local restaurants. Friends agreed to fund this and purchase gift certificates from each local eatery in the amount of \$25.00. Fran Tain will reach out to the owners. The list includes:

- Intervale
- Colby Hill Inn
- Country Spirit
- Daniels
- Western Ave
- Sonny's
- Abby's
- Scoops
- Pat's Peak
- All-In-One

Friends also agreed to provide funding for the summer reading program. This will include money for materials for take-away activities and the Token program.

Several Friends have also volunteered to delivery materials to patrons who can't make it to the library. They will pick up bags at the library and leave at designated locations.

Finally, Sylvia and Lynn will work on a Press Release announcing the details of our summer partnership and outreach with local business. We will also work on an insert for book bags/take-away bags that can be added to continue to promote the library and the Friends' group.

Anne Crotti, Board Liaison, added that the BOT had approved an Epidemic/Pandemic Policy and service plan at meeting on May 28<sup>th</sup>. They also approved the Memorandum of Understanding with the Friends.

## **MEMORANDUM OF UNDERSTANDING**

Sylvia Lennox moved to accept the Memorandum of Understanding. Ellen Chase-Lucard seconded. All approved the Memorandum of Understanding (4-0). It was then posted on the library website at:

<http://www.tuckerfreelibrary.org/2019/06/04/articles-of-incorporation-by-laws/>.

### **MINUTES FROM PRIOR MEETING: May 9<sup>th</sup>, 2020**

Sylvia Lennox moved to accept the minutes without exception. Ellen Chase-Lucard seconded. All in favor (4-0).

## **TREASURER'S REPORT**

Ellen Chase-Lucard reported the PAYPAL Balance is \$629.39 and fees paid to date amount to \$20.61. The balance of the Citizen's Bank Checking account is \$1281.00. She acknowledged donations from Nancy Annis and John Capuco.

She also updated the member list and reconciled with the deposit record. Asked that in the future, dates be added to the form to include when the donation was received and when it was deposited.

### **NEXT MEETING DATE: July 18<sup>th</sup> at 8AM VIA ZOOM**

**Sylvia Lennox moved to adjourn meeting at 12:52 PM. Ellen Chase-Lucard seconded, all in favor (4-0).**