

FRIENDS of TUCKER FREE LIBRARY
BOARD MEETING, MINUTES
Regular [virtual] meeting; Saturday, April 17, 2021; 8:00am

ATTENDANCE:

- PRESENT:
 - Board members present: Sylvia Lennox; Rob Reno; Naomi Praul; Mary Corsetti; Gwen Airgood
 - Other, present: Lynn Piotrowicz, Library Director; Anne Crotti, Trustee Liaison; Bethany Newcomb, Friend;

CALL TO ORDER: 8:00am

REPORTS:

- TREASURER'S REPORT:
 - Gwen Airgood heartily welcomed as incoming Treasurer
 - Signatories for banking purposes have been updated; new signatories are Naomi, Gwen and Sylvia
 - Agreed that Gwen and Ellen Chase-Lucard will reconnoiter over transition details – passage of documents and records, coordination of PayPal access protocol, etc.
 - Gwen will report on status and recommendations
- SECRETARY'S REPORT:
 - Previous Board minutes (3/20/21/2021) reviewed and accepted with correction of embarrassing typo error in Anne Crotti's name
- LIBRARY, STAFF REPORT (Lynn)::
 - Lynn will attend seminar on State library grant process on Wednesday
 - Lynn will be meeting with Congresswoman Annie Kuster
 - Next Trustees' meeting will be in person on Wednesday 4/21 at 4:30
 - Library opening was 2 weeks ago, with modified hours

OLD BUSINESS:

- BYLAWS REVISIONS:
 - Board reviewed list of suggested Bylaws modifications (mostly clarifications, linguistic corrections and administrative housekeeping) as well as other suggested changes, with provisional agreement on content of a proposed resolution for membership vote at 2021 annual meeting
 - Rob will prepare a 'draft' copy of changes agreed upon in principle, in a final format suitable for annual meeting voting purposes, and submit to Board members for further discussion, modification and resolution at next Board meeting

- ADMINISTRATIVE INFRASTRUCTURE:

- General discussion of FTFL record keeping, communication and documentation;
- Google drive use and coordination; noted that some skill building and protocol development, including folder/directory path organization within the Google Docs files, would be purposeful
- FTFL assigned email addresses; (are they being used, or orphaned?)
- A focused group tutorial [working session] was suggested, preferably when it can be done in person
- Gwen has useful suggestions from her professional experience, will make connect with Fran Tain for further discussion following up on our earlier forays

NEW/OTHER BUSINESS:

- MUSIC ON MAIN STREET:

- September 18 date is set; time uncertain
- Discussed possibility of FTFL participation or presence; will consider further at next meeting

- LIASON WITH OTHER LOCAL ORGANIZATIONS?

- Discussed in general terms enhanced coordination with other like-minded private Henniker organizations; will review and consider possibilities at future board meeting(s):
 - Farmers Market?
 - Tuesday concert series?
 - Henniker Beautification Alliance (Chamber of Commerce)
 - Azalea Park Committee (Town)
 - Rotary
 - Lions Club
 - Others?

NEXT MEETING DATE(s):

- Next regular FTFL board meeting: Saturday, May 15, 2021 via Zoom; 8:00am
- (Next Trustees meeting, Wednesday, April 21, 5:30pm)

ADJOURNMENT: Meeting adjourned, 9:15am

SUBMITTED BY / DATE: Rob Reno, 4/18/2021